

RIVERSIDE COUNTY ADVISORY COUNCIL ON AGING GENERAL MEETING

Location: 3610 Central Avenue, Suite 102
Riverside, California

Date: November 8, 2023 Time: 10:00am – 12:00 pm

Facilitator: Renne Sanchez, Supervising Program Specialist

Agenda Items

1. First Order of Business Mark Cox, Chair
 - 1.1 Call to Order
 - 1.2 Establish Quorum and Self-Introductions
 - 1.3 Review ADA Guidelines
 - 1.4 Invocation
 - 1.5 Pledge of Allegiance
 - 1.6 Self-Introductions
 - 1.7 Public Comments
 - 1.8 Chair Reports and Reminders

2. Department Updates/ADRC Reports Renne Sanchez,
Supervising Program Specialist
 - 2.1 Meeting Format Change
 - 2.2 Mileage Submission Due Date
 - 2.3 Revised Advisory Council Meeting Schedule and Reports
 - 2.4 Onboarding Documents
 - 2.5 Brown Act Training
 - 2.6 Virtual Meetings
 - 2.7 Ambassador Focal Point Assignments
 - 2.8 Sustainable Ambassador Packets

3. Presentations – None

4. Action Items Mark Cox, Chair
 - 4.1 Approval of June 14, 2023 General Council Meeting Minutes
 - 4.2 Approval of August 16, 2023 Membership Committee Meeting Minutes

Action Items - continued

4.3 Approval of September 6, 2023 General Council Meeting Minutes

4.4 Approval of September 28, 2023 Orientation Meeting Minutes

5. Discussion Items

Mark Cox, Chair

5.1 Recognition Ideas

5.2 Advisory Council Meeting in Indio

5.3 Bylaws Discussion and Recommendations

6. Committee Reports - None

7. Liaison Reports - None

8. Ambassador Reports - None

9. Member Reports - Vice Chair Franklin, Member Adams, Member Casal

10. Closing Comments

11. Adjourn

Mark Cox, Chair

Motion to Adjourn:

Second:

Motion Approved.

Adjourned at:

Minutes Recorded By: Libby Garcia

Position: Executive Assistant II, Office on Aging

Signature: _____

Date: _____

Riverside County Board of Supervisors	
Kevin Jeffries	Supervisor, District I
Karen Spiegel	Supervisor, District II
Chuck Washington	Supervisor, District III
V. Manuel Perez	Supervisor, District IV
Yxstian Gutierrez	Supervisor, District V

Advisory Council Office on Aging Staff

Jewel Lee	Director
Renne Sanchez	Supervising Program Specialist
Libby Garcia	Executive Assistant II
Alyssa Peeters	Services Assistant

Advisory Council on Aging Members

Member	Title	City
Mark Cox	Chair	Yucaipa
Debbie Franklin	Vice Chair/ Appointee, District V	Banning
Cynthia Lemus	Parliamentarian	Perris
Sterlon Sims	Appointee, District I	Perris
Barbara Christian	Appointee, District II	Corona
Barbara Adams	Appointee, District III	Murrieta
Milissa Meyer	Appointee, District IV	Indian Wells
Don Brock	Member	Jurupa Valley
Leezett Casal	Member	Perris
Teresa Chappell	Member	San Jacinto
Tyler Cobb	Member	Menifee
Javier Lopez	Member	Indio
Steve Mehlman	Member	Beaumont
Barbara Mitchell	Member	Riverside
Donna Olson	Member	Corona
Vacant	Member	
Vacant	Member	

Advisory Council on Aging Committees

Committee	Chair	Member(s)
Advocacy	Teresa Chappell	Mark Cox Steve Mehlman
Annual Report	Mark Cox	Vacant
Bylaws	Javier Lopez	Debbie Franklin
Executive	Mark Cox	Debbie Franklin Cynthia Lemus
Healthy Living	Vacant	Barbara Mitchell Debbie Franklin
Membership	Cynthia Lemus	Don Brock Debbie Franklin
Planning	Debbie Franklin	Vacant

Advisory Council on Aging Liaisons

California Senior Legislature (CSL)	Mark Cox, Senior Assembly Member
California Senior Legislature (CSL)	Milissa Meyer, Senior Assembly Member
California Senior Legislature (CSL)	Teresa Chappell, Senior Assembly Member
California Senior Legislature (CSL)	Vacant, Senior Assembly Member
California Senior Legislature (CSL)	Don Brock, Senior Senator
California Senior Legislature (CSL)	Steve Mehlman, Senior Senator
Continuum of Care	Javier Lopez
Foundation on Aging	Mark Cox
Grandparents Raising Grandchildren (GRG)	Mark Cox
Health Insurance Counseling and Advocacy Program (HICAP)	Debbie Franklin
Housing	Javier Lopez
In-Home Supportive Services (IHSS) Advisory Council	Barbara Mitchell Don Brock
Long-Term Care Ombudsman Program (LTCOP)	Teresa Chappell
Older Adults System of Care	Barbara Mitchell
Public Health	Vacant
Transportation Services	Steve Mehlman
Triple A Council of California (TACC)	Mark Cox Debbie Franklin
Veterans Services	Mark Cox Don Brock

Advisory Council on Aging Guidelines

Materials Distributed: In compliance with the Brown Act and Government Code Section 54957.5, agenda materials distributed 72 hours prior to the meeting, which are public records relating to open session agenda items, will be available for inspection by members of the public prior to the meeting at the following email address: AC@rivco.org. To view a hard copy of the materials, please contact the Office on Aging by phone: **(877) 932-4100**.

ADA: In compliance with the Americans with Disabilities Act (ADA) and Government Code Section 54954.2, if special assistance is needed to attend an Advisory Council on Aging meeting, please contact the Office on Aging at: **(877) 932-4100** or TTD 711. Notification of at least 48 hours prior to meeting time will assist staff in assuring that reasonable arrangements can be made to provide accessibility at the meeting.

Public Comments: Each speaker is limited to speak three (3) minutes but may be less depending on the number of speakers. At the direction of the Chair or by majority vote of the Council, the three (3) minute time limitation may be waived, increased, or reduced. The maximum time for public comment for any individual item or topic may be limited to fifteen (15) minutes. The Council may terminate public comments if such comments become repetitious or disruptive. Any written documents to be distributed or presented to the Council shall be submitted to the Council's assigned staff. This policy applies to Public Comments and general comments on agenda items. Under the Brown Act, the Council will not take action on or discuss matters raised which are not posted 72 hours in advance. Council members may refer such matters to staff.

Advisory Council on Aging 2023 – 2024 Meeting Schedule

Date	Time	Location	Member Reports Due
September 6, 2023	10:00 a.m. – 12:00 p.m.	In-Person Meeting	August 28, 2023
October 4, 2023	10:00 a.m. – 12:00 p.m.	In-Person Meeting	September 25, 2023
November 8, 2023	10:00 a.m. – 12:00 p.m.	In-Person Meeting	October 30, 2023
December 13, 2023	10:00 a.m. – 12:00 p.m.	In-Person Meeting	November 27, 2023
January 10, 2024	10:00 a.m. – 12:00 p.m.	In-Person Meeting	December 26, 2023
February 14, 2024	10:00 a.m. – 12:00 p.m.	In-Person Meeting	January 29, 2024
March 13, 2024	10:00 a.m. – 12:00 p.m.	In-Person Meeting	February 26, 2024
April 10, 2024	10:00 a.m. – 12:00 p.m.	In-Person Meeting	March 25, 2024
May 8, 2024	10:00 a.m. – 12:00 p.m.	In-Person Meeting	April 22, 2024
June 12, 2024	10:00 a.m. – 12:00 p.m.	In-Person Meeting	May 27, 2024

In-Person Meeting Locations:

Riverside County Office on Aging:

3610 Central Avenue, Suite 102, 1st Floor Training Room, Riverside, CA 92506

Riverside County Office on Aging East County Office: 44199

Monroe Street, Room 402, Indio, CA 92201

Revised 11/1/23