



Riverside County Advisory Council on Aging

Executive Committee Meeting

September 6, 2023

11:00 a.m. – 12:00 p.m.

Meeting Location:

Office on Aging
3610 Central Avenue
Suite 102
Riverside, CA 92506

Agenda

Agenda Overview

1. First Order of Business
 - 1.4. Public Comment
2. Action Items
3. Discussion Items
4. Adjourn

1. First Order of Business

Mark Cox, Chair

1.1. Call to Order

Any requests for public comment during the meeting should be made by comment card and submitted to **Libby Garcia**. Public comments will be heard at Agenda Item 1.4.

1.2. Establish Quorum and Self-Introductions

Members

- Mark Cox, Chair
- Debbie Franklin, Vice Chair
- Cynthia Lemus, Parliamentarian

Office on Aging Staff

- Jewel Lee, Director
- Gary Robbins, Deputy Director for Administration
- Renne Sanchez, Supervising Program Specialist
- Libby Garcia, Executive Assistant II
- Alyssa Peeters, Services Assistant

1. First Order of Business

Mark Cox, Chair

1.3. Chair Reports and Reminders

1.3.1. Next Executive Committee Meeting

Wednesday, October 4, 2023

Riverside County Office on Aging

3610 Central Ave., Ste. 101

Riverside, CA 92506

11:00 a.m. – 12:00 p.m. (Following the Advisory Council General Meeting)

(877) 932-4100

1.4. Public Comments

Each speaker may be limited to speak two (2) minutes or less depending on the number of speakers. At the direction of the Chair or by majority vote of the Council, the two (2) minute time limitation may be waived, increased, or reduced. The maximum time for public comment for any individual item or topic may be limited to fifteen (15) minutes. The Council may terminate public comments if such comments become repetitious or disruptive. Any written documents to be distributed or presented to the Council shall be submitted AC@rivco.org. This policy applies to Public Comments and general comments on agenda items. Under the Brown Act, the Council will not take action on or discuss matters raised which are not posted 72 hours in advance. Council members may refer such matters to staff for factual information or to be placed on the subsequent agenda for consideration.

2. Action Items - *None*

2.1. Action Items

3.1. Discussion Items Within the Purview of the Executive Committee

3. Discussion Items

Mark Cox, Chair

Advisory Council Regular Meeting

Agenda Overview: October 4, 2023

1.1. Call to Order

1.2. Establish a Quorum

1.3. Review ADA Guidelines

1.4. Invocation

1.5. Pledge of Allegiance

1.6. Self-Introductions

1.7 Chair Reports and Reminders

1.7.1. Next Advisory Council Meeting

1.8. Public Comments

Advisory Council Regular Meeting

Agenda Overview: October 4, 2023

Continued

2.1. Discussion Items

2.1.1. Ambassador Assignments and Roles

2.1.2. Discussion of Bylaw Revision Recommendations

2.1.3. Reminder of Ambassador, Liaison, Subcommittee Report Due Dates

3.1. Department/ADRC Update

3.1.1.

4.1. Presentation

4.1.1. Brown Act Training – Presenter: Sarah Moore, County Counsel

Advisory Council Regular Meeting

Agenda Overview: October 4, 2023

Continued

5.1. Action Items

5.1.1. Approve the Minutes of the September 6, 2023 Advisory Council Meeting

5.1.2. Approve Membership Committee Recommendation

6.1. Committee Reports – TBD

7.1. Liaison Reports – TBD

8.1. Ambassador Reports – TBD

9.1. Closing Comments

10.1 Adjourn

4. Adjourn

Mark Cox, Chair

4.1. APPROVE MOTION TO ADJOURN MEETING.

Motion:

Second:

Discussion:

Notes:

Member Vote

- Mark Cox
- Debbie Franklin
- Cynthia Lemus

**Riverside County
Board of Supervisors**

Kevin Jeffries

Supervisor, District I

Karen Spiegel

Supervisor, District II

Chuck Washington

Supervisor, District III

V. Manuel Perez

Supervisor, District IV

Yxstian Gutierrez

Supervisor, District V

**Riverside County
Office on Aging Staff**

Jewel Lee	Director
Gary Robbins	Deputy Director for Administration
Renne Sanchez	Supervising Program Specialist
Libby Garcia	Executive Assistant II
Alyssa Peeters	Services Assistant

Advisory Council on Aging Membership

Mark Cox	Chair
Debbie Franklin	Vice Chair/Appointee, District V
Cynthia Lemus	Parliamentarian
Sterlon Sims	Appointee, District I
Vacant	Appointee, District II
Vacant	Appointee, District III
Milissa Meyer	Appointee, District IV
Don Brock	Member
Teresa Chappell	Member
Javier Lopez	Member
Steve Mehlman	Member
Barbara Mitchell	Member
Vacant	Member
Vacant	Member
Vacant	Member
Vacant	Member
Vacant	Member

Advisory Council on Aging Committees

Committee	Chair	Members
Executive	Mark Cox	Debbie Franklin, Vice Chair Cynthia Lemus, Parliamentarian
Advocacy	Teresa Chappell	Mark Cox Steve Mehlman
Annual Report	Cynthia Lemus	Vacant
Bylaws	Javier Lopez	Debbie Franklin
Community Connections	Cynthia Lemus	Vacant
Healthy Living	TBD	Barbara Mitchell Debbie Franklin
Membership	Cynthia Lemus, Interim	Donald Brock
Planning	Debbie Franklin	Vacant

Advisory Council on Aging Liaisons

California Senior Legislature (CSL)	Mark Cox, Senior Assembly Member
California Senior Legislature (CSL)	Milissa Meyer, Senior Assembly Member
California Senior Legislature (CSL)	Teresa Chappell, Senior Assembly Member
California Senior Legislature (CSL)	Vacant, Senior Assembly Member
California Senior Legislature (CSL)	Steve Mehlman, Senior Senator
California Senior Legislature (CSL)	Donald Brock, Senior Senator
Continuum of Care	Javier Lopez
Foundation on Aging	Cynthia Lemus
Grandparents Raising Grandchildren (GRG)	Mark Cox
Health Insurance Counseling and Advocacy Program (HICAP)	Debbie Franklin
Housing	Javier Lopez
In-Home Supportive Services (IHSS) Advisory Council	Barbara Mitchell Donald Brock
Long-Term Care Ombudsman Program (LTCOP)	Teresa Chappell
Older Adults System of Care	Barbara Mitchell
Public Health	Vacant
Transportation Services	Steve Mehlman
Triple A Council of California (TACC)	Mark Cox Debbie Franklin
Veterans Services	Mark Cox Donald Brock

Advisory Council on Aging Guidelines

Materials Distributed: In compliance with the Brown Act and Government Code Section 54957.5, agenda materials distributed 72 hours prior to the meeting, which are public records relating to open session agenda items, will be available for inspection by members of the public prior to the meeting at the following email address: AC@rivco.org. To view a hard copy of the materials, please contact Advisory Council staff at phone number: (877) 932-4100.

ADA: In compliance with the Americans with Disabilities Act and Government Code Section 54954.2, if special assistance is needed to attend an Advisory Council on Aging meeting, please contact Stacie Catlin at: (877) 932-4100 or TTD 711. Notification of at least 48 hours prior to meeting time will assist staff in assuring that reasonable arrangements can be made to provide accessibility at the meeting.

Public Comments: Each speaker may be limited to speak two (2) minutes or less depending on the number of speakers. At the direction of the Chair or by majority vote of the Council, the two (2) minute time limitation may be waived, increased or reduced. The maximum time for public comment for any individual item or topic may be limited to fifteen (15) minutes. The Council may terminate public comments if such comments become repetitious or disruptive. Any written documents to be distributed or presented to the Council shall be submitted to the Council's assigned staff. This policy applies to Public Comments and general comments on agenda items. Under the Brown Act, the Council will not take action on or discuss matters raised which are not posted 72 hours in advance. Council members may refer such matters to staff for factual information or to be placed on the subsequent agenda for consideration.

Advisory Council on Aging Meeting Schedule

2023 – 2024 Meeting Schedule			
Date	Time	Location	Member Reports Due
September 6, 2023	10:00 a.m. – 12:00 p.m.	In-Person Meeting	August 28, 2023
October 4, 2023	10:00 a.m. – 12:00 p.m.	In-Person Meeting	September 25, 2023
November 8, 2023	10:00 a.m. – 12:00 p.m.	In-Person Meeting	October 30, 2023
December 13, 2023	10:00 a.m. – 12:00 p.m.	In-Person Meeting	December 4, 2023
January 10, 2024	10:00 a.m. – 12:00 p.m.	In-Person Meeting	January 2, 2024
February 14, 2024	10:00 a.m. – 12:00 p.m.	In-Person Meeting	February 5, 2024
March 13, 2024	10:00 a.m. – 12:00 p.m.	In-Person Meeting	March 4, 2024
April 10, 2024	10:00 a.m. – 12:00 p.m.	In-Person Meeting	April 1, 2024
May 8, 2024	10:00 a.m. – 12:00 p.m.	In-Person Meeting	April 29, 2024
June 12, 2024	10:00 a.m. – 12:00 p.m.	In-Person Meeting	June 3, 2024

In-Person Meeting Location

Riverside County Office on Aging
3610 Central Ave., Ste. 102
Riverside, CA 92506
(877) 932-4100