

# RIVERSIDE COUNTY ADVISORY COUNCIL ON AGING

## EXECUTIVE COMMITTEE MEETING

September 22, 2020

1:00 p.m. – 2:00 p.m.

**Meeting Location:** Via WebEx

Teleconference Access:

[Join meeting](#)

<https://rivco.webex.com/rivco/j.php?MTID=m9528c6427ba4df99e55013d2603a064c>

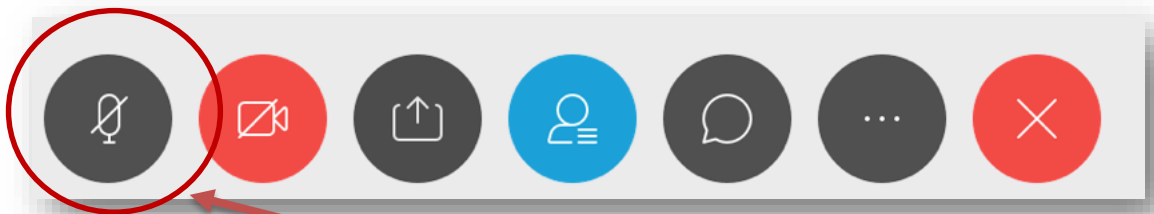
Meeting number (access code): **145 652 4992** Meeting password: **iSSdWdb36J6**

Join by phone: **+1-415-655-0001** US Toll

Join from a video system or application: Dial [1456524992@rivco.webex.com](tel:1456524992@rivco.webex.com)

You can also dial: [173.243.2.68](tel:173.243.2.68) and enter your meeting number.

Join using Microsoft Lync or Microsoft Skype for Business: Dial [1456524992.rivco@lync.webex.com](tel:1456524992.rivco@lync.webex.com)



***Please place your phone or computer on "mute" until you are called on by the meeting moderator.***

## MISSION STATEMENT

The mission of the Riverside County Advisory Council on Aging is to advocate for all older persons and adults with disabilities, to improve their lives. <sup>1</sup>

## 1. FIRST ORDER OF BUSINESS – Barbara Mitchell, Chair

1.1. Called meeting to order at 1:01 p.m..

1.2 Reviewed WebEx Participation Guidelines

1.2.1 Reviewed ADA Guidelines

1.3 Established Quorum – Cynthia Lemus, Parliamentarian

1.4 Self-introductions

The following Advisory Council Executive Committee were present:

- Barbara Mitchell; Steve Mehlman; and Cynthia Lemus

The following Office on Aging staff were present:

- Jewel Lee; Jamiko Bell; Stacie Catlin; and Ryan Emblem

1.5. Chair Reports and Reminders

- There were no reports or reminders.

1.6. Public Comment

- No members of the public attended.
- *Each speaker may be limited to speak two (2) minutes or less depending on the number of speakers. At the direction of the Chair or by majority vote of the Council, the two (2) minute time limitation may be waived, increased or reduced. The maximum time for public comment for any individual item or topic may be limited to fifteen (15) minutes. The Council may terminate public comments if such comments become repetitious or disruptive. Any written documents to be distributed or presented to the Council shall be submitted [scatlin@rivco.org](mailto:scatlin@rivco.org) . This policy applies to Public Comments and general comments on agenda items. Under the Brown Act, the Council will not take action on or discuss matters raised which are not posted 72 hours in advance. Council members may refer such matters to staff for factual information or to be placed on the subsequent agenda for consideration.*



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## 1. APPROVE MINUTES OF THE AUGUST 25, 2020, EXECUTIVE COMMITTEE MEETING



### 1.1. MOTION TO APPROVE MINUTES OF THE AUGUST 25, 2020, EXECUTIVE COMMITTEE MEETING

Must abstain: None

Motion by: Cynthia Lemus

Seconded by: Barbara Mitchell

Roll Call Vote: Motion unanimously approved.

## 2. ADVISORY COUNCIL MEETING PLANNING:

Planned for the October 14, 2020, regular Advisory Council meeting

- Reviewed topics from the September meeting for inclusion on the October meeting agenda, including:

- Liaison assignments
- Committee formation and functions
- Last year's accomplishments
- Membership orientation packet items

## 3. MOTION TO ADJOURN



### 3.1. MOTION TO ADJOURN MEETING

Must abstain: None

Motion by: Steve Mehlman

Seconded by: Cynthia Lemus

Roll Call Vote: Motion to unanimously approved.

# Riverside County Board of Supervisors

District I: Supervisor Kevin Jeffries

District IV: Supervisor V. Manuel Perez

District II: Supervisor Karen Spiegel

District V: Supervisor Jeff Hewitt

District III: Supervisor Chuck Washington

## Office on Aging Staff

- Director: Jewel Lee
- Deputy Director for Administration: Rachelle Román
- Deputy Director of Programs and Operations: Gary Robbins
- Planner/Administrative Services Officer: Jamiko Bell
- Senior Program Specialist: Stephen Geist
- Program Specialist II: Stacie Catlin
- Administrative Services Analyst I: Ryan Emblem

## Advisory Council Officers

Chair: Barbara Mitchell

Vice Chair: Steve Mehlman

Parliamentarian: Cynthia Lemus

## Board of Supervisors' Appointees

- District I: Vacant
- District II: Sharron Lambeth
- District III: Arthur W. Salyer
- District IV: Javier Lopez
- District V: Debbie Franklin

## Board of Supervisors' Appointees

Anita Johnson

Bev Greer

Cynthia Lemus

Donald Brock

Luella Thornton

Lynda House

Vee Maiden

Victoria Zivku

Victoria Zivku

# Committee Assignments

## Executive Committee (Standing Committee)

Barbara Mitchell – Chair

Steve Mehlman – Vice Chair

Cynthia Lemus – Parliamentarian

## Advisory Council Ad-Hoc Committees

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<b>Bylaws</b>	Cynthia Lemus – Chair	Anita Johnson Art Salyer Barbara Mitchell Lynda House
<b>Communications</b>	Steve Mehlman – Chair	
<b>Community Connection</b>	Cynthia Lemus – Chair Luella Thornton- Vice Chair	Vee Maiden Phyllis Purcell (CSL)
<b>Healthy Living</b>	Vacant - Chair Barbara Mitchell – Vice Chair	Luella Thornton Lynda House Sharron Lambeth
<b>Legislative</b>	Steve Mehlman – Chair	Donald Brock Luella Thornton
<b>Membership</b>	Vee Maiden – Chair Steve Mehlman – Interim Chair Sharron Lambeth – Vice Chair	Victoria Zivku
<b>Planning</b>	Vacant – Chair	Art Salyer Barbara Mitchell Bev Greer Javier Lopez Steve Mehlman

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## Advisory Council Liaisons

California Senior Legislature	Donald Brock, Senior Senator
California Senior Legislature	Mark Cox, Senior Assembly Member
California Senior Legislature	Phyllis Purcell, Senior Assembly Member
California Senior Legislature	Steve Mehlman, Senior Senator
California Senior Legislature	Vacant, Senior Assembly Member
California Senior Legislature	Vacant, Senior Assembly Member
Continuity of Care	Barbara Mitchell
Foundation on Aging	Barbara Mitchell
Grandparents Raising Grandchildren	Sharron Lambeth
IHSS Advisory Council	Barbara Mitchell
Older Adults System of Care	Barbara Mitchell
Transportation Services	Steve Mehlman
Triple A Council of California	Art Salyer
Veterans Services	Vee Maiden

## Advisory Council on Aging Meeting Guidelines

**Materials Distributed:** In compliance with the Brown Act and Government Code Section 54957.5, agenda materials distributed 72 hours prior to the meeting, which are public records relating to open session agenda items, will be available for inspection by members of the public prior to the meeting at the following email address: [rcaging@rivco.org](mailto:rcaging@rivco.org). To view a hard copy of the materials, please contact Stacie Catlin at phone number: (951) 867-3800.

**ADA:** In compliance with the Americans with Disabilities Act and Government Code Section 54954.2, if special assistance is needed to attend an Advisory Council on Aging meeting, please contact Stacie Catlin at (800) 510-2020, (951) 867-3800, or TTD 711. Notification of at least 48 hours prior to meeting time will assist staff in assuring that reasonable arrangements can be made to provide accessibility at the meeting.

**Public Comments:** Each speaker may be limited to speak two (2) minutes or less depending on the number of speakers. At the direction of the Chair or by majority vote of the Council, the two (2) minute time limitation may be waived, increased or reduced. The maximum time for public comment for any individual item or topic may be limited to fifteen (15) minutes. The Council may terminate public comments if such comments become repetitious or disruptive. Any written documents to be distributed or presented to the Council shall be submitted to the Council's assigned staff. This policy applies to Public Comments and general comments on agenda items. Under the Brown Act, the Council will not take action on or discuss matters raised which are not posted 72 hours in advance. Council members may refer such matters to staff for factual information or to be placed on the subsequent agenda for consideration.

# Riverside County Advisory Council on Aging

## 2020/2021 Meeting Schedule

<b>July, 2020</b>	<b>Dark</b>	AC Committees Only
<b>August 2020</b>	<b>Dark</b>	AC Committees/Training Only
<b>September 9, 2020</b>	10 a.m. - 12 p.m.	Via WebEx Physical Location: TBD
<b>October 14, 2020</b>	10 a.m. - 12 p.m.	Via WebEx Physical Location: TBD
<b>Thursday</b> <b>November 12, 2020</b> <b>(*Due to Wed holiday)</b>	10 a.m. - 12 p.m.	Via WebEx Physical Location: TBD
<b>December 9, 2020</b>	10 a.m. - 12 p.m.	Via WebEx Physical Location: TBD
<b>January 13, 2021</b>	10 a.m. - 12 p.m.	Via WebEx Physical Location: TBD
<b>February 10, 2021</b>	10 a.m. - 12 p.m.	Via WebEx Physical Location: TBD
<b>March 10, 2021</b>	10 a.m. - 12 p.m.	Via WebEx Physical Location: TBD
<b>April 14, 2021</b>	10 a.m. - 12 p.m.	Via WebEx Physical Location: TBD
<b>May 12, 2021</b>	10 a.m. - 12 p.m.	Via WebEx Physical Location: TBD
<b>June 9, 2021</b>	10 a.m. - 12 p.m.	Via WebEx Physical Location: TBD

**END.**