

RIVERSIDE COUNTY ADVISORY COUNCIL ON AGING

REGULAR MEETING

October 14, 2020

10:00 a.m. – 12:00 p.m.

Meeting Location: Via WebEx

Teleconference Access:

[Join meeting](#)

<https://rivco.webex.com/rivco/j.php?MTID=m6919f77637d789f6913e6e8d068b98ad>

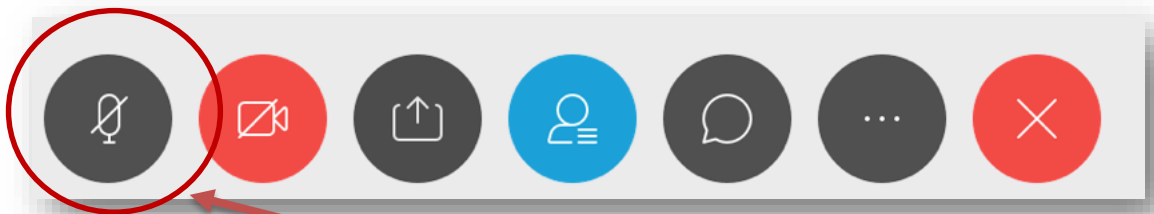
Meeting number (access code): **145 533 8606** Meeting password: **m23J5293PAf**

Join by phone: **+1-415-655-0001** US Toll

Join from a video system or application: Dial [1455338606@rivco.webex.com](tel:1455338606)

- You can also dial: [173.243.2.68](tel:173243268) and enter your meeting number.

Join using Microsoft Lync or Microsoft Skype for Business: Dial [1455338606.rivco@lync.webex.com](tel:1455338606.rivco@lync.webex.com)



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MISSION STATEMENT

The mission of the Riverside County Advisory Council on Aging is to advocate for all older persons and adults with disabilities, to improve their lives. ¹

BROWN ACT VIRTUAL MEETING NOTIFICATION

Pursuant to **Government Code Section 54953, Subdivision (b), and Executive Order N-29-20** released on March 17, 2020, this RIVERSIDE COUNTY ADVISORY COUNCIL ON AGING meeting includes teleconference participation by all of the Advisory Council members. **PLEASE NOTE THAT NO IN PERSON LOCATION IS AVAILABLE FOR THIS MEETING.**

Any public requesting to call in to speak on an item or during Public Comment must first register at the Riverside County Office on Aging 24 hours in advance of the meeting. Once registered, further information will be provided. Please contact Stacie Catlin to register: scatlin@rivco.org or (951) 867-3800.



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OVERVIEW OF THE AGENDA

1. FIRST ORDER OF BUSINESS
1.8. Public Comment
2. ACTION ITEMS
3. PRESENTATION: CALIFORNIA SENIOR LEGISLATURE
4. DEPARTMENT REPORTS
5. COMMITTEE RESTRUCTURING DISCUSSION
6. ADVISORY COUNCIL LIAISON REPORTS
7. CLOSING COMMENTS
8. MOTION TO ADJOURN



Please place your phone or computer on “mute” until you are called on by the meeting moderator.

MINUTES

1. FIRST ORDER OF BUSINESS – Barbara Mitchell, Chair

1.1. Called meeting to order at 10:08 a.m. and advised Vice Chair Steve Mehlman would lead the meeting.

1.2 Reviewed WebEx Participation Guidelines

1.2.1 Reviewed ADA Guidelines

1.3 Recited Invocation – Donald Brock.

1.4 Led the Pledge of Allegiance – Steve Mehlman

1.5 Established Quorum – Cynthia Lemus, Parliamentarian

1.6 Self-introductions. The following were in attendance:

Riverside County Advisory Council on Aging Members:

| | | |
|--|---|--|
| <input type="checkbox"/> Anita Johnson | <input checked="" type="checkbox"/> Art Salyer | <input checked="" type="checkbox"/> Barbara Mitchell |
| <input type="checkbox"/> Bev Greer | <input checked="" type="checkbox"/> Cynthia Lemus | <input checked="" type="checkbox"/> Debbie Franklin |
| <input checked="" type="checkbox"/> Donald Brock | <input checked="" type="checkbox"/> Javier Lopez | <input type="checkbox"/> Luella Thornton |
| <input checked="" type="checkbox"/> Lynda House | <input checked="" type="checkbox"/> Sharron Lambeth | <input checked="" type="checkbox"/> Steve Mehlman |
| <input checked="" type="checkbox"/> Victoria Zivku | | |

Riverside County Office on Aging Staff:

- Jewel Lee, Director
- Rachele Román, Deputy Director for Administration
- Gary Robbins, Deputy Director of Programs and Operations
- Jamiko Bell, Administrative Services Officer
- Stacie Catlin, Program Specialist II
- Ryan Emblem, Administrative Services Analyst I

Guests:

- John Pointer, Joint Rules Committee Chair, California Senior Legislature
- Mark Cox, Senior Assemblymember, California Senior Legislature
- Teresa Chappell
- Wanda Ford

1. FIRST ORDER OF BUSINESS – (Continued)

1.7. Chair Reports and Reminders

1.7.1. In Memoriam: Vee Maiden, Advisory Council on Aging Member (2005 -2020)

- The Advisory Council paid tribute to long-time member and Membership Committee Chair, Venetta “Vee” Maiden, who passed away on October 5, 2020.

1.7.2 Announced due to the Veterans Day holiday, the next Advisory Council meeting will be held:

Thursday, November 12, 2020

10:00 a.m. – 12:00 p.m.

Via WebEx

1.8. Public Comment

There were no public comments.



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2. ACTION ITEMS



2.1. APPROVE THE MINUTES OF THE SEPTEMBER 9, 2020, MEETING

Must abstain: A. Salyer; C. Lemus; and V. Zivku.

Members needed for quorum: 6

Motion by: Lynda House

Seconded by: Debbie Franklin

Open Discussion: None.

Roll Call Vote: A. Salyer; C. Lemus; and V. Zivku abstained. Motion unanimously approved.



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3. PRESENTATION

3.1. CALIFORNIA SENIOR LEGISLATURE (CSL)

John Pointer, Joint Rules Committee Chair, presented an overview of CSL. A copy of the presentation is included with the meeting packet.



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AGENDA ITEM 4.1.
DIRECTORS' REPORT



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4. DEPARTMENT REPORTS

4.1. DIRECTORS' REPORTS

4.1.1. Master Plan on Aging

Reported California's Master Plan on Aging is in development and nearing completion. An early summary version was scheduled to be released in October; however, it is delayed. As a result, California Area Agency on Aging Directors received a verbal update from California Department of Aging (CDA) Director Kim Wade. The update included the following four main areas of focus:

- **Leadership**
The Governor is expected to sign and issue the plan in December, and at that point, the plan goals will be made clear. From CDA's perspective, there might need to be some leadership changes to support the plan goals.
- **Access to Long-Term Services**
Includes Adult Protective Services, In-Home Supportive Services, health plans, and nursing facilities
- **Access to Housing and Economic Security**
- **Access to Nutrition**

Riverside County Area Plan on Aging

Reported the Riverside County Office on Aging strived to align the local area's four-year Area Plan on Aging draft with the major objectives of the California Master Plan on Aging. Director Jewel Lee recently presented the area plan draft at a recent Riverside County Board of Supervisors meeting, and it was approved to move forward. The draft plan has since been forwarded to CDA for review and approval. Since the local area plan is based on the state's plan, the Office on Aging expects CDA will recommend minimal changes to the local plan draft, if any.

4.1.2. State of California Advisory Council

Reported the State of California reestablished a new Advisory Council, in which Riverside County was encouraged to apply for membership. Riverside County Office on Aging Director Jewel Lee was appointed to represent a County Department and Christine Loomis was appointed to represent constituents. The first meeting will take place on Friday, October 16, 2020.

4. DEPARTMENT REPORTS – (Continued)

4.1.3. **Aging & Disability Resource Connection (ADRC)**

Reported Riverside County Office on Aging is one of eight ADRCs that continue to operate despite lack of funding. This year's services are supported by *No Wrong Door* funding and the Office on Aging is hopeful that funding will continue next year as it is a focus of the Master Plan on Aging.

4.1.4. **Enhanced Office on Aging Services Summary**

Reported the following enhanced services, including ADRC services, which have not formerly existed through the Riverside County Office on Aging before now:

100 Day Challenge

Riverside County is one of only a few selected by the Governor to participant in the program, which focuses on support for homeless seniors. Riverside County has formed a multi-agency team that is focused on assisting seniors, who are 65 and over, with housing through *Project RoomKey*. The team is in the process of providing housing and case management services for approximately 80 homeless seniors and has a goal of reaching functional zero. The team will work to provide permanent housing and follow-up services for at least one year.

Health Home Provider

The Office on Aging is moving forward with partnering with Molina Health Plan to become a *Home Health Provider*. Very few counties, if any, are partnering with a health plan to provide wrap-around services, including Adult Protective Services and Veterans Services.

Hospital to Home

The Office on Aging is working with hospitals and clinics to provide step-down services to support clients as they transition home from hospitals.

Great Plates

The Great Plates program has been extended through November 8, 2020; therefore, the Office on Aging coordinated with meal providers to support the extension. Acknowledged a correction from last month's data. The infographics related to the data discussed is included in the meeting packet.

COVID-19 Response

Total Meals Served since March 2020

| | |
|---------------------------|----------------|
| TOTAL MEALS SERVED | 531,358 |
| Served Monthly (Average) | 88, 560 |
| Per Week (Average) | 22,140 |



GRAB & GO

Total Meals: 346,972

Monthly Average: 57,829

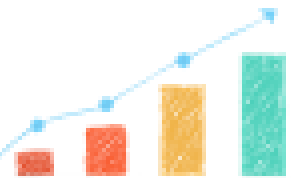
Weekly Average: 14,457



Total Meals: 169,600

Monthly Average: 28,267

Weekly Average: 7,067



Approximately **1,857**

delivered since April 2020

GREAT PLATES DELIVERED

*in partnership with the Riverside County Office on Aging and
Emergency Management Department*

PROVIDING

3 Meals / Day to **3,000** clients
7 Days / Week

Great Plates (GP) has been delivering 3 meals a day, 7 days a week since May 2020.



BENEFITS



1,153,608 Meals Served

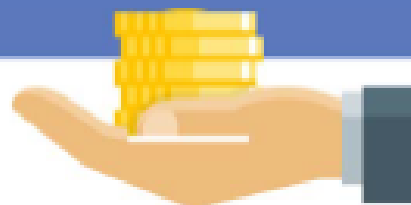
971 Service Industry Jobs

Generating Business for **55** Restaurants

Through 55 participating food establishments, Great Plates has served 1,153,608 meals to 3,000 customers across Riverside County. Great Plates funding supports 971 restaurant employee salaries, with 51% of restaurants being minority-owned businesses.

FUNDING

\$25.7m CARES Funding



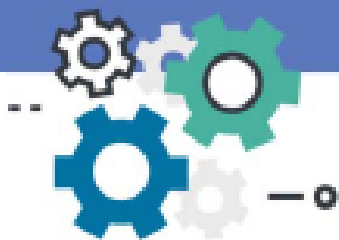
With an estimated CARES budget of \$25.7 million, the program was recently extended through November 8, 2020.

PARTNER CITIES

22 Restaurants

450 Customers

The cities of Perris, Moreno Valley, and Rancho Mirage are directly operating their own Great Plates programs to serve 450 customers through 22 restaurants.



5. COMMITTEE RESTRUCTURING DISCUSSION

5.1. Advised the Council Chair appointed Steve Mehlman as the interim Membership Committee Chair.

5.2. Discussed merging the Legislative and Communications Committee into one Advocacy Committee.



5.3. APPROVE MERGER OF THE LEGISLATIVE AND COMMUNICATIONS COMMITTEES INTO AN ADVOCACY COMMITTEE

Motion by: Debbie Franklin

Seconded by: Sharron Lambeth

Open Discussion: None

Roll Call Vote: Motion unanimously approved.



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6. ADVISORY COUNCIL LIAISON REPORTS

6.1. Grandparents Raising Grandchildren – Sharron Lambeth

- Ms. Lambeth advised the Foundation on Aging approved a donation letter for GRG support and asked members to distribute the letter to anyone who might wish to donate. A copy of the letter is in the meeting packet. Advised the program hopes to raise between two and four thousand dollars in its effort to serve 20 families and 40 children during this holiday season.
- The gift wrapping event is scheduled for December 10, 2020, and the National Charity League will do the gift shopping and will fund the gift wrapping supplies.

6.2. California Senior Legislature – No report.

6.3. Transportation Services – No report.

6.4. Continuity of Care – No report.

6.5. Foundation on Aging – Barbara Mitchell

- The foundation received a grant for \$10,000, which will be used for holiday gift cards; however, due to budget cuts, some of the Districts will not participate in the program this year. The foundation is working with the Office on Aging to determine alternate delivery methods since senior centers are closed due to COVID-19.
- A golf tournament is planned for 2021 for raising funds for next year's program.

6.6. HICAP/Long-Term Care Ombudsman – No report.

6.7. IHSS Advisory Council – Donald Brock

- The Council will meet later in the day on October 14, 2020, and is focusing on its planning priorities.

6.8. Master Plan on Aging – Debbie Franklin

- The committee has not met; however, Debbie Franklin will be working with staff in order to be brought up to speed on information related to the Master Plan on Aging.

6.9. Older Adults System of Care – No report.

6.10. Veterans Services – Steve Mehlman

- Reminded members that the Veterans Services Liaison and the Membership Committee Chair positions are vacant and members are needed to fill those vacancies.

6.11. Triple-A Council of California (TACC) – Barbara Mitchell

- The Council has been focusing on highlighting Area Agencies on Aging programs.

AGENDA ITEM 6.1.

Foundation on Aging Letter for GRG



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October 2020



To Whom It May Concern:

Grandparents who have the responsibility of raising their grandchildren are often faced with many challenges. The ability to provide gifts for their grandchildren over the holiday season can be stressful for grandparents who often do not have the resources to make gift giving a possibility.

As sponsors of the Riverside County Office on Aging Grandparents Raising Grandchildren (GRG) Program, the Foundation on Aging is requesting that you support these multi-generational families by providing funds to help make every GRG Program grandchild's holiday wishes come true. Donations will be used to purchase gifts from "wish lists" submitted by program grandchildren. Gifts will be wrapped, tagged and delivered in time for the holidays as part of a collaborative effort between the Foundation on Aging, the Riverside County Office on Aging and a number of area service organizations.

By making a donation, you will be part of this rewarding effort as our community comes together to assist grandparents with some of the challenges and responsibilities associated with raising children of all ages.

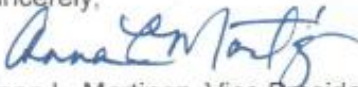
On behalf of the Foundation Board of Directors, please accept my thanks in advance for your support.

- Please make **your donation check out to:** Riverside County Foundation on Aging
- **Note on the memo line** that your donation is for the **GRG Holiday Gift Drive.**
- **Mail Checks to:** Foundation on Aging, P.O. Box 2099, Riverside CA 92516; **OR** deliver checks to Sharron Lambeth (see contact information below).

The Foundation is a 501(c)(3) nonprofit charitable foundation. For more information about the Foundation visit www.foaging.com. Foundation Tax ID # 20-1813339

If you have any questions, please do not hesitate to contact me or Sharron Lambeth, chair of the Grandparents Raising Grandchildren holiday gift program. Sharron is a member of the Riverside County Office on Aging Advisory Council and can be contacted at (951) 775-1706, or email Sharron at slambeth@outlook.com.

Sincerely,



Anna L. Martinez, Vice President
Riverside County Foundation on Aging
email: Contact@foaging.com

JHE:mh

CC: Foundation on Aging Board of Directors
Jewel Lee, Director, Riverside County Office on Aging

7. CLOSING COMMENTS – All

- **Don Brock** – Volunteered to fill the Veterans Services Liaison position.
- **Victoria Zivku** – Asked for and was given clarification on the Office on Aging’s office space transition. Staff reported the Office on Aging is still not open for public service.
- **Barbara Mitchell** – Thanked Office on Aging staff for their dedication, service, and innovative services during the pandemic.

8. MOTION TO ADJOURN – Steve Mehlman, Chair 11:30 a.m.

Motion by: Barbara Mitchell

Seconded by: Javier Lopez

Roll Call Vote: Motion unanimously approved.



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Riverside County Board of Supervisors

District I: Supervisor Kevin Jeffries

District IV: Supervisor V. Manuel Perez

District II: Supervisor Karen Spiegel

District V: Supervisor Jeff Hewitt

District III: Supervisor Chuck Washington

Office on Aging Staff

- Director: Jewel Lee
- Deputy Director for Administration: Rachele Román
- Deputy Director of Programs and Operations: Gary Robbins
- Administrative Services Officer/Planner: Jamiko Bell
- Senior Program Specialist: Stephen Geist
- Program Specialist II: Stacie Catlin
- Administrative Services Analyst I: Ryan Emblem

Advisory Council Officers

Chair: Barbara Mitchell

Vice Chair: Steve Mehlman

Parliamentarian: Cynthia Lemus

Board of Supervisors' Appointees

- District I: Vacant
- District II: Sharron Lambeth
- District III: Art Salyer
- District IV: Javier Lopez
- District V: Debbie Franklin

Board of Supervisors' Appointees

Anita Johnson

Bev Greer

Donald Brock

Luella Thornton

Lynda House

Victoria Zivku

Vacant

Vacant

Vacant

Committee Assignments

Executive Committee (Standing Committee)

Barbara Mitchell – Chair

Steve Mehlman – Vice Chair

Cynthia Lemus – Parliamentarian

Advisory Council Ad-Hoc Committees

| | | |
|---|--|--|
| Bylaws | Cynthia Lemus – Chair | Anita Johnson Art Salyer Barbara Mitchell Lynda House |
| Communications | Steve Mehlman – Chair | TBD |
| Community Connection | Cynthia Lemus – Chair Luella Thornton- Vice Chair | Phyllis Purcell (CSL) |
| Healthy Living | Vacant - Chair Barbara Mitchell – Vice Chair | Luella Thornton Lynda House Sharron Lambeth |
| Legislative | Steve Mehlman – Chair | Donald Brock Luella Thornton |
| Membership | Steve Mehlman – Interim Chair | Sharron Lambeth Victoria Zivku |
| Planning | Vacant – Chair | Art Salyer Barbara Mitchell Bev Greer Javier Lopez Steve Mehlman |
| Advisory Council Annual Report Committee | TBD | Cynthia Lemus Debbie Franklin |

Advisory Council Liaisons

| | |
|---|---|
| California Senior Legislature | Donald Brock, Senior Senator |
| California Senior Legislature | Mark Cox, Senior Assembly Member |
| California Senior Legislature | Phyllis Purcell, Senior Assembly Member |
| California Senior Legislature | Steve Mehlman, Senior Senator |
| California Senior Legislature | Vacant, Senior Assembly Member |
| California Senior Legislature | Vacant, Senior Assembly Member |
| Continuity of Care | Barbara Mitchell |
| Disability Independence | Vacant |
| Foundation on Aging | Barbara Mitchell |
| Grandparents Raising Grandchildren | Sharron Lambeth |
| HICAP/Long-Term Care Ombudsman | Anita Johnson |
| IHSS Advisory Council | Vacant |
| Master Plan on Aging | Debbie Franklin |
| Older Adults System of Care | Barbara Mitchell |
| Transportation Services | Steve Mehlman |
| Triple A Council of California | Barbara Mitchell |
| Veterans Services | Vacant |

Materials Distributed: In compliance with the Brown Act and Government Code Section 54957.5, agenda materials distributed 72 hours prior to the meeting, which are public records relating to open session agenda items, will be available for inspection by members of the public prior to the meeting at the following email address: rcaging@rivco.org. To view a hard copy of the materials, please contact Stacie Catlin at phone number: (951) 867-3800.

ADA: In compliance with the Americans with Disabilities Act and Government Code Section 54954.2, if special assistance is needed to attend an Advisory Council on Aging meeting, please contact Stacie Catlin at (800) 510-2020, (951) 867-3800, or TTD 711. Notification of at least 48 hours prior to meeting time will assist staff in assuring that reasonable arrangements can be made to provide accessibility at the meeting.

Public Comments: Each speaker may be limited to speak two (2) minutes or less depending on the number of speakers. At the direction of the Chair or by majority vote of the Council, the two (2) minute time limitation may be waived, increased or reduced. The maximum time for public comment for any individual item or topic may be limited to fifteen (15) minutes. The Council may terminate public comments if such comments become repetitious or disruptive. Any written documents to be distributed or presented to the Council shall be submitted to the Council's assigned staff. This policy applies to Public Comments and general comments on agenda items. Under the Brown Act, the Council will not take action on or discuss matters raised which are not posted 72 hours in advance. Council members may refer such matters to staff for factual information or to be placed on the subsequent agenda for consideration.

Riverside County Advisory Council on Aging

2020/2021 Meeting Schedule

| | | |
|---|-------------------|--|
| July, 2020 | Dark | AC Committees Only |
| August 2020 | Dark | AC Committees Only Training - WebEx |
| September 9, 2020 | 10 a.m. - 12 p.m. | Via WebEx Physical Location: TBD |
| October 14, 2020 | 10 a.m. - 12 p.m. | Via WebEx Physical Location: TBD |
| Thursday November 12, 2020 (*Due to Wed holiday) | 10 a.m. - 12 p.m. | Via WebEx Physical Location: TBD |
| December 9, 2020 | 10 a.m. - 12 p.m. | Via WebEx Physical Location: TBD |
| January 13, 2021 | 10 a.m. - 12 p.m. | Via WebEx Physical Location: TBD |
| February 10, 2021 | 10 a.m. - 12 p.m. | Via WebEx Physical Location: TBD |
| March 10, 2021 | 10 a.m. - 12 p.m. | Via WebEx Physical Location: TBD |
| April 14, 2021 | 10 a.m. - 12 p.m. | Via WebEx Physical Location: TBD |
| May 12, 2021 | 10 a.m. - 12 p.m. | Via WebEx Physical Location: TBD |
| June 9, 2021 | 10 a.m. - 12 p.m. | Via WebEx Physical Location: TBD |