



# Riverside County Advisory Council on Aging

Executive Committee Meeting

October 26, 2022

10:00 a.m. – 11:00 a.m.

**Zoom Virtual Meeting Access:**

[Join Zoom Meeting](#)

**Join by Phone:** (253) 215-8782 US Toll

**Meeting ID #:** 898 3331 2539

**Meeting Passcode:** 212125

*Minutes*

# Brown Act

## Virtual Meeting Notification

Pursuant to Government Code Section 54953, Subdivision (b), and Executive Order N-15-21 released on September 16, 2021, this RIVERSIDE COUNTY ADVISORY COUNCIL ON AGING meeting includes teleconference participation by some or all of the Advisory Council members.

**PLEASE NOTE THAT NO IN-PERSON LOCATION IS AVAILABLE FOR THIS MEETING.**

Any member of the public requesting to call in to speak on an item or to speak during Public Comment must first register at the Riverside County Office on Aging 24 hours in advance of the meeting. Once registered, further information will be provided. Please contact Office on Aging staff to register: [AC@rivco.org](mailto:AC@rivco.org) or (951) 867-3895.



*Please mute your screen or \*6 by phone until called on by the meeting moderator*

Virtual Meeting  
Notification

# Zoom Access Participation Guidelines

To access and participate in the meeting, please follow the guidelines below:

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*Via video conference:*

*Click on the link.*

Meeting ID: ~~974 9610 5460~~

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+1 253 215 8782 US (Tacoma)

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+1 646 558 8656 US (New York)

Meeting ID: 974 9610 5460

Find your local number: <https://zoom.us/u/abKOAY7nJH>

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## *Agenda Overview*

1. First Order of Business  
1.4. Public Comment
2. Action Items
3. Discussion Items
4. Adjourn



*Please mute your screen or \*6 by phone until called on by the meeting moderator*

# 1. First Order of Business

## Cynthia Lemus, Chair

### 1.1. Called meeting to order at 10:02 a.m.

Any requests for public comment during the meeting should be made through private message chat to *Stacie Catlin*. Public comments will be heard at Agenda Item 1.4.

### 1.2. Establish Quorum and Self-Introductions

#### Members

- Cynthia Lemus, Chair
- Mark Cox, Vice Chair
- Javier Lopez, Parliamentarian

#### Office on Aging Staff

- Gary Robbins, Deputy Director for Administration
- Stacie Catlin, Program Specialist II

### 1.3. Chair Reports and Reminders

#### 1.3.1. Next Executive Committee Meeting

**Wednesday, November 23, 2022**

10:00 a.m. – 11:00 a.m.

Virtual

# 1. First Order of Business

## Cynthia Lemus, Chair

### 1.4. Public Comments

*Each speaker may be limited to speak two (2) minutes or less depending on the number of speakers. At the direction of the Chair or by majority vote of the Council, the two (2) minute time limitation may be waived, increased, or reduced. The maximum time for public comment for any individual item or topic may be limited to fifteen (15) minutes. The Council may terminate public comments if such comments become repetitious or disruptive. Any written documents to be distributed or presented to the Council shall be submitted [AC@rivco.org](mailto:AC@rivco.org). This policy applies to Public Comments and general comments on agenda items. Under the Brown Act, the Council will not take action on or discuss matters raised which are not posted 72 hours in advance. Council members may refer such matters to staff for factual information or to be placed on the subsequent agenda for consideration.*

## 2. Action Items

Cynthia Lemus, Chair

### 2.1.1. APPROVE THE MINUTES OF THE OCTOBER 3, 2022, EXECUTIVE COMMITTEE MEETING.

**Quorum:** 2

**Must abstain:** J. Lopez

**Motion:** M. Cox

**Second:** C. Lemus

**Notes:** J. Lopez abstained.

**Roll Call Vote:** Motion unanimously approved.

### *3. Discussion Items* Cynthia Lemus, Chair

#### 3.1. Discussion Items Within the Purview of the Executive Committee

##### 3.1.1. General Advisory Council Meeting Planning: November 9, 2022

- Agreed upon standing items.
- Requested members be polled for interest in temporarily serving on the Membership Committee.

##### **3.1.2. APPROVE THE AGENDA FOR THE NOVEMBER 9, 2022, ADVISORY COUNCIL MEETING.**

**Quorum:** 2

**Must abstain:** None

**Motion:** J. Lopez

**Second:** M. Cox

**Notes:** N/A

**Roll Call Vote:** Motion unanimously approved.



## *10. Adjourn*

**Cynthia Lemus, Chair**

### **4.1. APPROVE MOTION TO ADJOURN MEETING.**

**Quorum:** 2

**Must abstain:** None

**Motion:** Mark Cox

**Second:** J. Lopez

**Notes:** N/A

**Roll Call Vote:** Motion unanimously approved.

*Riverside County  
Board of Supervisors*

Kevin Jeffries	Supervisor, District I
Karen Spiegel	Supervisor, District II
Chuck Washington	Supervisor, District III
V. Manuel Perez	Supervisor, District IV
Jeff Hewitt	Supervisor, District V

*Riverside County  
Office on Aging Staff*

Jewel Lee

Director

Dr. Gary Robbins

Deputy Director for Administration

Stacie Catlin

Program Specialist II

## *Advisory Council on Aging Membership*

Cynthia Lemus	Chair
Mark Cox	Vice Chair
Javier Lopez	Parliamentarian
Vacant	Appointee, District I
Vacant	Appointee, District II
Vacant	Appointee, District III
Vacant	Appointee, District IV
Debbie Franklin	Appointee, District V
Donald Brock	Member
Steve Mehlman	Member
Teresa Chappell	Member
Vacant	Member
Vacant	Member
Vacant	Member
Vacant	Member
Vacant	Member
Vacant	Member



## *Advisory Council on Aging Committees*

<b>Committee</b>	<b>Chair</b>	<b>Members</b>
<b>Executive</b>	Cynthia Lemus	Mark Cox, Vice Chair Javier Lopez, Parliamentarian
<b>Advocacy</b>	Teresa Chappell	Mark Cox Steve Mehlman
<b>Annual Report</b>	Cynthia Lemus	Vacant
<b>Bylaws</b>	Javier Lopez	Debbie Franklin
<b>Community Connections</b>	Cynthia Lemus	Vacant
<b>Healthy Living</b>	TBD	Barbara Mitchell Debbie Franklin
<b>Membership</b>	Cynthia Lemus, Interim	Donald Brock
<b>Planning</b>	Debbie Franklin	Vacant

## *Advisory Council on Aging Liaisons*

California Senior Legislature (CSL)	Mark Cox, Senior Assembly Member
California Senior Legislature (CSL)	Milissa Meyer, Senior Assembly Member
California Senior Legislature (CSL)	Teresa Chappell, Senior Assembly Member
California Senior Legislature (CSL)	Vacant, Senior Assembly Member
California Senior Legislature (CSL)	Steve Mehlman, Senior Senator
California Senior Legislature (CSL)	Donald Brock, Senior Senator
Continuum of Care	Javier Lopez
Foundation on Aging	Cynthia Lemus
Grandparents Raising Grandchildren (GRG)	Mark Cox
Health Insurance Counseling and Advocacy Program (HICAP)	Debbie Franklin
Housing	Javier Lopez
In-Home Supportive Services (IHSS) Advisory Council	Barbara Mitchell Donald Brock
Long-Term Care Ombudsman Program (LTCOP)	Teresa Chappell
Older Adults System of Care	Barbara Mitchell
Public Health	Vacant
Transportation Services	Steve Mehlman
Triple A Council of California (TACC)	Cynthia Lemus
Veterans Services	Cynthia Lemus Donald Brock

## *Advisory Council on Aging Guidelines*

**Materials Distributed:** In compliance with the Brown Act and Government Code Section 54957.5, agenda materials distributed 72 hours prior to the meeting, which are public records relating to open session agenda items, will be available for inspection by members of the public prior to the meeting at the following email address: [AC@rivco.org](mailto:AC@rivco.org). To view a hard copy of the materials, please contact Stacie Catlin at phone number: (877) 932-4100.

**ADA:** In compliance with the Americans with Disabilities Act and Government Code Section 54954.2, if special assistance is needed to attend an Advisory Council on Aging meeting, please contact Stacie Catlin at: (877) 932-4100 or TTD 711. Notification of at least 48 hours prior to meeting time will assist staff in assuring that reasonable arrangements can be made to provide accessibility at the meeting.

**Public Comments:** Each speaker may be limited to speak two (2) minutes or less depending on the number of speakers. At the direction of the Chair or by majority vote of the Council, the two (2) minute time limitation may be waived, increased or reduced. The maximum time for public comment for any individual item or topic may be limited to fifteen (15) minutes. The Council may terminate public comments if such comments become repetitious or disruptive. Any written documents to be distributed or presented to the Council shall be submitted to the Council's assigned staff. This policy applies to Public Comments and general comments on agenda items. Under the Brown Act, the Council will not take action on or discuss matters raised which are not posted 72 hours in advance. Council members may refer such matters to staff for factual information or to be placed on the subsequent agenda for consideration.

## *Advisory Council on Aging Meeting Schedule*

2022/2023			
Date	Day	Time	Location
September 14, 2022	Wednesday	10:00 a.m. – 12:00 p.m.	Virtual <a href="#">Zoom Meeting Link</a>
October 12, 2022	Wednesday	10:00 a.m. – 12:00 p.m.	Virtual <a href="#">Zoom Meeting Link</a>
November 9, 2022	Wednesday	10:00 a.m. – 12:00 p.m.	Virtual <a href="#">Zoom Meeting Link</a>
December 14, 2022	Wednesday	10:00 a.m. – 12:00 p.m.	Virtual <a href="#">Zoom Meeting Link</a>
January 11, 2023	Wednesday	10:00 a.m. – 12:00 p.m.	Virtual <a href="#">Zoom Meeting Link</a>
February 8, 2023	Wednesday	10:00 a.m. – 12:00 p.m.	Virtual <a href="#">Zoom Meeting Link</a>
March 8, 2023	Wednesday	10:00 a.m. – 12:00 p.m.	Virtual <a href="#">Zoom Meeting Link</a>
April 12, 2023	Wednesday	10:00 a.m. – 12:00 p.m.	Virtual <a href="#">Zoom Meeting Link</a>
May 10, 2023	Wednesday	10:00 a.m. – 12:00 p.m.	Virtual <a href="#">Zoom Meeting Link</a>
June 14, 2023	Wednesday	10:00 a.m. – 12:00 p.m.	Virtual <a href="#">Zoom Meeting Link</a>