

Minutes



Riverside County Advisory Council on Aging

Regular Meeting

March 8, 2023

10:00 a.m. – 12:00 p.m.

Meeting Location:

3610 Central Avenue, Suite 102

Riverside, CA 92506

Agenda Overview

1. First Order of Business
1.8. Public Comment
2. Action Items
3. Department/ADRC Reports
4. Discussion Items
5. Committee Reports
6. Liaison Reports
7. Ambassador Reports
8. Closing Comments
9. Adjourn

1. First Order of Business Cynthia Lemus, Chair

1.1. Called to Order at 11:23am – Cynthia Lemus, Chair

To request a public comment during the meeting, please complete a comment card and provide it to *Melissa Jacks*.

1.2. Established a Quorum – Cynthia Lemus, Chair

Members	
<input checked="" type="checkbox"/> Barbara Mitchell	<input type="checkbox"/> Javier Lopez
<input checked="" type="checkbox"/> Cynthia Lemus	<input checked="" type="checkbox"/> Mark Cox
<input checked="" type="checkbox"/> Debbie Franklin	<input checked="" type="checkbox"/> Steve Mehlman
<input checked="" type="checkbox"/> Donald Brock	<input checked="" type="checkbox"/> Teresa Chappell

**1. First Order of Business
Cynthia Lemus, Chair**

1.3. Review ADA Guidelines – Cynthia Lemus, Chair

1.4. Invocation – Donald Brock, Member

1.5. Pledge of Allegiance – Cynthia Lemus, Chair

1.6. Self-Introductions – Cynthia Lemus, Chair

Members			
<input checked="" type="checkbox"/>	Barbara Mitchell	<input type="checkbox"/>	Javier Lopez
<input checked="" type="checkbox"/>	Cynthia Lemus	<input checked="" type="checkbox"/>	Mark Cox
<input checked="" type="checkbox"/>	Debbie Franklin	<input checked="" type="checkbox"/>	Steve Mehlman
<input checked="" type="checkbox"/>	Donald Brock	<input checked="" type="checkbox"/>	Teresa Chappell

1. First Order of Business Cynthia Lemus, Chair

1.6. Self-Introductions Continued:

Riverside County Office on Aging Staff

- Gary Robbins, Deputy Director for Administration
- Jennifer de la Ossa-Ramirez, Administrative Services Manager
- Melissa Jacks, Executive Assistant III
- Jewel Lee, Director

1. First Order of Business

Cynthia Lemus, Chair

1.7. Chair Reports and Reminders

1.7.1. Next General Meeting

IN-PERSON MEETING

Wednesday, April 12, 2023

10:00 a.m. – 12:00 p.m.

Riverside County Office on Aging

3610 Central Avenue

1st Floor, Suite 102

Riverside, CA 92506

(877) 932-4100

1.7.2. Announcements

- Member Birthdays: Barbara Mitchell

1. First Order of Business Cynthia Lemus, Chair

1.7. Chair Reports and Reminders - Continued

1.7.3. Statement of Economic Interests (Form 700) Update

- Board of Supervisors updated the County Conflict of Interest Code
- Members are exempt from disclosure pursuant to CCR §18700(c)(2)(A)

1. First Order of Business

Cynthia Lemus, Chair

1.8. Public Comments – None

Each speaker may be limited to speak two (2) minutes or less depending on the number of speakers. At the direction of the Chair or by majority vote of the Council, the two (2) minute time limitation may be waived, increased, or reduced. The maximum time for public comment for any individual item or topic may be limited to fifteen (15) minutes. The Council may terminate public comments if such comments become repetitious or disruptive. Any written documents to be distributed or presented to the Council shall be submitted AC@rivco.org. This policy applies to Public Comments and general comments on agenda items. Under the Brown Act, the Council will not take action on or discuss matters raised which are not posted 72 hours in advance. Council members may refer such matters to staff for factual information or to be placed on the subsequent agenda for consideration.

2. Action Items

Cynthia Lemus, Chair

2.1. APPROVE THE MINUTES OF THE FEBRUARY 8, 2023, MEETING.

Quorum: 5

Must abstain: J. Lopez

Motion: M. Cox

Second: D. Brock

Notes: J. Lopez was absent.

Roll Call Vote: Motion Approved.

Members

<input checked="" type="checkbox"/> Barbara Mitchell	<input type="checkbox"/> Javier Lopez
<input checked="" type="checkbox"/> Cynthia Lemus	<input checked="" type="checkbox"/> Mark Cox
<input checked="" type="checkbox"/> Debbie Franklin	<input checked="" type="checkbox"/> Steve Mehlman
<input checked="" type="checkbox"/> Donald Brock	<input checked="" type="checkbox"/> Teresa Chappell

2. Action Items

Cynthia Lemus, Chair

2.2. Affirm that the Area Plan Update for 2023-2024 has been completed in accordance with CCR Title 22, Article 3, Section 7302(a)(10) and Section 7308, Older Americans Act Reauthorization Act of 2016, Section 314(c)(1), requiring a Public Hearing for stakeholder engagement, and with the recommendation for the Advisory Council Chair to sign the required Transmittal Letter.

Quorum: 5

Must abstain: None.

Motion: D. Franklin

Second: M. Cox

Notes: J. Lopez was absent.

Roll Call Vote: Motion passed.

Members

<input checked="" type="checkbox"/> Barbara Mitchell	<input type="checkbox"/> Javier Lopez
<input checked="" type="checkbox"/> Cynthia Lemus	<input checked="" type="checkbox"/> Mark Cox
<input checked="" type="checkbox"/> Debbie Franklin	<input checked="" type="checkbox"/> Steve Mehlman
<input checked="" type="checkbox"/> Donald Brock	<input checked="" type="checkbox"/> Teresa Chappell



3.1. Department Update

- The Ambassador Liaison list was emailed by Gary on February 24, 2023 for review, one response has been received. A reminder will be sent to request the membership to review and once all responses have been received, OOA staff will move forward with making contact.
- The service brochure is in development and membership packet is being updated. Service brochure and membership packet will be reviewed during the next meeting.
- Gary shared that Jennifer de la Ossa-Ramirez's role with Office on Aging is to be a more present support for the Advisory Council and AC members will see increased correspondence from Jennifer going forward.

3. Department/ADRC Reports

Gary Robbins,
Deputy Director for Administration
Riverside County Office on Aging

4. Discussion Items

4.1. Discussion Items

4.1.1. Member Reappointment

- Five of the spaces on the Advisory Council membership are for District representation, only one of the five is currently occupied.
- Will be outreaching to the Legislative Aides to fill vacancies.
- Gary will forward applications received to the Legislative Aides for review.
- Discussion regarding the importance of representation from all groups on the Advisory Council.

4.1.2 Discussion Items

continued

4.1.2. APPROVE THE MEMBERSHIP COMMITTEE'S RECOMMENDATION TO REAPPOINT C. LEMUS, S. MEHLMAN, T. CHAPPELL

Quorum: 5

Must abstain: None.

Motion: B. Mitchell

Second: M. Cox

Notes: J. Lopez was absent.

Roll Call Vote: Motion Passed.

Members

<input checked="" type="checkbox"/> Barbara Mitchell	<input type="checkbox"/> Javier Lopez
<input checked="" type="checkbox"/> Cynthia Lemus	<input checked="" type="checkbox"/> Mark Cox
<input checked="" type="checkbox"/> Debbie Franklin	<input checked="" type="checkbox"/> Steve Mehlman
<input checked="" type="checkbox"/> Donald Brock	<input checked="" type="checkbox"/> Teresa Chappell

4.1.3 Discussion Items *continued*

4.1. Discussion Items *continued*

4.1.3. Review Mileage and Travel Form and Member Hours Reporting

- The mileage, travel, and member hours reporting forms are still being updated. Once they are updated, Gary will provide information on how they are to be completed.

5. Committee Reports
None.



6. Liaison Reports

6.1. Barbara Mitchell – IHSS Advisory Council

6.2. Barbara Mitchell – OASOC Committee Meeting

6.3. Steve Mehlman – CSL

Riverside County Advisory Council on Aging

3610 Central Ave., Ste.102, Riverside, CA 92506
Local: (951) 867-3800 • Toll Free: (800) 510-2020 • TRS/TTY: 711

The mission of the Riverside County Advisory Council on Aging is to advocate for all older persons and adults with disabilities to improve their lives.

Liaison Report

Member: Barbara Mitchell
Title: Liaison
Report Date: February 28, 2023

Meeting/Event: IHSS Advisory Council
Date: February 2, 2023

Main Points:

- Introduction of New Executive Team of David Dia and Michael Maniglia
- Discussion of Program Role, FLSA Violations, Labor Management, November Caregiver Month – Board of Supervisors’ Declaration
- Working Relations with UDW

Next Meeting/Event: IHSS Advisory Council
Date: April 6, 2023
Time: 1 PM – 4:00 PM
Location: ZOOM
Other information: None

Other Meeting/Event: IAC Consumer Training Workgroup
Date: March 6, 2023
Time: 1:30 PM – 3:30 PM
Location: ZOOM
Other information:

Other Relevant Information:

Other Meeting /Event 2023 Caregiver Appreciation Event Planning Meeting
Date: March 16, 2023

Time: 2:00 PM – 3:00 PM

Location: UDW Riverside Location

Handouts/Flyers: None.

Riverside County Advisory Council on Aging

3610 Central Ave., Ste.102, Riverside, CA 92506
Local: (951) 867-3800 • Toll Free: (800) 510-2020 • TRS/TTY: 711

The mission of the Riverside County Advisory Council on Aging is to advocate for all older persons and adults with disabilities to improve their lives.

Liaison Report

Member: Barbara Mitchell
Title: Liaison
Report Date: February 28, 2023

Meeting/Event: **OAISOC Committee Meeting**
Date: February 2, 2023

Main Points:

- OAISOC’s Vision, Mission, and Goals and Objectives Reviewed
- PEARLS Presentation by Jennifer Lopez
- Regional Updates concerning vacancies in regions

Next Meeting/Event:

Date: March 14, 2023
Time: **12 PM – 1:30 PM**
Location: **ZOOM**
Other information: None

Other Meeting/Event:

Date: N/A
Time:
Location:
Other information:

Other Relevant Information:

Eastvale Lantern Festival was held on 2/18 – 19, 2023

May is Mental Health Month (MIMHM)

- Riverside May 18
- Mid-County May 11

- Desert TBA

Handouts/Flyers:
None.

Riverside County Advisory Council on Aging

3610 Central Ave., Ste.102, Riverside, CA 92506
Local: (951) 867-3800 • Toll Free: (800) 510-2020 • TRS/TTY: 711

The mission of the Riverside County Advisory Council on Aging is to advocate for all older persons and adults with disabilities to improve their lives.

Report Type

Member: Steve Mehlman
Title: Liaison
Report Date: February 24, 2023

Meeting/Event:
Date: [Click here to enter a date.](#)

Main Points:

- -
 -
-

Next Meeting/Event:
Date: [Click here to enter a date.](#)
Time:
Location:
Other information:

Other Meeting/Event:
Date: [Click here to enter a date.](#)
Time:
Location:
Other information:

Other Relevant Information:

CSL will hold a training session for all members on Thursday, March 23, from 10 to 2.
A training session for new CSL members will be held on Wednesday, March 29.
The annual CSL Rally will be held (virtually) on Tuesday, May 2.

Handouts/Flyers:
[Choose an item.](#)

7. Ambassador Reports

7.1. Barbara Mitchell – The Joslyn Center

7.2. Barbara Mitchell – Janet Goeske Foundation and Senior Center

7.3. Steve Mehlman – The Pass Area Senior Collaborative

Riverside County Advisory Council on Aging

3610 Central Ave., Ste.102, Riverside, CA 92506
Local: (951) 867-3800 • Toll Free: (800) 510-2020 • TRS/TTY: 711

The mission of the Riverside County Advisory Council on Aging is to advocate for all older persons and adults with disabilities to improve their lives.

Ambassador Report

Member:	Barbara Mitchell
Title:	Ambassador
Report Date:	February 24, 2023

Meeting/Event:	The Joslyn Center
Date:	January 24, 2023

Main Points:

- Solar Project Proposal approval by Board
- Wellness Center Expansion which provides holistic approach to healthy aging
- Reviewing potential changes in COVID Policy

Next Meeting/Event:	Joslyn Center
Date:	February 28, 2023
Time:	3:30 pm – 4:30 pm
Location:	The Joslyn Center & ZOOM
Other information:	None

Other Meeting/Event:	
Date:	Joslyn in Bloom Planning Meeting
Time:	4:00 pm – 5:00 pm
Location:	ZOOM
Other information:	

Other Relevant Information:
March 8, 2023 - Volunteer Recognition Lunch
April 13, 2023 - Joslyn in Bloom Fundraiser

Handouts/Flyers:	None.
-------------------------	-------

Riverside County Advisory Council on Aging

3610 Central Ave., Ste.102, Riverside, CA 92506
Local: (951) 867-3800 • Toll Free: (800) 510-2020 • TRS/TTY: 711

The mission of the Riverside County Advisory Council on Aging is to advocate for all older persons and adults with disabilities to improve their lives.

Ambassador Report

Member: Barbara Mitchell
Title: Ambassador
Report Date: February 28, 2023

Meeting/Event: **Janet Goeske Foundation and Senior Center**
Date: February 28, 2023

Main Points:

- Have activities six days a week, closed on Sunday
- Annual Membership Drive - \$20/ year
- Three partners: Riverside Medical Clinic, Providence Bank, & Health Net

Next Meeting/Event: **Spring Dance**
Date: April 5, 2023
Time: **12:30 pm**
Location: **Janet Goeske Foundation and Senior Center**
Other information: None

Other Meeting/Event:

Date:
Time:
Location:
Other information:

Other Relevant Information:

Hours:

- **Monday** 8 am – 6 pm
- **Tuesday** 8 am – 9 pm
- **Wednesday** 8 am – 7 pm
- **Thursday** 8 am - 6 pm

-
- **Friday** 9 am – 5 pm
 - **Saturday** 9 am – 5 pm

Handouts/Flyers:
None.

Riverside County Advisory Council on Aging

3610 Central Ave., Ste.102, Riverside, CA 92506
Local: (951) 867-3800 • Toll Free: (800) 510-2020 • TRS/TTY: 711

The mission of the Riverside County Advisory Council on Aging is to advocate for all older persons and adults with disabilities to improve their lives.

Report Type

Member: Steve Mehlman
Title: Ambassador
Report Date: February 24, 2023

Meeting/Event:

Date: [Click here to enter a date.](#)

Main Points:

-
-
-

Next Meeting/Event:

Date: [Click here to enter a date.](#)
Time:
Location:
Other information:

Other Meeting/Event:

Date: [Click here to enter a date.](#)
Time:
Location:
Other information:

Other Relevant Information:

At the request of Congressman Raul Ruiz, I have organized a Pass Area Senior Collaborative patterned after the highly successful Coachella Valley Senior Collaborative.

The Pass Area Senior Collaborative is a network of service providers who will work together to streamline and coordinate assistance services for seniors and people with disabilities in crisis in the San Geronio Pass Area, including the cities of Banning, Beaumont, Calimesa and Cabezon

Our county’s two major services centers...in the city of Riverside and the Palm Springs area...aren’t always able to provide full coverage in the Pass area. That makes collaboration and coordination of services in the Pass even more important.

The Collaborative’s first Zoom meeting was on Monday, February 27.

Handouts/Flyers:

[Choose an item.](#)

8. Closing Comments

Cynthia Lemus, Chair

- *Cynthia thanked the Office on Aging staff for their work for contacting the Senior Centers and thanked the members for their work with their Advisory Council.*

9. Adjourn

Cynthia Lemus, Chair

10.1. APPROVE MOTION TO AJOURN MEETING.

Quorum: 5

Must abstain: None.

Motion: D. Franklin

Second: S. Mehlman

Notes: J. Lopez was absent.

Roll Call Vote: Motion passed. Meeting adjourned at 12:12pm.

Members

<input checked="" type="checkbox"/> Barbara Mitchell	<input type="checkbox"/> Javier Lopez
<input checked="" type="checkbox"/> Cynthia Lemus	<input checked="" type="checkbox"/> Mark Cox
<input checked="" type="checkbox"/> Debbie Franklin	<input checked="" type="checkbox"/> Steve Mehlman
<input checked="" type="checkbox"/> Donald Brock	<input checked="" type="checkbox"/> Teresa Chappell

**Riverside County
Board of Supervisors**

Kevin Jeffries	Supervisor, District I
Karen Spiegel	Supervisor, District II
Chuck Washington	Supervisor, District III
V. Manuel Perez	Supervisor, District IV
Yxstian Gutierrez	Supervisor, District V

**Riverside County
Office on Aging Staff**

Jewel Lee	Director
Dr. Gary Robbins	Deputy Director for Administration
Maile Haynes	Deputy Director of Programs and Operations
Jennifer de la Ossa-Ramirez	Administrative Services Manager II
Melissa Jacks	Executive Assistant III

*Advisory Council on Aging
Membership*

Cynthia Lemus	Chair
Mark Cox	Vice Chair
Javier Lopez	Parliamentarian
Vacant	Appointee, District I
Vacant	Appointee, District II
Vacant	Appointee, District III
Vacant	Appointee, District IV
Debbie Franklin	Appointee, District V
Barbara Mitchell	Member
Donald Brock	Member
Javier Lopez	Member
Steve Mehlman	Member
Teresa Chappell	Member
Vacant	Member
Vacant	Member
Vacant	Member
Vacant	Member



Advisory Council on Aging Committees

Committee	Chair	Members
Executive	Cynthia Lemus	Mark Cox, Vice Chair Javier Lopez, Parliamentarian
Advocacy	Teresa Chappell	Mark Cox Steve Mehlman
Annual Report	Cynthia Lemus	Vacant
Bylaws	Javier Lopez	Debbie Franklin
Community Connections	Cynthia Lemus	Vacant
Healthy Living	Vacant	Barbara Mitchell Debbie Franklin
Membership	Cynthia Lemus, Interim	Donald Brock
Planning	Debbie Franklin	Vacant

Advisory Council on Aging Liaisons

California Senior Legislature (CSL)	Mark Cox, Senior Assembly Member
California Senior Legislature (CSL)	Milissa Meyer, Senior Assembly Member
California Senior Legislature (CSL)	Teresa Chappell, Senior Assembly Member
California Senior Legislature (CSL)	Vacant , Senior Assembly Member
California Senior Legislature (CSL)	Donald Brock, Senior Senator
California Senior Legislature (CSL)	Steve Mehlman, Senior Senator
Continuum of Care	Javier Lopez
Foundation on Aging	Cynthia Lemus
Grandparents Raising Grandchildren (GRG)	Mark Cox
Health Insurance Counseling and Advocacy Program (HICAP)	Debbie Franklin
Housing	Javier Lopez
In-Home Supportive Services (IHSS) Advisory Council	Barbara Mitchell Donald Brock
Long-Term Care Ombudsman Program (LTCOP)	Teresa Chappell
Older Adults System of Care	Barbara Mitchell
Public Health	Vacant
Transportation Services	Steve Mehlman
Triple A Council of California (TACC)	Cynthia Lemus
Veterans Services	Cynthia Lemus Donald Brock

Advisory Council on Aging Guidelines

Materials Distributed: In compliance with the Brown Act and Government Code Section 54957.5, agenda materials distributed 72 hours prior to the meeting, which are public records relating to open session agenda items, will be available for inspection by members of the public prior to the meeting at the following email address: AC@rivco.org. To view a hard copy of the materials, please contact Stacie Catlin at phone number: (877) 932-4100.

ADA: In compliance with the Americans with Disabilities Act and Government Code Section 54954.2, if special assistance is needed to attend an Advisory Council on Aging meeting, please contact Stacie Catlin at: (877) 932-4100 or TTD 711. Notification of at least 48 hours prior to meeting time will assist staff in assuring that reasonable arrangements can be made to provide accessibility at the meeting.

Public Comments: Each speaker may be limited to speak two (2) minutes or less depending on the number of speakers. At the direction of the Chair or by majority vote of the Council, the two (2) minute time limitation may be waived, increased or reduced. The maximum time for public comment for any individual item or topic may be limited to fifteen (15) minutes. The Council may terminate public comments if such comments become repetitious or disruptive. Any written documents to be distributed or presented to the Council shall be submitted to the Council's assigned staff. This policy applies to Public Comments and general comments on agenda items. Under the Brown Act, the Council will not take action on or discuss matters raised which are not posted 72 hours in advance. Council members may refer such matters to staff for factual information or to be placed on the subsequent agenda for consideration.

Advisory Council on Aging Meeting Schedule

2022/2023			
Date	Day	Time	Location
September 14, 2022	Wednesday	10:00 a.m. – 12:00 p.m.	Zoom Meeting Link
October 12, 2022	Wednesday	10:00 a.m. – 12:00 p.m.	Zoom Meeting Link
November 9, 2022	Wednesday	10:00 a.m. – 12:00 p.m.	Zoom Meeting Link
December 14, 2022	Wednesday	10:00 a.m. – 12:00 p.m.	Zoom Meeting Link
January 11, 2023	Wednesday	10:00 a.m. – 12:00 p.m.	Zoom Meeting Link
February 8, 2023	Wednesday	10:00 a.m. – 12:00 p.m.	Zoom Meeting Link
March 8, 2023	Wednesday	10:00 a.m. – 12:00 p.m.	In-Person Meeting
April 12, 2023	Wednesday	10:00 a.m. – 12:00 p.m.	In-Person Meeting
May 10, 2023	Wednesday	10:00 a.m. – 12:00 p.m.	In-Person Meeting
June 14, 2023	Wednesday	10:00 a.m. – 12:00 p.m.	In-Person Meeting

In-Person Meeting Location

Riverside County Office on Aging
3610 Central Ave., Ste. 102
Riverside, CA 92506
(877) 932-4100