

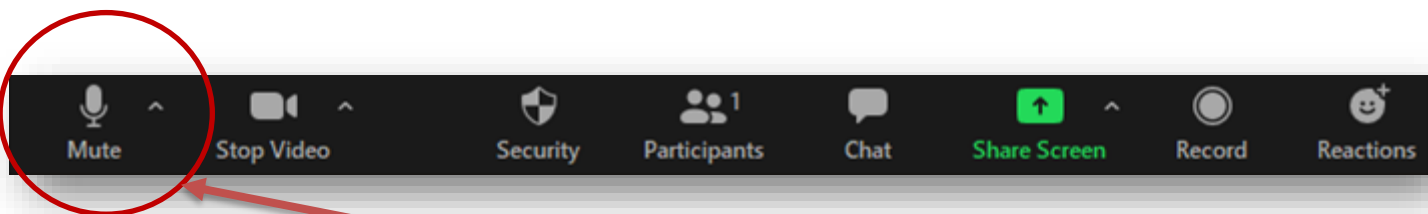
# RIVERSIDE COUNTY ADVISORY COUNCIL ON AGING ANNUAL REPORT COMMITTEE

March 9, 2021  
3:00 pm - 4:00 pm

Meeting Location: Zoom

<https://zoom.us/j/94903036671?pwd=YnYwYldsV2dVbldZNG04YzBTNGk1dz09>

Meeting ID: 949 0303 6671  
Meeting passcode: 475422  
Join by phone: +1 669-900-9128 US Toll



*Please place your phone or computer on "mute" until you are called on by the meeting moderator.*

## MISSION STATEMENT

The mission of the Riverside County Advisory Council on Aging is to advocate for all older persons and adults with disabilities, to improve their lives. <sup>1</sup>

# BROWN ACT VIRTUAL MEETING NOTIFICATION

Pursuant to **Government Code Section 54953, Subdivision (b), and Executive Order N-29-20** released on March 17, 2020, this RIVERSIDE COUNTY ADVISORY COUNCIL ON AGING meeting includes teleconference participation by all of the Advisory Council members. **PLEASE NOTE THAT NO IN PERSON LOCATION IS AVAILABLE FOR THIS MEETING.**

Any public requesting to call in to speak on an item or during Public Comment must first register at the Riverside County Office on Aging 24 hours in advance of the meeting. Once registered, further information will be provided. Please contact Stacie Catlin to register: [scatlin@rivco.org](mailto:scatlin@rivco.org) or (951) 867-3800.



*Please place your phone or computer on "mute" until you are called on by the meeting moderator.*

## 1.2 ZOOM PARTICIPATION GUIDELINES

To access and participate in the meeting, please follow the guidelines below:

Join Zoom Meeting  
<https://zoom.us/j/97496105460>

*Via video conference:*

*Click on the link.*

Meeting ID: 974 9610 5460

One tap mobile

+16699009128,,97496105460# US (San Jose) 12532158782,,97496105460# US  
+(Tacoma)

Dial by your location

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+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 301 715 8592 US (Washington D.C)

+1 312 626 6799 US (Chicago)

+1 646 558 8656 US (New York)

Meeting ID: 974 9610 5460

Find your local number: <https://zoom.us/u/abKOAY7nJH>

*Join the meeting.*

Click **Open Zoom Meetings** on the dialog shown by your browser

If you don't see a dialog, click **Launch Meeting** below.

Launch Meeting

*Mute your screen or \*6 by phone until called on by the meeting moderator.*

Mute

Stop Video

Security

Participants 1

Chat

Share Screen

Record

Reactions

# MINUTES

## 1. FIRST ORDER OF BUSINESS – Barbara Mitchell, Chair

1.1. Called meeting to order.

1.2 Reviewed ADA guidelines.

1.5 Established a quorum was not present. – Barbara Mitchell

1.6 Self-Introductions

### **Riverside County Advisory Council on Aging Bylaws Committee Members:**

Art Salyer

Barbara Mitchell

Donald Brock

### **Riverside County Office on Aging Staff:**

Jamiko Bell, Administrative Services Officer

Stacie Catlin, Program Specialist II

1.7. Public Comments

*Each speaker may be limited to speak two (2) minutes or less depending on the number of speakers. At the direction of the Chair or by majority vote of the Council, the two (2) minute time limitation may be waived, increased or reduced. The maximum time for public comment for any individual item or topic may be limited to fifteen (15) minutes. The Council may terminate public comments if such comments become repetitious or disruptive. Any written documents to be distributed or presented to the Council shall be submitted **via email to** [scatlin@rivco.org](mailto:scatlin@rivco.org). This policy applies to Public Comments and general comments on agenda items. Under the Brown Act, the Council will not take action on or discuss matters raised which are not posted 72 hours in advance. Council members may refer such matters to staff for factual information or to be placed on the subsequent agenda for consideration.*

## 3. DISCUSSION ITEMS – Barbara Mitchell

### 5.1. DISCUSS ADVISORY COUNCIL ON AGING ANNUAL REPORT DRAFTING PROCESS

Discussed topics to include in the Annual Report draft and determined the process for drafting the document.

Determined the next meeting would be held at a later date.

## 4. MOTION TO ADJOURN – Barbara Mitchell

**Motion by:** B. Mitchell

**Seconded by:** B. Mitchell

**Roll Call Vote:** B. Mitchell

# Riverside County Board of Supervisors

District I: Supervisor Kevin Jeffries

District IV: Supervisor V. Manuel Perez

District II: Supervisor Karen Spiegel

District V: Supervisor Jeff Hewitt

District III: Supervisor Chuck Washington

## Office on Aging Staff

- Director: Jewel Lee
- Deputy Director for Administration: Rachele Román
- Deputy Director of Programs and Operations: Gary Robbins
- Administrative Services Officer/Planner: Jamiko Bell
- Senior Program Specialist: Stephen Geist
- Program Specialist II: Stacie Catlin
- Administrative Services Analyst I: Ryan Emblem

## Advisory Council Officers

Chair: Barbara Mitchell

Vice Chair: Steve Mehlman

Parliamentarian: Cynthia Lemus

## Board of Supervisors Appointees

- District I: Lynda House
- District II: Sharron Lambeth
- District III: Art Salyer
- District IV: Javier Lopez
- District V: Debbie Franklin

## Members

Anita Johnson

Bev Greer

Donald Brock

Luella Thornton

Victoria Zivku

Vacant

Vacant

Vacant

Vacant

# Committee Assignments

## Executive Committee (Standing Committee)

Barbara Mitchell – Chair

Steve Mehlman – Vice Chair

Cynthia Lemus – Parliamentarian

## Advisory Council Ad-Hoc Committees

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### **Advocacy**

Steve Mehlman – Chair

Donald Brock  
Luella Thornton

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### **Annual Report**

Barbara – Chair

Debbie Franklin

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### **Bylaws**

Cynthia Lemus – Chair

Anita Johnson  
Barbara Mitchell  
Debbie Franklin  
Lynda House

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### **Community Connection**

Cynthia Lemus – Chair  
Luella Thornton- Vice Chair

Phyllis Purcell (CSL)

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### **Healthy Living**

Vacant - Chair  
Barbara Mitchell – Vice Chair

Luella Thornton  
Lynda House  
Sharron Lambeth

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### **Membership**

Steve Mehlman – Interim  
Chair

Sharron Lambeth  
Victoria Zivku

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### **Planning**

Debbie Franklin – Chair

Bev Greer  
Javier Lopez  
Lynda House  
Steve Mehlman

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## Advisory Council Liaisons

<b>California Senior Legislature</b>	Donald Brock, Senior Senator
<b>California Senior Legislature</b>	Mark Cox, Senior Assembly Member
<b>California Senior Legislature</b>	Phyllis Purcell, Senior Assembly Member
<b>California Senior Legislature</b>	Steve Mehlman, Senior Senator
<b>California Senior Legislature</b>	Vacant, Senior Assembly Member
<b>California Senior Legislature</b>	Vacant, Senior Assembly Member
<b>Continuum of Care</b>	Barbara Mitchell
<b>Disability Independence</b>	Vacant
<b>Foundation on Aging</b>	Barbara Mitchell
<b>Grandparents Raising Grandchildren</b>	Sharron Lambeth
<b>HICAP/Long-Term Care Ombudsman</b>	Anita Johnson
<b>Housing</b>	Javier Lopez
<b>IHSS Advisory Council</b>	Donald Brock
<b>Master Plan on Aging</b>	Debbie Franklin
<b>Older Adults System of Care</b>	Barbara Mitchell
<b>Transportation Services</b>	Steve Mehlman
<b>Triple A Council of California</b>	Barbara Mitchell
<b>Veterans Services</b>	Donald Brock



**Materials Distributed:** In compliance with the Brown Act and Government Code Section 54957.5, agenda materials distributed 72 hours prior to the meeting, which are public records relating to open session agenda items, will be available for inspection by members of the public prior to the meeting at the following email address: [rcaging@rivco.org](mailto:rcaging@rivco.org). To view a hard copy of the materials, please contact Stacie Catlin at phone number: (951) 867-3800.

**ADA:** In compliance with the Americans with Disabilities Act and Government Code Section 54954.2, if special assistance is needed to attend an Advisory Council on Aging meeting, please contact Stacie Catlin at (800) 510-2020, (951) 867-3800, or TTD 711. Notification of at least 48 hours prior to meeting time will assist staff in assuring that reasonable arrangements can be made to provide accessibility at the meeting.

**Public Comments:** Each speaker may be limited to speak two (2) minutes or less depending on the number of speakers. At the direction of the Chair or by majority vote of the Council, the two (2) minute time limitation may be waived, increased or reduced. The maximum time for public comment for any individual item or topic may be limited to fifteen (15) minutes. The Council may terminate public comments if such comments become repetitious or disruptive. Any written documents to be distributed or presented to the Council shall be submitted to the Council's assigned staff. This policy applies to Public Comments and general comments on agenda items. Under the Brown Act, the Council will not take action on or discuss matters raised which are not posted 72 hours in advance. Council members may refer such matters to staff for factual information or to be placed on the subsequent agenda for consideration.

# Riverside County Advisory Council on Aging

## 2020/2021 Meeting Schedule

July, 2020	Dark	AC Committees Only
August 2020	Dark	AC Committees Only Training - WebEx
September 9, 2020	10 a.m. - 12 p.m.	Via WebEx Physical Location: TBD
October 14, 2020	10 a.m. - 12 p.m.	Via WebEx Physical Location: TBD
<b>Thursday</b> November 12, 2020 (*Due to Wed holiday)	10 a.m. - 12 p.m.	Via WebEx Physical Location: TBD
December 9, 2020	10 a.m. - 12 p.m.	Via WebEx Physical Location: TBD
January 13, 2021	10 a.m. - 12 p.m.	Via WebEx Physical Location: TBD
February 10, 2021	10 a.m. - 12 p.m.	Via WebEx Physical Location: TBD
March 10, 2021	10 a.m. - 12 p.m.	Via WebEx Physical Location: TBD
April 14, 2021	10 a.m. - 12 p.m.	Via WebEx Physical Location: TBD
May 12, 2021	10 a.m. - 12 p.m.	Via WebEx Physical Location: TBD
June 9, 2021	10 a.m. - 12 p.m.	Via WebEx Physical Location: TBD