

Agenda



Riverside County Advisory Council on Aging

Regular Meeting

March 8, 2023

10:00 a.m. – 12:00 p.m.

Zoom Virtual Meeting Access:

[Join Zoom Meeting](#)

Join by Phone: (253) 215-8782 US Toll

Meeting ID #: 898 3331 2539

Meeting Passcode: 212125

Agenda Overview

1. First Order of Business
1.8. [Public Comment](#)
2. Action Items
3. Department/ADRC Reports
4. Discussion Items
5. Committee Reports
6. Liaison Reports
7. Ambassador Reports
8. Closing Comments
9. Adjourn

1. First Order of Business Cynthia Lemus, Chair

1.1. Call to Order – Cynthia Lemus, Chair

Any requests for public comment during the meeting should be made through private message chat to *Melissa Jacks*. Public comments will be heard at Agenda Item 1.8.

1.2. Establish a Quorum – Javier Lopez, Parliamentarian

Members

- | | |
|---|--|
| <input type="checkbox"/> Barbara Mitchell | <input type="checkbox"/> Javier Lopez |
| <input type="checkbox"/> Cynthia Lemus | <input type="checkbox"/> Mark Cox |
| <input type="checkbox"/> Debbie Franklin | <input type="checkbox"/> Steve Mehlman |
| <input type="checkbox"/> Donald Brock | <input type="checkbox"/> Teresa Chappell |

1. First Order of Business Cynthia Lemus, Chair

1.3. Review ADA Guidelines – Cynthia Lemus, Chair

1.4. Invocation – Donald Brock, Member

1.5. Pledge of Allegiance – Cynthia Lemus, Chair

1.6. Self-Introductions – Cynthia Lemus, Chair

Members

- | | |
|---|--|
| <input type="checkbox"/> Barbara Mitchell | <input type="checkbox"/> Javier Lopez |
| <input type="checkbox"/> Cynthia Lemus | <input type="checkbox"/> Mark Cox |
| <input type="checkbox"/> Debbie Franklin | <input type="checkbox"/> Steve Mehlman |
| <input type="checkbox"/> Donald Brock | <input type="checkbox"/> Teresa Chappell |

1. First Order of Business Cynthia Lemus, Chair

1.6. Self-Introductions Continued:

Riverside County Office on Aging Staff

- Gary Robbins, Deputy Director for Administration
- Jennifer de la Ossa-Ramirez, Administrative Services Manager
- Melissa Jacks, Executive Assistant III
- Jewel Lee, Director

Guests and Members of the Public

1. First Order of Business

Cynthia Lemus, Chair

1.7. Chair Reports and Reminders

1.7.1. Next General Meeting

IN-PERSON MEETING

Wednesday, April 12, 2023

10:00 a.m. – 12:00 p.m.

Riverside County Office on Aging

3610 Central Avenue

1st Floor, Suite 102

Riverside, CA 92506

(877) 932-4100

1.7.2. Announcements

- **Member Birthdays: Barbara Mitchell**

1. First Order of Business
Cynthia Lemus, Chair

1.7. Chair Reports and Reminders - Continued

1.7.3. Statement of Economic Interests (Form 700) Update

Members are exempt from disclosure pursuant to CCR
§18700(c)(2)(A)

1. First Order of Business Cynthia Lemus, Chair

1.8. Public Comments – Cynthia Lemus, Chair

Each speaker may be limited to speak two (2) minutes or less depending on the number of speakers. At the direction of the Chair or by majority vote of the Council, the two (2) minute time limitation may be waived, increased, or reduced. The maximum time for public comment for any individual item or topic may be limited to fifteen (15) minutes. The Council may terminate public comments if such comments become repetitious or disruptive. Any written documents to be distributed or presented to the Council shall be submitted AC@rivco.org. This policy applies to Public Comments and general comments on agenda items. Under the Brown Act, the Council will not take action on or discuss matters raised which are not posted 72 hours in advance. Council members may refer such matters to staff for factual information or to be placed on the subsequent agenda for consideration.

2. Action Items

Cynthia Lemus, Chair

2.1. APPROVE THE MINUTES OF THE FEBRUARY 8, 2023, MEETING.

Quorum: 5

Must abstain: Javier Lopez

Motion:

Second:

Notes:

Roll Call Vote:

Members

- | | |
|---|--|
| <input type="checkbox"/> Barbara Mitchell | <input type="checkbox"/> Javier Lopez |
| <input type="checkbox"/> Cynthia Lemus | <input type="checkbox"/> Mark Cox |
| <input type="checkbox"/> Debbie Franklin | <input type="checkbox"/> Steve Mehlman |
| <input type="checkbox"/> Donald Brock | <input type="checkbox"/> Teresa Chappell |

2. Action Items

Cynthia Lemus, Chair

2.2. Affirm that the Area Plan Update for 2023-2024 has been completed in accordance with CCR Title 22, Article 3, Section 7302(a)(10) and Section 7308, Older Americans Act Reauthorization Act of 2016, Section 314(c)(1), requiring a Public Hearing for stakeholder engagement, and with the recommendation for the Advisory Council Chair to sign the required Transmittal Letter.

Quorum: 5

Must abstain:

Motion:

Second:

Notes:

Roll Call Vote:

Members

- | | |
|---|--|
| <input type="checkbox"/> Barbara Mitchell | <input type="checkbox"/> Javier Lopez |
| <input type="checkbox"/> Cynthia Lemus | <input type="checkbox"/> Mark Cox |
| <input type="checkbox"/> Debbie Franklin | <input type="checkbox"/> Steve Mehlman |
| <input type="checkbox"/> Donald Brock | <input type="checkbox"/> Teresa Chappell |



3. Department/ADRC Reports

3.1. Department Update

Gary Robbins,
Deputy Director for Administration
Riverside County Office on Aging

4. Discussion Items

4.1. Discussion Items

4.1.1. Member Reappointment

4.1.2. Motion to Approve the Membership

Committee's recommendation to reappoint

C. Lemus, S. Mehlman, and T. Chappell

4.1.2 Discussion Items

continued

4.1.2. APPROVE THE MEMBERSHIP COMMITTEE'S RECOMMENDATION TO REAPPOINT C. LEMUS, S. MEHLMAN, T. CHAPPELL

Quorum: 5

Must abstain:

Motion:

Second:

Notes:

Roll Call Vote:

Members

- | | |
|---|--|
| <input type="checkbox"/> Barbara Mitchell | <input type="checkbox"/> Javier Lopez |
| <input type="checkbox"/> Cynthia Lemus | <input type="checkbox"/> Mark Cox |
| <input type="checkbox"/> Debbie Franklin | <input type="checkbox"/> Steve Mehlman |
| <input type="checkbox"/> Donald Brock | <input type="checkbox"/> Teresa Chappell |

4.1. Discussion Items

4.1.3. Review Mileage and Travel Form and Member Hours Reporting

4.1.3 Discussion Items *continued*

5. Committee Reports
None.



6. Liaison Reports

6.1. Barbara Mitchell – IHSS Advisory Council

6.2. Barbara Mitchell – OASOC Committee Meeting

7. Ambassador Reports

7.1. Barbara Mitchell – The Joslyn Center

7.2. Barbara Mitchell – Janet Goeske Foundation and Senior Center

8. Closing Comments
Cynthia Lemus, Chair



9. Adjourn

Cynthia Lemus, Chair

10.1. APPROVE MOTION TO AJOURN MEETING.

Quorum: 5

Must abstain: None.

Motion:

Second:

Notes:

Roll Call Vote:

Members

- | | |
|---|--|
| <input type="checkbox"/> Barbara Mitchell | <input type="checkbox"/> Javier Lopez |
| <input type="checkbox"/> Cynthia Lemus | <input type="checkbox"/> Mark Cox |
| <input type="checkbox"/> Debbie Franklin | <input type="checkbox"/> Steve Mehlman |
| <input type="checkbox"/> Donald Brock | <input type="checkbox"/> Teresa Chappell |

**Riverside County
Board of Supervisors**

Kevin Jeffries Supervisor, District I

Karen Spiegel Supervisor, District II

Chuck Washington Supervisor, District III

V. Manuel Perez Supervisor, District IV

Yxstian Gutierrez Supervisor, District V

**Riverside County
Office on Aging Staff**

Jewel Lee

Director

Dr. Gary Robbins

Deputy Director for Administration

Maile Haynes

Deputy Director of Programs and Operations

Jennifer de la
Ossa-Ramirez

Administrative Services Manager II

Melissa Jacks

Executive Assistant III

Advisory Council on Aging Membership

Cynthia Lemus	Chair
Mark Cox	Vice Chair
Javier Lopez	Parliamentarian
Vacant	Appointee, District I
Vacant	Appointee, District II
Vacant	Appointee, District III
Vacant	Appointee, District IV
Debbie Franklin	Appointee, District V
Barbara Mitchell	Member
Donald Brock	Member
Javier Lopez	Member
Steve Mehlman	Member
Teresa Chappell	Member
Vacant	Member
Vacant	Member
Vacant	Member
Vacant	Member



Advisory Council on Aging Committees

Committee	Chair	Members
Executive	Cynthia Lemus	Mark Cox, Vice Chair Javier Lopez, Parliamentarian
Advocacy	Teresa Chappell	Mark Cox Steve Mehlman
Annual Report	Cynthia Lemus	Vacant
Bylaws	Javier Lopez	Debbie Franklin
Community Connections	Cynthia Lemus	Vacant
Healthy Living	Vacant	Barbara Mitchell Debbie Franklin
Membership	Cynthia Lemus, Interim	Donald Brock
Planning	Debbie Franklin	Vacant

Advisory Council on Aging Liaisons

California Senior Legislature (CSL)	Mark Cox, Senior Assembly Member
California Senior Legislature (CSL)	Milissa Meyer, Senior Assembly Member
California Senior Legislature (CSL)	Teresa Chappell, Senior Assembly Member
California Senior Legislature (CSL)	Vacant , Senior Assembly Member
California Senior Legislature (CSL)	Donald Brock, Senior Senator
California Senior Legislature (CSL)	Steve Mehlman, Senior Senator
Continuum of Care	Javier Lopez
Foundation on Aging	Cynthia Lemus
Grandparents Raising Grandchildren (GRG)	Mark Cox
Health Insurance Counseling and Advocacy Program (HICAP)	Debbie Franklin
Housing	Javier Lopez
In-Home Supportive Services (IHSS) Advisory Council	Barbara Mitchell Donald Brock
Long-Term Care Ombudsman Program (LTCOP)	Teresa Chappell
Older Adults System of Care	Barbara Mitchell
Public Health	Vacant
Transportation Services	Steve Mehlman
Triple A Council of California (TACC)	Cynthia Lemus
Veterans Services	Cynthia Lemus Donald Brock

Advisory Council on Aging Guidelines

Materials Distributed: In compliance with the Brown Act and Government Code Section 54957.5, agenda materials distributed 72 hours prior to the meeting, which are public records relating to open session agenda items, will be available for inspection by members of the public prior to the meeting at the following email address: AC@rivco.org. To view a hard copy of the materials, please contact Stacie Catlin at phone number: (877) 932-4100.

ADA: In compliance with the Americans with Disabilities Act and Government Code Section 54954.2, if special assistance is needed to attend an Advisory Council on Aging meeting, please contact Stacie Catlin at: (877) 932-4100 or TTD 711. Notification of at least 48 hours prior to meeting time will assist staff in assuring that reasonable arrangements can be made to provide accessibility at the meeting.

Public Comments: Each speaker may be limited to speak two (2) minutes or less depending on the number of speakers. At the direction of the Chair or by majority vote of the Council, the two (2) minute time limitation may be waived, increased or reduced. The maximum time for public comment for any individual item or topic may be limited to fifteen (15) minutes. The Council may terminate public comments if such comments become repetitious or disruptive. Any written documents to be distributed or presented to the Council shall be submitted to the Council's assigned staff. This policy applies to Public Comments and general comments on agenda items. Under the Brown Act, the Council will not take action on or discuss matters raised which are not posted 72 hours in advance. Council members may refer such matters to staff for factual information or to be placed on the subsequent agenda for consideration.

Advisory Council on Aging Meeting Schedule

2022/2023			
Date	Day	Time	Location
September 14, 2022	Wednesday	10:00 a.m. – 12:00 p.m.	Zoom Meeting Link
October 12, 2022	Wednesday	10:00 a.m. – 12:00 p.m.	Zoom Meeting Link
November 9, 2022	Wednesday	10:00 a.m. – 12:00 p.m.	Zoom Meeting Link
December 14, 2022	Wednesday	10:00 a.m. – 12:00 p.m.	Zoom Meeting Link
January 11, 2023	Wednesday	10:00 a.m. – 12:00 p.m.	Zoom Meeting Link
February 8, 2023	Wednesday	10:00 a.m. – 12:00 p.m.	Zoom Meeting Link
March 8, 2023	Wednesday	10:00 a.m. – 12:00 p.m.	In-Person Meeting
April 12, 2023	Wednesday	10:00 a.m. – 12:00 p.m.	In-Person Meeting
May 10, 2023	Wednesday	10:00 a.m. – 12:00 p.m.	In-Person Meeting
June 14, 2023	Wednesday	10:00 a.m. – 12:00 p.m.	In-Person Meeting

In-Person Meeting Location

Riverside County Office on Aging
 3610 Central Ave., Ste. 102
 Riverside, CA 92506
 (877) 932-4100