

Minutes



Riverside County Advisory Council on Aging

Regular Meeting

May 17, 2023

10:00 a.m. – 12:00 p.m.

Meeting Location:

3610 Central Avenue, Suite 102

Riverside, CA 92506

Agenda Overview

1. First Order of Business
1.8. Public Comment
2. Action Items
3. Department/ADRC Reports
4. Discussion Items
5. Committee Reports
6. Liaison Reports
7. Ambassador Reports
8. Closing Comments
9. Adjourn

1. First Order of Business Cynthia Lemus, Chair

1.1. Call to Order – Cynthia Lemus, Chair

To request a public comment during the meeting, please complete a comment card and provide it to *Melissa Jacks*.

1.2. Establish a Quorum – Javier Lopez, Parliamentarian

Members			
<input type="checkbox"/>	Barbara Mitchell	<input checked="" type="checkbox"/>	Javier Lopez
<input checked="" type="checkbox"/>	Cynthia Lemus	<input checked="" type="checkbox"/>	Mark Cox
<input checked="" type="checkbox"/>	Debbie Franklin	<input checked="" type="checkbox"/>	Steve Mehlman
<input checked="" type="checkbox"/>	Donald Brock	<input type="checkbox"/>	Teresa Chappell

1. First Order of Business Cynthia Lemus, Chair

1.3. Review ADA Guidelines – Cynthia Lemus, Chair

1.4. Invocation – Donald Brock, Member

1.5. Pledge of Allegiance – Cynthia Lemus, Chair

1.6. Self-Introductions – Cynthia Lemus, Chair

Members			
<input type="checkbox"/>	Barbara Mitchell	<input checked="" type="checkbox"/>	Javier Lopez
<input checked="" type="checkbox"/>	Cynthia Lemus	<input checked="" type="checkbox"/>	Mark Cox
<input checked="" type="checkbox"/>	Debbie Franklin	<input checked="" type="checkbox"/>	Steve Mehlman
<input checked="" type="checkbox"/>	Donald Brock	<input type="checkbox"/>	Teresa Chappell

1. First Order of Business Cynthia Lemus, Chair

1.6. Self-Introductions *Continued*:

Riverside County Office on Aging Staff

- Jewel Lee, Director
- Gary Robbins, Deputy Director for Administration
- Jennifer de la Ossa-Ramirez, Admin Services Manager II
- Renne Sanchez, Supervising Program Specialist
- Melissa Jacks, Executive Assistant III
- Libby Garcia, Executive Assistant II

1. First Order of Business
Cynthia Lemus, Chair

1.7. Chair Reports and Reminders

1.7.1. Next General Meeting

IN-PERSON MEETING

Wednesday, June 14 , 2023

10:00 a.m. – 12:00 p.m.

Riverside County Office on Aging

3610 Central Avenue

1st Floor, Suite 102

Riverside, CA 92506

(877) 932-4100

1. First Order of Business Cynthia Lemus, Chair

1.8. Public Comments – Cynthia Lemus, Chair

Each speaker may be limited to speak two (2) minutes or less depending on the number of speakers. At the direction of the Chair or by majority vote of the Council, the two (2) minute time limitation may be waived, increased, or reduced. The maximum time for public comment for any individual item or topic may be limited to fifteen (15) minutes. The Council may terminate public comments if such comments become repetitious or disruptive. Any written documents to be distributed or presented to the Council shall be submitted AC@rivco.org. This policy applies to Public Comments and general comments on agenda items. Under the Brown Act, the Council will not take action on or discuss matters raised which are not posted 72 hours in advance. Council members may refer such matters to staff for factual information or to be placed on the subsequent agenda for consideration.

2. Action Items

Cynthia Lemus, Chair

2.1. APPROVE THE MINUTES OF THE APRIL 12, 2023, MEETING.

Quorum: 5

Must abstain: Javier Lopez & Steve Mehlman

Motion:

Second:

Notes: Tabled until June 14, 2023, General Meeting.

Roll Call Vote:

Members

- | | |
|---|--|
| <input type="checkbox"/> Barbara Mitchell | <input type="checkbox"/> Javier Lopez |
| <input type="checkbox"/> Cynthia Lemus | <input type="checkbox"/> Mark Cox |
| <input type="checkbox"/> Debbie Franklin | <input type="checkbox"/> Steve Mehlman |
| <input type="checkbox"/> Donald Brock | <input type="checkbox"/> Teresa Chappell |



3.1. Department Update

- Eighteen (18) OOA staff attended the C4A Conference; brief recap provided.
- OARR funds are available and include ATT funding to purchase technology for older adults which includes actual devices, computers and all applicable training on usage.

The OOA has designated some of the ATT funds for the placement of kiosks at all community centers, senior centers, resource centers and health clinics. Staff at the various centers will receive training on the use of the kiosks. The kiosks will provide anyone who is looking to inquire or apply for services to do so.

- June 1, 2023 is the date of the Elder Abuse Symposium. There are two extra tickets. Debbie Franklin will use one of the tickets.

3. Department/ADRC Reports

Gary Robbins,
Deputy Director for Administration
Riverside County Office on Aging



3.1. Department Update *continued*

- Today is Melissa's last day with the department. Libby will step in to support Advisory Council.
- Senior Center Ambassador Packets are pending. Members requested packets by June 14 meeting so they can visit centers over the summer.

General business cards will be available by June 14 meeting.

- A link for mileage reporting is being looked at that will allow members to enter their mileage as they make their visits.

Mileage sheets for members will be prepared to reflect the March, April and May meetings. Members will sign at the June 14, 2023 meeting and submit.

3. Department/ADRC Reports *Continued*

**Gary Robbins,
Deputy Director for Administration
Riverside County Office on Aging**

4. Discussion Items

4.1. Discussion Items

4.1.1. Senior Center Field Trip Discussion

- **Brown Act only allows small groups of 4 members or less to gather and visit Senior Centers.**

4.1.2. Advisory Council Officer Elections

- **Nomination forms were sent via Survey Monkey.**

5. Committee Reports

5.1. Committee Reports

- **Debbie stated the Planning Committee has not met in some time.**

6. Liaison Reports

6.1. Steve Mehlman – CSL Rally Day

Riverside County Advisory Council on Aging

3610 Central Ave., Ste.102, Riverside, CA 92506
Local: (951) 867-3800 • Toll Free: (800) 510-2020 • TRS/TTY: 711

The mission of the Riverside County Advisory Council on Aging is to advocate for all older persons and adults with disabilities to improve their lives.

Reports are due no later than one week prior to the next Regular Advisory Council Meeting

Liaison Report

Member: Steven Mehlman
Title: Senior Senator
Report Date: May 17, 2023

Meeting/Event: **CSL Rally Day**
Date: May 2, 2023

Main Points:

- More than 500 people attended this virtual meeting, which included presentations by legislators, representatives of the Newsom Administration, and senior advocacy groups.
-
-

Next Meeting/Event:

Date: October 25, 2023
Time: 10 a.m.
Location: State Capitol, Sacramento
Other information: California Senior Legislature Annual Session (tentative date)

Other Meeting/Event:

Date: [Click here to enter a date.](#)
Time:
Location:

7. Ambassador Reports

7.1. Steve Mehlman - Pass Area Senior Collaborative

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Ambassador Report

Member: Steve Mehlman
Title: Ambassador
Report Date: May 17, 2023

Meeting/Event: Pass Area Senior Collaborative
Date: May 11, 2023

Main Points:

- Representatives from Beaumont, Banning and Calimesa Senior Senators attended this Zoom meeting.
-
-

Next Meeting/Event:

Date: June 8, 2023
Time: 2 p.m.
Location: Zoom

Other information:

Other Meeting/Event:

Date: [Click here to enter a date.](#)

8. Closing Comments
Cynthia Lemus, Chair



9. Adjourn

Cynthia Lemus, Chair

10.1. APPROVE MOTION TO AJOURN MEETING.

Quorum: 5

Must abstain: None.

Motion: Mark Cox

Second: Don Brock

Notes:

Roll Call Vote: Motion passed. Meeting adjourned at 11:15 a.m.

Members

<input type="checkbox"/> Barbara Mitchell	<input checked="" type="checkbox"/> Javier Lopez
<input checked="" type="checkbox"/> Cynthia Lemus	<input checked="" type="checkbox"/> Mark Cox
<input checked="" type="checkbox"/> Debbie Franklin	<input checked="" type="checkbox"/> Steve Mehlman
<input checked="" type="checkbox"/> Donald Brock	<input type="checkbox"/> Teresa Chappell

**Riverside County
Board of Supervisors**

Kevin Jeffries	Supervisor, District I
Karen Spiegel	Supervisor, District II
Chuck Washington	Supervisor, District III
V. Manuel Perez	Supervisor, District IV
Yxstian Gutierrez	Supervisor, District V

**Riverside County
Office on Aging Staff**

Jewel Lee	Director
Dr. Gary Robbins	Deputy Director for Administration
Maile Haynes	Deputy Director of Programs and Operations
Jennifer de la Ossa-Ramirez	Administrative Services Manager II
Renne Sanchez	Supervising Program Specialist
Melissa Jacks	Executive Assistant III
Libby Garcia	Executive Assistant II

*Advisory Council on Aging
Membership*

Cynthia Lemus	Chair
Mark Cox	Vice Chair
Javier Lopez	Parliamentarian
Vacant	Appointee, District I
Vacant	Appointee, District II
Vacant	Appointee, District III
Vacant	Appointee, District IV
Debbie Franklin	Appointee, District V
Barbara Mitchell	Member
Donald Brock	Member
Javier Lopez	Member
Steve Mehlman	Member
Teresa Chappell	Member
Vacant	Member
Vacant	Member
Vacant	Member
Vacant	Member



Advisory Council on Aging Committees

Committee	Chair	Members
Executive	Cynthia Lemus	Mark Cox, Vice Chair Javier Lopez, Parliamentarian
Advocacy	Teresa Chappell	Mark Cox Steve Mehlman
Annual Report	Cynthia Lemus	Vacant
Bylaws	Javier Lopez	Debbie Franklin
Community Connections	Cynthia Lemus	Vacant
Healthy Living	Vacant	Barbara Mitchell Debbie Franklin
Membership	Cynthia Lemus, Interim	Donald Brock
Planning	Debbie Franklin	Vacant

Advisory Council on Aging Liaisons

California Senior Legislature (CSL)	Mark Cox, Senior Assembly Member
California Senior Legislature (CSL)	Milissa Meyer, Senior Assembly Member
California Senior Legislature (CSL)	Teresa Chappell, Senior Assembly Member
California Senior Legislature (CSL)	Vacant , Senior Assembly Member
California Senior Legislature (CSL)	Donald Brock, Senior Senator
California Senior Legislature (CSL)	Steve Mehlman, Senior Senator
Continuum of Care	Javier Lopez
Foundation on Aging	Cynthia Lemus
Grandparents Raising Grandchildren (GRG)	Mark Cox
Health Insurance Counseling and Advocacy Program (HICAP)	Debbie Franklin
Housing	Javier Lopez
In-Home Supportive Services (IHSS) Advisory Council	Barbara Mitchell Donald Brock
Long-Term Care Ombudsman Program (LTCOP)	Teresa Chappell
Older Adults System of Care	Barbara Mitchell
Public Health	Vacant
Transportation Services	Steve Mehlman
Triple A Council of California (TACC)	Cynthia Lemus
Veterans Services	Cynthia Lemus Donald Brock

Advisory Council on Aging Guidelines

Materials Distributed: In compliance with the Brown Act and Government Code Section 54957.5, agenda materials distributed 72 hours prior to the meeting, which are public records relating to open session agenda items, will be available for inspection by members of the public prior to the meeting at the following email address: AC@rivco.org. To view a hard copy of the materials, please contact Stacie Catlin at phone number: (877) 932-4100.

ADA: In compliance with the Americans with Disabilities Act and Government Code Section 54954.2, if special assistance is needed to attend an Advisory Council on Aging meeting, please contact Stacie Catlin at: (877) 932-4100 or TTD 711. Notification of at least 48 hours prior to meeting time will assist staff in assuring that reasonable arrangements can be made to provide accessibility at the meeting.

Public Comments: Each speaker may be limited to speak two (2) minutes or less depending on the number of speakers. At the direction of the Chair or by majority vote of the Council, the two (2) minute time limitation may be waived, increased or reduced. The maximum time for public comment for any individual item or topic may be limited to fifteen (15) minutes. The Council may terminate public comments if such comments become repetitious or disruptive. Any written documents to be distributed or presented to the Council shall be submitted to the Council's assigned staff. This policy applies to Public Comments and general comments on agenda items. Under the Brown Act, the Council will not take action on or discuss matters raised which are not posted 72 hours in advance. Council members may refer such matters to staff for factual information or to be placed on the subsequent agenda for consideration.

Advisory Council on Aging Meeting Schedule

2022/2023			
Date	Day	Time	Location
September 14, 2022	Wednesday	10:00 a.m. – 12:00 p.m.	Zoom Meeting Link
October 12, 2022	Wednesday	10:00 a.m. – 12:00 p.m.	Zoom Meeting Link
November 9, 2022	Wednesday	10:00 a.m. – 12:00 p.m.	Zoom Meeting Link
December 14, 2022	Wednesday	10:00 a.m. – 12:00 p.m.	Zoom Meeting Link
January 11, 2023	Wednesday	10:00 a.m. – 12:00 p.m.	Zoom Meeting Link
February 8, 2023	Wednesday	10:00 a.m. – 12:00 p.m.	Zoom Meeting Link
March 8, 2023	Wednesday	10:00 a.m. – 12:00 p.m.	In-Person Meeting
April 12, 2023	Wednesday	10:00 a.m. – 12:00 p.m.	In-Person Meeting
May 17, 2023	Wednesday	10:00 a.m. – 12:00 p.m.	In-Person Meeting
June 14, 2023	Wednesday	10:00 a.m. – 12:00 p.m.	In-Person Meeting

In-Person Meeting Location

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