

Agenda



Riverside County Advisory Council on Aging

Regular Meeting

September 6, 2023

10:00 a.m. – 12:00 p.m.

Meeting Location:

3610 Central Avenue, Suite 102

Riverside, CA 92506

Agenda Overview

1. First Order of Business
 - 1.8. Public Comment
2. Department Update/ADRC Reports
3. Presentation
4. Action Items
5. Discussion Items
6. Committee Reports
7. Liaison Reports
8. Ambassador Reports
9. Closing Comments
10. Adjourn

1. First Order of Business Mark Cox, Chair

1.1. Call to Order – Mark Cox, Chair

To request a public comment during the meeting, please complete a comment card and provide it to *Libby Garcia*.

1.2. Establish a Quorum – Mark Cox

Members			
<input type="checkbox"/>	Don Brock	<input type="checkbox"/>	Javier Lopez
<input type="checkbox"/>	Teresa Chappell	<input type="checkbox"/>	Steve Mehlman
<input type="checkbox"/>	Mark Cox	<input type="checkbox"/>	Milissa Meyer
<input type="checkbox"/>	Debbie Franklin	<input type="checkbox"/>	Barbara Mitchell
<input type="checkbox"/>	Cynthia Lemus	<input type="checkbox"/>	Sterlon Sims

1. First Order of Business

Mark Cox, Chair

1.3. Review ADA Guidelines – Mark Cox, Chair

1.4. Invocation – Donald Brock, Member

1.5. Pledge of Allegiance – Mark Cox, Chair

1.6. Self-Introductions – Mark Cox, Chair

Members			
<input type="checkbox"/>	Don Brock	<input type="checkbox"/>	Javier Lopez
<input type="checkbox"/>	Teresa Chappell	<input type="checkbox"/>	Steve Mehlman
<input type="checkbox"/>	Mark Cox	<input type="checkbox"/>	Milissa Meyer
<input type="checkbox"/>	Debbie Franklin	<input type="checkbox"/>	Barbara Mitchell
<input type="checkbox"/>	Cynthia Lemus	<input type="checkbox"/>	Sterlon Sims

1. First Order of Business Mark Cox, Chair

1.6. Self-Introductions *Continued*:

Riverside County Office on Aging Staff

- Jewel Lee, Director
- Gary Robbins, Deputy Director for Administration
- Renne Sanchez, Supervising Program Specialist
- Libby Garcia, Executive Assistant II
- Alyssa Peeters, Services Assistant

1. First Order of Business
Mark Cox, Chair

1.7. Chair Reports and Reminders

1.7.1. Advisory Council Member Orientation

Thursday, September 28, 2023

2:00 p.m. – 4:00 p.m.

Riverside County Office on Aging

3610 Central Avenue

1st Floor, Suite 102

Riverside, CA 92506

(877) 932-4100

1.7.2. Next General Meeting

Wednesday, October 4, 2023

10:00 a.m. – 12:00 p.m.

Riverside County Office on Aging

3610 Central Avenue

1st Floor, Suite 102

Riverside, CA 92506

(877) 932-4100

1. First Order of Business Mark Cox, Chair

1.8. Public Comments – Mark Cox, Chair

Each speaker may be limited to speak two (3) minutes or less depending on the number of speakers. At the direction of the Chair or by majority vote of the Council, the two (3) minute time limitation may be waived, increased, or reduced. The maximum time for public comment for any individual item or topic may be limited to fifteen (15) minutes. The Council may terminate public comments if such comments become repetitious or disruptive. Any written documents to be distributed or presented to the Council shall be submitted AC@rivco.org. This policy applies to Public Comments and general comments on agenda items. Under the Brown Act, the Council will not take action on or discuss matters raised which are not posted 72 hours in advance. Council members may refer such matters to staff for factual information or to be placed on the subsequent agenda for consideration.

2. Department Update/ ADRC Reports

Gary Robbins

Deputy Director for Administration

Riverside County Office on Aging

2.1. Department Update

3. Presentations

3.1 Carmen Estrada

Executive Director, Inland Caregiver Resource Center

Presentation Topic: Inland Empire Master Plan on Aging

4. Action Items

Mark Cox, Chair

4.1.1. MOTION TO APPROVE MINUTES FROM ADVISORY COUNCIL MEETING HELD ON JUNE 14, 2023.

Must Abstain: Mark Cox, Javier Lopez, Milissa Meyer, Sterlon Sims

Motion:

Second:

Discussion:

Notes:

Member Vote	
<input type="checkbox"/> Don Brock	<input type="checkbox"/> Javier Lopez
<input type="checkbox"/> Teresa Chappell	<input type="checkbox"/> Steve Mehlman
<input type="checkbox"/> Mark Cox	<input type="checkbox"/> Milissa Meyer
<input type="checkbox"/> Debbie Franklin	<input type="checkbox"/> Barbara Mitchell
<input type="checkbox"/> Cynthia Lemus	<input type="checkbox"/> Sterlon Sims

**A checked box is recorded as an 'Aye' vote*

4. Action Items

Mark Cox, Chair

4.1.2. MOTION TO APPROVE THE MEMBERSHIP COMMITTEE'S RECOMMENDATIONS OF CANDIDATES FOR GENERAL ADVISORY COUNCIL.

1. Leezett Cassal
2. Tyler Cobb
3. Barbara Adams
4. Donna Olson

Motion:

Second:

Discussion:

Member Vote	
<input type="checkbox"/> Don Brock	<input type="checkbox"/> Javier Lopez
<input type="checkbox"/> Teresa Chappell	<input type="checkbox"/> Steve Mehlman
<input type="checkbox"/> Mark Cox	<input type="checkbox"/> Milissa Meyer
<input type="checkbox"/> Debbie Franklin	<input type="checkbox"/> Barbara Mitchell
<input type="checkbox"/> Cynthia Lemus	<input type="checkbox"/> Sterlon Sims

**A checked box is recorded as an 'Aye' vote*

5. Discussion Items

5.1. Discussion Items

5.1.1. Ambassador Packets and Name Badges

5.1.2. Member Orientation

5.1.3. Mileage Discussion

5.1.4. Advisory Council Bylaws

6. Committee Reports - *None*

6.1. Committee Reports

7. Liaison Reports - *None*

7.1. Liaison Reports

8. Ambassador Reports - *None*

8.1. Ambassador Reports

9. Closing Comments

Mark Cox, Chair



10. Adjourn

Mark Cox, Chair

10.1. APPROVE MOTION TO AJOURN MEETING.

Motion:

Second:

Discussion:

Notes:

Member Vote	
<input type="checkbox"/> Don Brock	<input type="checkbox"/> Javier Lopez
<input type="checkbox"/> Teresa Chappell	<input type="checkbox"/> Steve Mehlman
<input type="checkbox"/> Mark Cox	<input type="checkbox"/> Milissa Meyer
<input type="checkbox"/> Debbie Franklin	<input type="checkbox"/> Barbara Mitchell
<input type="checkbox"/> Cynthia Lemus	<input type="checkbox"/> Sterlon Sims

**A checked box is recorded as an 'Aye' vote*

Riverside County Board of Supervisors

Kevin Jeffries	Supervisor, District I
----------------	------------------------

Karen Spiegel	Supervisor, District II
---------------	-------------------------

Chuck Washington	Supervisor, District III
------------------	--------------------------

V. Manuel Perez	Supervisor, District IV
-----------------	-------------------------

Yxstian Gutierrez	Supervisor, District V
-------------------	------------------------

**Riverside County
Office on Aging Staff**

Jewel Lee	Director
Gary Robbins	Deputy Director for Administration
Renne Sanchez	Supervising Program Specialist
Libby Garcia	Executive Assistant II
Alyssa Peeters	Services Assistant

Advisory Council on Aging Members

Mark Cox	Chair
Debbie Franklin	Vice Chair/Appointee, District V
Cynthia Lemus	Parliamentarian
Sterlon Sims	Appointee, District I
Vacant	Appointee, District II
Vacant	Appointee, District III
Milissa Meyer	Appointee, District IV
Don Brock	Member
Teresa Chappell	Member
Javier Lopez	Member
Steve Mehlman	Member
Barbara Mitchell	Member
Vacant	Member
Vacant	Member
Vacant	Member
Vacant	Member
Vacant	Member

Advisory Council on Aging Committees

Committee	Chair	Members
Executive	Mark Cox	Debbie Franklin, Vice Chair Cynthia Lemus, Parliamentarian
Advocacy	Teresa Chappell	Mark Cox Steve Mehlman
Annual Report	Mark Cox	Vacant
Bylaws	Javier Lopez	Debbie Franklin
Community Connections	Mark Cox	Vacant
Healthy Living	Vacant	Barbara Mitchell Debbie Franklin
Membership	Cynthia Lemus	Don Brock Debbie Franklin
Planning	Debbie Franklin	Vacant

Advisory Council on Aging Liaisons

California Senior Legislature (CSL)	Mark Cox, Senior Assembly Member
California Senior Legislature (CSL)	Milissa Meyer, Senior Assembly Member
California Senior Legislature (CSL)	Teresa Chappell, Senior Assembly Member
California Senior Legislature (CSL)	Vacant , Senior Assembly Member
California Senior Legislature (CSL)	Donald Brock, Senior Senator
California Senior Legislature (CSL)	Steve Mehlman, Senior Senator
Continuum of Care	Javier Lopez
Foundation on Aging	Mark Cox
Grandparents Raising Grandchildren (GRG)	Mark Cox
Health Insurance Counseling and Advocacy Program (HICAP)	Debbie Franklin
Housing	Javier Lopez
In-Home Supportive Services (IHSS) Advisory Council	Barbara Mitchell Donald Brock
Long-Term Care Ombudsman Program (LTCOP)	Teresa Chappell
Older Adults System of Care	Barbara Mitchell
Public Health	Vacant
Transportation Services	Steve Mehlman
Triple A Council of California (TACC)	Mark Cox Debbie Franklin
Veterans Services	Mark Cox Donald Brock

Advisory Council on Aging Guidelines

Materials Distributed: In compliance with the Brown Act and Government Code Section 54957.5, agenda materials distributed 72 hours prior to the meeting, which are public records relating to open session agenda items, will be available for inspection by members of the public prior to the meeting at the following email address: AC@rivco.org. To view a hard copy of the materials, please contact the Office on Aging by phone: (877) 932-4100.

ADA: In compliance with the Americans with Disabilities Act (ADA) and Government Code Section 54954.2, if special assistance is needed to attend an Advisory Council on Aging meeting, please contact the Office on Aging at: (877) 932-4100 or TTD 711. Notification of at least 48 hours prior to meeting time will assist staff in assuring that reasonable arrangements can be made to provide accessibility at the meeting.

Public Comments: Each speaker is limited to speak three (3) minutes but may be less depending on the number of speakers. At the direction of the Chair or by majority vote of the Council, the three (3) minute time limitation may be waived, increased or reduced. The maximum time for public comment for any individual item or topic may be limited to fifteen (15) minutes. The Council may terminate public comments if such comments become repetitious or disruptive. Any written documents to be distributed or presented to the Council shall be submitted to the Council's assigned staff. This policy applies to Public Comments and general comments on agenda items. Under the Brown Act, the Council will not take action on or discuss matters raised which are not posted 72 hours in advance. Council members may refer such matters to staff.

Advisory Council on Aging Meeting Schedule

2023 – 2024 Meeting Schedule			
Date	Time	Location	Member Reports Due
September 6, 2023	10:00 a.m. – 12:00 p.m.	In-Person Meeting	August 28, 2023
October 4, 2023	10:00 a.m. – 12:00 p.m.	In-Person Meeting	September 25, 2023
November 8, 2023	10:00 a.m. – 12:00 p.m.	In-Person Meeting	October 30, 2023
December 13, 2023	10:00 a.m. – 12:00 p.m.	In-Person Meeting	December 4, 2023
January 10, 2024	10:00 a.m. – 12:00 p.m.	In-Person Meeting	January 2, 2024
February 14, 2024	10:00 a.m. – 12:00 p.m.	In-Person Meeting	February 5, 2024
March 13, 2024	10:00 a.m. – 12:00 p.m.	In-Person Meeting	March 4, 2024
April 10, 2024	10:00 a.m. – 12:00 p.m.	In-Person Meeting	April 1, 2024
May 8, 2024	10:00 a.m. – 12:00 p.m.	In-Person Meeting	April 29, 2024
June 12, 2024	10:00 a.m. – 12:00 p.m.	In-Person Meeting	June 3, 2024

In-Person Meeting Location

Riverside County Office on Aging
3610 Central Ave., Ste. 102
Riverside, CA 92506
(877) 932-4100