



Riverside County Advisory Council on Aging

Executive Committee Meeting

November 16, 2022

10:00 a.m. – 11:00 a.m.

Zoom Virtual Meeting Access:

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Join by Phone: (253) 215-8782 US Toll

Meeting ID #: 898 3331 2539

Meeting Passcode: 212125

Minutes

Brown Act

Virtual Meeting Notification

Pursuant to Government Code Section 54953, Subdivision (b), and Executive Order N-15-21 released on September 16, 2021, this RIVERSIDE COUNTY ADVISORY COUNCIL ON AGING meeting includes teleconference participation by some or all of the Advisory Council members.

PLEASE NOTE THAT NO IN-PERSON LOCATION IS AVAILABLE FOR THIS MEETING.

Any member of the public requesting to call in to speak on an item or to speak during Public Comment must first register at the Riverside County Office on Aging 24 hours in advance of the meeting. Once registered, further information will be provided. Please contact Office on Aging staff to register: AC@rivco.org or (951) 867-3895.



*Please mute your screen or *6 by phone until called on by the meeting moderator*

Virtual Meeting
Notification

Zoom Access Participation Guidelines

To access and participate in the meeting, please follow the guidelines below:

Join Zoom Meeting
<https://zoom.us/j/97496105460>

Via video conference:

Click on the link.

Meeting ID: ~~974 9610 5460~~

One tap mobile

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+(Tacoma)

Dial by your location

+1 669 900 9128 US (San Jose)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 301 715 8592 US (Washington D.C)

+1 312 626 6799 US (Chicago)

+1 646 558 8656 US (New York)

Meeting ID: 974 9610 5460

Find your local number: <https://zoom.us/u/abKOAY7nJH>

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Agenda Overview

1. First Order of Business
1.4. Public Comment
2. Action Items
3. Discussion Items
4. Adjourn



*Please mute your screen or *6 by phone until called on by the meeting moderator*

1. First Order of Business

Mark Cox, Vice, Chair

1.1. Called meeting to order.

Any requests for public comment during the meeting should be made through private message chat to *Stacie Catlin*. Public comments will be heard at Agenda Item 1.4.

1.2. Establish Quorum and Self-Introductions

Members

- Cynthia Lemus, Chair
- Mark Cox, Vice Chair
- Javier Lopez, Parliamentarian

Office on Aging Staff

- Gary Robbins, Deputy Director for Administration
- Stacie Catlin, Program Specialist II

1. First Order of Business
Mark Cox, Vice Chair

1.3. Chair Reports and Reminders

1.3.1. Next Executive Committee Meeting

Wednesday, January 25, 2023

10:00 a.m. – 11:00 a.m.

Virtual

1. First Order of Business

Mark Cox, Vice Chair

1.4. Public Comments - None

Each speaker may be limited to speak two (2) minutes or less depending on the number of speakers. At the direction of the Chair or by majority vote of the Council, the two (2) minute time limitation may be waived, increased, or reduced. The maximum time for public comment for any individual item or topic may be limited to fifteen (15) minutes. The Council may terminate public comments if such comments become repetitious or disruptive. Any written documents to be distributed or presented to the Council shall be submitted AC@rivco.org. This policy applies to Public Comments and general comments on agenda items. Under the Brown Act, the Council will not take action on or discuss matters raised which are not posted 72 hours in advance. Council members may refer such matters to staff for factual information or to be placed on the subsequent agenda for consideration.

2. Action Items

Mark Cox, Vice Chair

2.1. APPROVE THE MINUTES OF THE OCTOBER 26, 2022, EXECUTIVE COMMITTEE MEETING.

Quorum:	2
Must abstain:	None
Motion:	J. Lopez
Second:	M. Cox
Notes:	C. Lemus was absent.
Roll Call Vote:	Motion approved.

3. Discussion Items Mark Cox, Vice Chair

3.1. Discussion Items Within the Purview of the Executive Committee

3.1.1. Advisory Council General Meeting Planning: December 14, 2022

- Finalized the agenda for the December 14, 2022, meeting.
 - There will be no presentation in December.
 - There will be no holiday luncheon.
 - A new Administrative Services Manager will begin attending Advisory Council meetings soon.
 - Membership recruitment concerns will be included.
 - Advised Jared Katchmar, OoA Senior Program Specialist agreed to provide an update regarding focal points at a future meeting to support Advisory Council Senior Center Ambassadors.

3. Discussion Items
Mark Cox, Vice Chair

3.1.2. APPROVE THE AGENDA FOR THE DECEMBER 14, 2022, ADVISORY COUNCIL MEETING.

Quorum:	2
Must abstain:	None
Motion:	J. Lopez
Second:	M. Cox
Notes:	C. Lemus was absent.
Roll Call Vote:	Motion approved.

3. Discussion Items

Mark Cox, Vice Chair

3.1. Discussion Items Within the Purview of the Executive Committee

3.1.1. Advisory Council General Meeting Planning: January 11, 2023.

- Finalized the agenda for the January 11, 2023.
 - C. Lemus, S. Mehlman, and T. Chappell will receive three-year evaluations to request reappointment because their membership terms end in June.
 - Membership recruitment update.
 - The filing period for annual Statements of Economic Interests (Forms 700) opens in January and closes April 1, 2023.
 - Advised the public hearing of the Area Plan update is still being planned and will take place sometime after the February meeting.

3. Discussion Items
Mark Cox, Vice Chair

3.1.2. APPROVE THE AGENDA FOR THE JANUARY 11, 2023, ADVISORY COUNCIL MEETING.

Quorum:	2
Must abstain:	None
Motion:	J. Lopez
Second:	M. Cox
Notes:	C. Lemus was absent.
Roll Call Vote:	Motion approved.

10. Adjourn

Mark Cox, Vice Chair

4.1. APPROVE MOTION TO ADJOURN MEETING.

Quorum: 2

Must abstain: None

Motion: J. Lopez

Second: M. Cox

Notes: C. Lemus was absent.

Roll Call Vote: Motion approved. Meeting adjourned.

*Riverside County
Board of Supervisors*

Kevin Jeffries	Supervisor, District I
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Karen Spiegel	Supervisor, District II
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Chuck Washington	Supervisor, District III
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V. Manuel Perez	Supervisor, District IV
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Yxstian Gutierrez	Supervisor, District V
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*Riverside County
Office on Aging Staff*

Jewel Lee	Director
Dr. Gary Robbins	Deputy Director for Administration
Jennifer de la Ossa-Ramirez	Administrative Services Manager II
Stacie Catlin	Program Specialist II
Melissa Jacks	Executive Assistant III

Advisory Council on Aging Membership

Cynthia Lemus	Chair
Mark Cox	Vice Chair
Javier Lopez	Parliamentarian
Vacant	Appointee, District I
Vacant	Appointee, District II
Vacant	Appointee, District III
Vacant	Appointee, District IV
Barbara Mitchell	Appointee, District V
Debbie Franklin	Member
Donald Brock	Member
Steve Mehlman	Member
Teresa Chappell	Member
Vacant	Member
Vacant	Member
Vacant	Member
Vacant	Member
Vacant	Member



Advisory Council on Aging Committees

Committee	Chair	Members
Executive	Cynthia Lemus	Mark Cox, Vice Chair Javier Lopez, Parliamentarian
Advocacy	Teresa Chappell	Mark Cox Steve Mehlman
Annual Report	Cynthia Lemus	Vacant
Bylaws	Javier Lopez	Debbie Franklin
Community Connections	Cynthia Lemus	Vacant
Healthy Living	TBD	Barbara Mitchell Debbie Franklin
Membership	Cynthia Lemus, Interim	Donald Brock
Planning	Debbie Franklin	Vacant

Advisory Council on Aging Liaisons

California Senior Legislature (CSL)	Mark Cox, Senior Assembly Member
California Senior Legislature (CSL)	Milissa Meyer, Senior Assembly Member
California Senior Legislature (CSL)	Teresa Chappell, Senior Assembly Member
California Senior Legislature (CSL)	Vacant, Senior Assembly Member
California Senior Legislature (CSL)	Steve Mehlman, Senior Senator
California Senior Legislature (CSL)	Donald Brock, Senior Senator
Continuum of Care	Javier Lopez
Foundation on Aging	Cynthia Lemus
Grandparents Raising Grandchildren (GRG)	Mark Cox
Health Insurance Counseling and Advocacy Program (HICAP)	Debbie Franklin
Housing	Javier Lopez
In-Home Supportive Services (IHSS) Advisory Council	Barbara Mitchell Donald Brock
Long-Term Care Ombudsman Program (LTCOP)	Teresa Chappell
Older Adults System of Care	Barbara Mitchell
Public Health	Vacant
Transportation Services	Steve Mehlman
Triple A Council of California (TACC)	Cynthia Lemus
Veterans Services	Cynthia Lemus Donald Brock

Advisory Council on Aging Guidelines

Materials Distributed: In compliance with the Brown Act and Government Code Section 54957.5, agenda materials distributed 72 hours prior to the meeting, which are public records relating to open session agenda items, will be available for inspection by members of the public prior to the meeting at the following email address: AC@rivco.org. To view a hard copy of the materials, please contact Stacie Catlin at phone number: (877) 932-4100.

ADA: In compliance with the Americans with Disabilities Act and Government Code Section 54954.2, if special assistance is needed to attend an Advisory Council on Aging meeting, please contact Stacie Catlin at: (877) 932-4100 or TTD 711. Notification of at least 48 hours prior to meeting time will assist staff in assuring that reasonable arrangements can be made to provide accessibility at the meeting.

Public Comments: Each speaker may be limited to speak two (2) minutes or less depending on the number of speakers. At the direction of the Chair or by majority vote of the Council, the two (2) minute time limitation may be waived, increased or reduced. The maximum time for public comment for any individual item or topic may be limited to fifteen (15) minutes. The Council may terminate public comments if such comments become repetitious or disruptive. Any written documents to be distributed or presented to the Council shall be submitted to the Council's assigned staff. This policy applies to Public Comments and general comments on agenda items. Under the Brown Act, the Council will not take action on or discuss matters raised which are not posted 72 hours in advance. Council members may refer such matters to staff for factual information or to be placed on the subsequent agenda for consideration.

Advisory Council on Aging Meeting Schedule

2022/2023			
Date	Day	Time	Location
September 14, 2022	Wednesday	10:00 a.m. – 12:00 p.m.	Virtual Zoom Meeting Link
October 12, 2022	Wednesday	10:00 a.m. – 12:00 p.m.	Virtual Zoom Meeting Link
November 9, 2022	Wednesday	10:00 a.m. – 12:00 p.m.	Virtual Zoom Meeting Link
December 14, 2022	Wednesday	10:00 a.m. – 12:00 p.m.	Virtual Zoom Meeting Link
January 11, 2023	Wednesday	10:00 a.m. – 12:00 p.m.	Virtual Zoom Meeting Link
February 8, 2023	Wednesday	10:00 a.m. – 12:00 p.m.	Virtual Zoom Meeting Link
March 8, 2023	Wednesday	10:00 a.m. – 12:00 p.m.	Virtual Zoom Meeting Link
April 12, 2023	Wednesday	10:00 a.m. – 12:00 p.m.	Virtual Zoom Meeting Link
May 10, 2023	Wednesday	10:00 a.m. – 12:00 p.m.	Virtual Zoom Meeting Link
June 14, 2023	Wednesday	10:00 a.m. – 12:00 p.m.	Virtual Zoom Meeting Link