

Riverside County Advisory Council on Aging

Executive Committee Meeting

Minutes

February 23, 2022

10:00 a.m. – 11:00 a.m.

Virtual Meeting Access:

Zoom

[Meeting Link](#)

Join by Phone:

(253) 215-8782 US Toll

Meeting ID Number:

898 3331 2539

Meeting Passcode:

212125



Brown Act

Virtual Meeting Notification

Pursuant to Government Code Section 54953, Subdivision (b), and Executive Order N-15-21 released on September 16, 2021, this RIVERSIDE COUNTY ADVISORY COUNCIL ON AGING meeting includes teleconference participation by some or all of the Advisory Council members.

PLEASE NOTE THAT NO IN-PERSON LOCATION
IS AVAILABLE FOR THIS MEETING.

Any member of the public requesting to call in to speak on an item or to speak during Public Comment must first register at the Riverside County Office on Aging 24 hours in advance of the meeting. Once registered, further information will be provided. Please contact Office on Aging staff to register: AC@rivco.org or (951) 867-3895.

Virtual Meeting Access Instructions

1. Ctrl + Click “Meeting link”



[Meeting Link](#)

2. Select

Open Zoom Meetings

or

Launch Meeting

Agenda Overview

1. First Order of Business
1.4. Public Comment

2. Action Items

3. Discussion Items

4. Closing Comments

5. Adjourn

1. First Order of Business

1.1. Call to Order – Steve Mehlman, Chair

Time: 10:03 a.m.

Any requests for public comment during the meeting should be made through private message chat to Stacie Catlin.

1.2. Establish a Quorum – Steve Mehlman, Chair

- | | |
|-------------------------------------|-----------------------------------|
| <input type="checkbox"/> | Steve Mehlman, Chair |
| <input checked="" type="checkbox"/> | Javier Lopez, Vice Chair |
| <input checked="" type="checkbox"/> | Barbara Mitchell, Parliamentarian |

1.3. Staff and Guests

- | | |
|-------------------------------------|--|
| <input checked="" type="checkbox"/> | Maile Haynes, Deputy Director of Programs and Operations |
| <input checked="" type="checkbox"/> | Dr. Jamiko Bell, Administrative Services Manager |
| <input checked="" type="checkbox"/> | Stacie Catlin, Program Specialist II |

1.4. Public Comments

Each speaker may be limited to speak two (2) minutes or less depending on the number of speakers. At the direction of the Chair or by majority vote of the Council, the two (2) minute time limitation may be waived, increased or reduced. The maximum time for public comment for any individual item or topic may be limited to fifteen (15) minutes. The Council may terminate public comments if such comments become repetitious or disruptive. Any written documents to be distributed or presented to the Council shall be submitted to AC@rivco.org. This policy applies to Public Comments and general comments on agenda items. Under the Brown Act, the Council will not take action on or discuss matters raised which are not posted 72 hours in advance. Council members may refer such matters to staff for factual information or to be placed on the subsequent agenda for consideration.

2. Action Items

2.1.1. APPROVE THE MINUTES OF THE JANUARY 26, 2022, MEETING.



Quorum:	2
Must abstain:	None.
Motion:	B. Mitchell
Second:	J. Lopez
Notes:	S. Mehlman was absent.
Roll Call Vote:	Motion approved.

3. Discussion Items

3.1. Plan for the next Advisory Council general meeting.

3.1.1. APPROVE THE AGENDA FOR THE NEXT ADVISORY COUNCIL GENERAL MEETING.

3.1.2. Planned for the next Advisory Council general meeting:

- Discussed agenda order, including special considerations for the Public Hearing on the Area Plan on Aging update and related public comments, and staff representation.
- Discussed Committee Chairs' accountability for adhering to committee work plan deadlines.
- Advised no presentations are currently scheduled from April through June. Requested staff schedule presentations from the Riverside County Foundation on Aging and the Riverside County Office on Aging, Aging and Disability Resource Connection (ADRC).



Quorum:	2
Must abstain:	None.
Motion:	B. Mitchell
Second:	J. Lopez
Notes:	S. Mehlman was absent.
Roll Call Vote:	Motion approved.

4. Closing Comments

4.1. J. Lopez thanked staff and the Executive Committee for their hard work and dedication.

5. Adjourn

5.1. APPROVE MOTION TO ADJOURN MEETING.



Quorum:	2
Must abstain:	None.
Motion:	B. Mitchell
Second:	J. Lopez
Notes:	S. Mehlman was absent.
Roll Call Vote:	Motion approved.
Time:	10:36 a.m.

Board of Supervisors

Kevin Jeffries, Supervisor, District I

Karen Spiegel, Supervisor, District II

Chuck Washington, Supervisor, District III

V. Manuel Perez, Supervisor, District IV

Jeff Hewitt, Supervisor, District V

Office on Aging

Jewel Lee, Director

Dr. Gary Robbins, Deputy Director for Administration

Maile Haynes, Deputy Director of Programs and Operations

Dr. Jamiko Bell, Administrative Services Manager

Stacie Catlin, Program Specialist II

Advisory Council

Name	Title	District
Anita Johnson	Member	District II
Barbara Mitchell	Parliamentarian	District II
Cynthia Lemus	Member	District V
Debbie Franklin	Appointee	District V
Donald Brock	Member	District II
Javier Lopez	Vice Chair /Appointee	District IV
Lynda House	Appointee	District I
Mark Cox	Member	District V
Marquita Black	Appointee	District III
Steve Mehlman	Chair	District V
Teresa Chappell	Member	District III
Vacant	Appointee	District II
Vacant	Member	TBD
Vacant	Member	TBD
Vacant	Member	TBD
Vacant	Member	TBD
Vacant	Member	TBD

Committees

Committee	Chair	Members
Executive	Steve Mehlman	Javier Lopez, Vice Chair Barbara Mitchell, Parliamentarian
Advocacy	Teresa Chappell	Anita Johnson Mark Cox Steve Mehlman
Annual Report	Steve Mehlman	N/A
Bylaws	Barbara Mitchell	Anita Johnson Debbie Franklin
Community Connections	Cynthia Lemus	Javier Lopez Lynda House Marquita Black
Healthy Living	TBD	Barbara Mitchell Debbie Franklin
Membership	Anita Johnson	Donald Brock Javier Lopez
Planning	Debbie Franklin	Lynda House

Liaison

Program/Organization	Member	Title
California Senior Legislature	Donald Brock Steve Mehlman Mark Cox Vacant Vacant Vacant	Senior Senator Senior Senator Senior Assembly Member Senior Assembly Member Senior Assembly Member Senior Assembly Member
Continuum of Care	Javier Lopez	Liaison
Foundation on Aging	Steve Mehlman	Liaison
Grandparents Raising Grandchildren (GRG)	Lynda House Mark Cox	Liaison, Lead Liaison
Health Insurance Counseling and Advocacy Program (HICAP)	Anita Johnson Debbie Franklin	Liaison, Lead Liaison
Housing	Javier Lopez	Liaison
In-Home Supportive Services (IHSS) Advisory Council	Barbara Mitchell Don Brock	Liaison Liaison
Long-Term Care Ombudsman Program (LTCOP)	Anita Johnson Teresa Chappell	Liaison, Lead Liaison
Older Adults System of Care	Barbara Mitchell	Liaison
Public Health	Marquita Black	Liaison
Transportation Services	Steve Mehlman	Liaison
Triple-A Council of California (TACC)	Steve Mehlman	Liaison
Veterans Services	Cynthia Lemus Don Brock	Liaison Liaison

Advisory Council Guidelines

Materials Distributed: In compliance with the Brown Act and Government Code Section 54957.5, agenda materials distributed 72 hours prior to the meeting, which are public records relating to open session agenda items, will be available for inspection by members of the public prior to the meeting at the following email address: AC@rivco.org. To view a hard copy of the materials, please contact Stacie Catlin at phone number: (877) 932-4100.

ADA: In compliance with the Americans with Disabilities Act and Government Code Section 54954.2, if special assistance is needed to attend an Advisory Council on Aging meeting, please contact Stacie Catlin at: (877) 932-4100 or TTD 711. Notification of at least 48 hours prior to meeting time will assist staff in assuring that reasonable arrangements can be made to provide accessibility at the meeting.

Public Comments: Each speaker may be limited to speak two (2) minutes or less depending on the number of speakers. At the direction of the Chair or by majority vote of the Council, the two (2) minute time limitation may be waived, increased or reduced. The maximum time for public comment for any individual item or topic may be limited to fifteen (15) minutes. The Council may terminate public comments if such comments become repetitious or disruptive. Any written documents to be distributed or presented to the Council shall be submitted to the Council's assigned staff. This policy applies to Public Comments and general comments on agenda items. Under the Brown Act, the Council will not take action on or discuss matters raised which are not posted 72 hours in advance. Council members may refer such matters to staff for factual information or to be placed on the subsequent agenda for consideration.

Advisory Council on Aging Meeting Schedule 2021/2022

Date	Day	Time	Location
January 12, 2022	Wednesday	10:00 a.m. – 12:00 p.m.	<p style="text-align: center;">Virtual Zoom Meeting Link</p> <p style="text-align: center;">Join by Phone: (253) 215-8782 US Toll</p> <p style="text-align: center;">Meeting ID: 898 3331 2539</p> <p style="text-align: center;">Meeting Passcode: 212125</p>
February 9, 2022	Wednesday	10:00 a.m. – 12:00 p.m.	
March 9, 2022	Wednesday	10:00 a.m. – 12:00 p.m.	
April 13, 2022	Wednesday	10:00 a.m. – 12:00 p.m.	
May 11, 2022	Wednesday	10:00 a.m. – 12:00 p.m.	
June 8, 2022	Wednesday	10:00 a.m. – 12:00 p.m.	
January 12, 2022	Wednesday	10:00 a.m. – 12:00 p.m.	
February 9, 2022	Wednesday	10:00 a.m. – 12:00 p.m.	
March 9, 2022	Wednesday	10:00 a.m. – 12:00 p.m.	