

RIVERSIDE COUNTY ADVISORY COUNCIL ON AGING BYLAWS COMMITTEE

March 9, 2021
2:00 pm - 3:00 pm

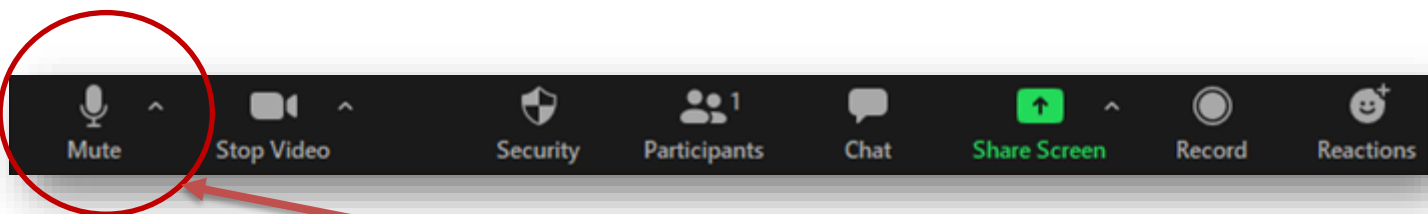
Meeting Location: Zoom

<https://zoom.us/j/99739729444?pwd=bDMzQ2ZlOGs5L1dXU1hNYVYyYmxxQT09>

Meeting ID: 997 3972 9444

Meeting passcode: 851569

Join by phone: +1 669-900-9128 US Toll



Please place your phone or computer on "mute" until you are called on by the meeting moderator.

MISSION STATEMENT

The mission of the Riverside County Advisory Council on Aging is to advocate for all older persons and adults with disabilities, to improve their lives. ¹

BROWN ACT VIRTUAL MEETING NOTIFICATION

Pursuant to **Government Code Section 54953, Subdivision (b), and Executive Order N-29-20** released on March 17, 2020, this RIVERSIDE COUNTY ADVISORY COUNCIL ON AGING meeting includes teleconference participation by all of the Advisory Council members. **PLEASE NOTE THAT NO IN PERSON LOCATION IS AVAILABLE FOR THIS MEETING.**

Any public requesting to call in to speak on an item or during Public Comment must first register at the Riverside County Office on Aging 24 hours in advance of the meeting. Once registered, further information will be provided. Please contact Stacie Catlin to register: scatlin@rivco.org or (951) 867-3800.



Please place your phone or computer on "mute" until you are called on by the meeting moderator.

1.2 ZOOM PARTICIPATION GUIDELINES

To access and participate in the meeting, please follow the guidelines below:

Join Zoom Meeting
<https://zoom.us/j/97496105460>

Via video conference:

Click on the link.

Meeting ID: 974 9610 5460

One tap mobile

+16699009128,,97496105460# US (San Jose) 12532158782,,97496105460# US

+(Tacoma)

Dial by your location

+1 669 900 9128 US (San Jose)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 301 715 8592 US (Washington D.C)

+1 312 626 6799 US (Chicago)

+1 646 558 8656 US (New York)

Meeting ID: 974 9610 5460

Find your local number: <https://zoom.us/u/abKOAY7nJH>

Join the meeting.

Click **Open Zoom Meetings** on the dialog shown by your browser

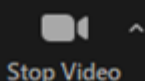
If you don't see a dialog, click **Launch Meeting** below.

Launch Meeting

*Mute your screen or *6 by phone until called on by the meeting moderator.*



Mute



Stop Video



Security



Participants



Chat



Share Screen



Record



Reactions

MINUTES

1. FIRST ORDER OF BUSINESS – Cynthia Lemus, Chair

1.1. Called meeting to order at 2:05 p.m.

1.2 Reviewed ADA guidelines.

1.5 Established a quorum – Cynthia Lemus, Parliamentarian

1.6 Self-introductions

Riverside County Advisory Council on Aging Bylaws Committee Members:

Anita Johnson

Barbara Mitchell

Cynthia Lemus, Chair

Debbie Franklin

Lynda House

Riverside County Office on Aging Staff:

Jamiko Bell, Administrative Services Officer

Stacie Catlin, Program Specialist II

1.7. Public Comments - None

2. ACTION ITEMS – Cynthia Lemus



2.1. APPROVE THE MINUTES OF THE JANUARY 26, 2021, MEETING

Must abstain: L. House

Members needed for quorum: 3

Motion by: B. Mitchell **Seconded by:** A. Johnson

Open Discussion: None

Roll Call Vote: L. House abstained. Motion unanimously approved.

3. DISCUSSION ITEMS – Cynthia Lemus

5.1. Review Revised Bylaws Draft

5.1.1. Reviewed bylaws draft to conform with Riverside County Board Policy A-21 and discussed further updates. The Chair will make the additional revisions and forward to Jamiko Bell. Dr. Bell will import the revisions into a survey to send to all Advisory Council members to apprise them of the changes and to solicit any feedback prior to the May meeting.

The next Bylaws Committee meeting date will be determined later.

4. MOTION TO ADJOURN – Cynthia Lemus

Motion by: B. Mitchell

Seconded by: D. Franklin

Roll Call Vote: Motion unanimously approved. Meeting adjourned at 3:06 p.m.

2. ACTION ITEMS – Cynthia Lemus



2.1. APPROVE THE MINUTES OF THE MARCH 9, 2021, MEETING

Must abstain: None.

Members needed for quorum: 3

Motion by:

Seconded by:

Open Discussion:

Roll Call Vote:

Anita Johnson

Barbara Mitchell

Cynthia Lemus, Chair

Debbie Franklin

Lynda House (LoA)

3. DISCUSSION ITEMS – Cynthia Lemus

3.1. Review Revised Bylaws Draft

3.1.1. Review bylaws draft to conform with Riverside County Board Policy A-21.

4. MOTION TO ADJOURN – Cynthia Lemus

Motion by:

Seconded by:

Roll Call Vote:

Anita Johnson

Barbara Mitchell

Cynthia Lemus, Chair

Debbie Franklin

Lynda House

Riverside County Board of Supervisors

District I: Supervisor Kevin Jeffries

District IV: Supervisor V. Manuel Perez

District II: Supervisor Karen Spiegel

District V: Supervisor Jeff Hewitt

District III: Supervisor Chuck Washington

Office on Aging Staff

Director: Jewel Lee

Deputy Director for Administration: Rachelle Román

Deputy Director of Programs and Operations: Gary Robbins

Administrative Services Officer/Planner: Jamiko Bell

Senior Program Specialist: Stephen Geist

Program Specialist II: Stacie Catlin

Administrative Services Analyst I: Ryan Emblem

Advisory Council Officers

Chair: Barbara Mitchell

Vice Chair: Steve Mehlman

Parliamentarian: Cynthia Lemus

Board of Supervisors Appointees

District I: Lynda House

District IV: Javier Lopez

District II: Sharron Lambeth

District V: Debbie Franklin

District III: Art Salyer

Members

Anita Johnson

Bev Greer

Donald Brock

Luella Thornton

Victoria Zivku

Vacant

Vacant

Vacant

Vacant

Committee Assignments

Executive Committee (Standing Committee)

Barbara Mitchell – Chair

Steve Mehlman – Vice Chair

Cynthia Lemus – Parliamentarian

Advisory Council Ad-Hoc Committees

Advocacy

Steve Mehlman – Chair

Donald Brock
Luella Thornton

Annual Report

Barbara – Chair

Debbie Franklin

Bylaws

Cynthia Lemus – Chair

Anita Johnson
Barbara Mitchell
Debbie Franklin
Lynda House

Community Connection

Cynthia Lemus – Chair
Luella Thornton- Vice Chair

Phyllis Purcell (CSL)

Healthy Living

Vacant - Chair
Barbara Mitchell – Vice Chair

Luella Thornton
Lynda House
Sharron Lambeth

Membership

Steve Mehlman – Interim
Chair

Sharron Lambeth
Victoria Zivku

Planning

Debbie Franklin – Chair

Barbara Mitchell
Bev Greer
Javier Lopez
Lynda House

Advisory Council Liaisons

California Senior Legislature	Donald Brock, Senior Senator
California Senior Legislature	Mark Cox, Senior Assembly Member
California Senior Legislature	Phyllis Purcell, Senior Assembly Member
California Senior Legislature	Steve Mehlman, Senior Senator
California Senior Legislature	Vacant, Senior Assembly Member
California Senior Legislature	Vacant, Senior Assembly Member
Continuum of Care	Barbara Mitchell
Disability Independence	Vacant
Foundation on Aging	Barbara Mitchell
Grandparents Raising Grandchildren	Sharron Lambeth
HICAP/Long-Term Care Ombudsman	Anita Johnson
Housing	Javier Lopez
IHSS Advisory Council	Donald Brock
Master Plan on Aging	Debbie Franklin
Older Adults System of Care	Barbara Mitchell
Transportation Services	Steve Mehlman
Triple A Council of California	Barbara Mitchell
Veterans Services	Donald Brock

Materials Distributed: In compliance with the Brown Act and Government Code Section 54957.5, agenda materials distributed 72 hours prior to the meeting, which are public records relating to open session agenda items, will be available for inspection by members of the public prior to the meeting at the following email address: rcaging@rivco.org. To view a hard copy of the materials, please contact Stacie Catlin at phone number: (951) 867-3800.

ADA: In compliance with the Americans with Disabilities Act and Government Code Section 54954.2, if special assistance is needed to attend an Advisory Council on Aging meeting, please contact Stacie Catlin at (800) 510-2020, (951) 867-3800, or TTD 711. Notification of at least 48 hours prior to meeting time will assist staff in assuring that reasonable arrangements can be made to provide accessibility at the meeting.

Public Comments: Each speaker may be limited to speak two (2) minutes or less depending on the number of speakers. At the direction of the Chair or by majority vote of the Council, the two (2) minute time limitation may be waived, increased or reduced. The maximum time for public comment for any individual item or topic may be limited to fifteen (15) minutes. The Council may terminate public comments if such comments become repetitious or disruptive. Any written documents to be distributed or presented to the Council shall be submitted to the Council's assigned staff. This policy applies to Public Comments and general comments on agenda items. Under the Brown Act, the Council will not take action on or discuss matters raised which are not posted 72 hours in advance. Council members may refer such matters to staff for factual information or to be placed on the subsequent agenda for consideration.

Riverside County Advisory Council on Aging

2020/2021 Meeting Schedule

July 2020	Dark	AC Committees Only
August 2020	Dark	AC Committees Only Training - WebEx
September 9, 2020	10 a.m. - 12 p.m.	Via WebEx Physical Location: TBD
October 14, 2020	10 a.m. - 12 p.m.	Via Zoom Physical Location: TBD
Thursday November 12, 2020 (*Due to Wed holiday)	10 a.m. - 12 p.m.	Via Zoom Physical Location: TBD
December 9, 2020	10 a.m. - 12 p.m.	Via Zoom Physical Location: TBD
January 13, 2021	10 a.m. - 12 p.m.	Via Zoom Physical Location: TBD
February 10, 2021	10 a.m. - 12 p.m.	Via Zoom Physical Location: TBD
March 10, 2021	10 a.m. - 12 p.m.	Via Zoom Physical Location: TBD
April 14, 2021	10 a.m. - 12 p.m.	Via Zoom Physical Location: TBD
May 12, 2021	10 a.m. - 12 p.m.	Via Zoom Physical Location: TBD
June 9, 2021	10 a.m. - 12 p.m.	Via Zoom Physical Location: TBD