



Riverside County Advisory Council on Aging

Membership Meeting

July 12, 2023

10:00 a.m. – 12:00 p.m.

Meeting Location:

Office on Aging
3610 Central Avenue
Suite 300
Riverside, CA 92506

Minutes

Agenda Overview

1. First Order of Business
1.4. Public Comment
2. Discussion
3. Adjourn

1. First Order of Business Cynthia Lemus, Chair

1.1. Call to Order

Any requests for public comment during the meeting should be made by comment card and submitted to ***Libby Garcia***. Public comments will be heard at Agenda Item 1.4.

1.2. Establish Attendance

Members

- | | |
|-------------------------------------|-------------------------|
| <input checked="" type="checkbox"/> | Cynthia Lemus, Chair |
| <input checked="" type="checkbox"/> | Don Brock, Member |
| <input checked="" type="checkbox"/> | Debbie Franklin, Member |

Office on Aging Staff

- | | |
|-------------------------------------|--|
| <input checked="" type="checkbox"/> | Gary Robbins, Deputy Director for Administration |
| <input checked="" type="checkbox"/> | Renne Sanchez, Supervising Program Specialist |

1. First Order of Business

Cynthia Lemus, Chair

1.3. Chair Reports and Reminders

None

1.4. Public Comments

Each speaker may be limited to speak two (2) minutes or less depending on the number of speakers. At the direction of the Chair or by majority vote of the Council, the two (2) minute time limitation may be waived, increased, or reduced. The maximum time for public comment for any individual item or topic may be limited to fifteen (15) minutes. The Council may terminate public comments if such comments become repetitious or disruptive. Any written documents to be distributed or presented to the Council shall be submitted AC@rivco.org. This policy applies to Public Comments and general comments on agenda items. Under the Brown Act, the Council will not take action on or discuss matters raised which are not posted 72 hours in advance. Council members may refer such matters to staff for factual information or to be placed on the subsequent agenda for consideration.

2. Discussion Items

Cynthia Lemus, Chair

2.1. Discussion Items

2.1.1. Review Membership Applications

Meeting Minutes:

- Committee members were provided copies of Advisory Council applications for 20 potential candidates.
- Chair Cynthia Lemus and Member Debbie Franklin agreed to contact 10 applicants each to gauge their interest in joining the Advisory Council and schedule them for in-person interviews.
- OOA staff will provide talking points on the OOA, the Advisory Council, and membership requirements.
- Cynthia and Debbie will track their contact attempts and outcomes.
- Wednesday, August 16th was set as the target date for in-person interviews; interviews will be conducted by the committee members between 9:30 am and 5:00 pm at the Riverside County Office on Aging Central Office location.
- Committee members discussed topics to consider at future meetings including reviewing and revising the membership application and interview questionnaire, the application process for general membership, and outreach efforts.

3. Adjourn Cynthia Lemus, Chair

3.1. Approve Motion to Adjourn Meeting

Quorum:

Must

abstain:

Motion: Don Brock

Second: Debbie Franklin

Notes:

Vote:

*Riverside County
Board of Supervisors*

Kevin Jeffries	Supervisor, District I
Karen Spiegel	Supervisor, District II
Chuck Washington	Supervisor, District III
V. Manuel Perez	Supervisor, District IV
Yxstian Gutierrez	Supervisor, District V

*Riverside County
Office on Aging Staff*

Jewel Lee	Director
Gary Robbins	Deputy Director for Administration
Jennifer de la Ossa - Ramirez	Administrative Services Manager II
Renne Sanchez	Supervising Program Specialist
Libby Garcia	Executive Assistant II

*Advisory Council on Aging
Membership*

Mark Cox	Chair
Debbie Franklin	Vice Chair/Appointee, District V
Cynthia Lemus	Parliamentarian
Sterlon Sims	Appointee, District I
Vacant	Appointee, District II
Vacant	Appointee, District III
Milissa Meyer	Appointee, District IV
Javier Lopez	Member
Donald Brock	Member
Steve Mehlman	Member
Teresa Chappell	Member
Barbara Mitchell	Member
Vacant	Member
Vacant	Member
Vacant	Member
Vacant	Member
Vacant	Member

Advisory Council on Aging s

	Chair	Members
Executive	Mark Cox	Debbie Franklin, Vice Chair Cynthia Lemus, Parliamentarian
Advocacy	Teresa Chappell	Mark Cox Steve Mehlman
Annual Report	Cynthia Lemus	Vacant
Bylaws	Javier Lopez	Debbie Franklin
Community Connections	Cynthia Lemus	Vacant
Healthy Living	TBD	Barbara Mitchell Debbie Franklin
Membership	Cynthia Lemus, Interim	Donald Brock
Planning	Debbie Franklin	Vacant

Advisory Council on Aging Liaisons

California Senior Legislature (CSL)	Mark Cox, Senior Assembly Member
California Senior Legislature (CSL)	Milissa Meyer, Senior Assembly Member
California Senior Legislature (CSL)	Teresa Chappell, Senior Assembly Member
California Senior Legislature (CSL)	Vacant, Senior Assembly Member
California Senior Legislature (CSL)	Steve Mehlman, Senior Senator
California Senior Legislature (CSL)	Donald Brock, Senior Senator
Continuum of Care	Javier Lopez
Foundation on Aging	Cynthia Lemus
Grandparents Raising Grandchildren (GRG)	Mark Cox
Health Insurance Counseling and Advocacy Program (HICAP)	Debbie Franklin
Housing	Javier Lopez
In-Home Supportive Services (IHSS) Advisory Council	Barbara Mitchell Donald Brock
Long-Term Care Ombudsman Program (LTCOP)	Teresa Chappell
Older Adults System of Care	Barbara Mitchell
Public Health	Vacant
Transportation Services	Steve Mehlman
Triple A Council of California (TACC)	Cynthia Lemus
Veterans Services	Cynthia Lemus Donald Brock

Advisory Council on Aging Guidelines

Materials Distributed: In compliance with the Brown Act and Government Code Section 54957.5, agenda materials distributed 72 hours prior to the meeting, which are public records relating to open session agenda items, will be available for inspection by members of the public prior to the meeting at the following email address: AC@rivco.org. To view a hard copy of the materials, please contact Advisory Council staff at phone number: (877) 932-4100.

ADA: In compliance with the Americans with Disabilities Act and Government Code Section 54954.2, if special assistance is needed to attend an Advisory Council on Aging meeting, please contact Stacie Catlin at: (877) 932-4100 or TTD 711. Notification of at least 48 hours prior to meeting time will assist staff in assuring that reasonable arrangements can be made to provide accessibility at the meeting.

Public Comments: Each speaker may be limited to speak two (2) minutes or less depending on the number of speakers. At the direction of the Chair or by majority vote of the Council, the two (2) minute time limitation may be waived, increased or reduced. The maximum time for public comment for any individual item or topic may be limited to fifteen (15) minutes. The Council may terminate public comments if such comments become repetitious or disruptive. Any written documents to be distributed or presented to the Council shall be submitted to the Council's assigned staff. This policy applies to Public Comments and general comments on agenda items. Under the Brown Act, the Council will not take action on or discuss matters raised which are not posted 72 hours in advance. Council members may refer such matters to staff for factual information or to be placed on the subsequent agenda for consideration.