

RIVERSIDE COUNTY ADVISORY COUNCIL ON AGING

REGULAR MEETING

November 12, 2020

10:00 a.m. – 12:00 p.m.

Meeting Location: Via WebEx

Teleconference Access:

[Join meeting](#)

<https://rivco.webex.com/rivco/j.php?MTID=m6afaeea7497b5cec8b78606ee9fb30a13>

Meeting number (access code): **145 020 1341**

Meeting password: **f8zDMGjG9a3**

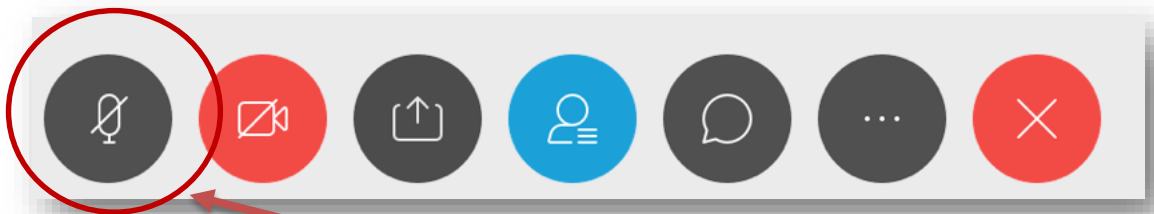
Join by phone: **+1-415-655-0001** US Toll

Join from a video system or application: Dial [1450201341@rivco.webex.com](tel:1450201341)

You can also dial: [173.243.2.68](tel:173243268) and enter your meeting number.

Join using Microsoft Lync or Microsoft Skype for Business: Dial

[1450201341.rivco@lync.webex.com](tel:1450201341.rivco@lync.webex.com)



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MISSION STATEMENT

The mission of the Riverside County Advisory Council on Aging is to advocate for all older persons and adults with disabilities, to improve their lives. ¹

BROWN ACT VIRTUAL MEETING NOTIFICATION

Pursuant to **Government Code Section 54953, Subdivision (b), and Executive Order N-29-20** released on March 17, 2020, this RIVERSIDE COUNTY ADVISORY COUNCIL ON AGING meeting includes teleconference participation by all of the Advisory Council members. **PLEASE NOTE THAT NO IN PERSON LOCATION IS AVAILABLE FOR THIS MEETING.**

Any public requesting to call in to speak on an item or during Public Comment must first register at the Riverside County Office on Aging 24 hours in advance of the meeting. Once registered, further information will be provided. Please contact Stacie Catlin to register: scatlin@rivco.org or (951) 867-3800.



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OVERVIEW OF THE AGENDA

1. FIRST ORDER OF BUSINESS
1.8. Public Comment
2. ACTION ITEMS
3. PRESENTATION: OFFICE ON AGING
4. DEPARTMENT REPORTS
5. DISCUSSION ITEMS
6. ADVISORY COUNCIL LIAISON REPORTS
7. CLOSING COMMENTS
8. MOTION TO ADJOURN



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1. FIRST ORDER OF BUSINESS – Steve Mehlman, Vice Chair

1.1. Called meeting to order at 10:03 a.m. and reminded members he would lead the meeting in Barbara Mitchell's absence due to a personal issue. Reminded meeting participants requests for public comment would be called for soon.

1.2. Reviewed ADA Guidelines

1.3 Recited Invocation – Donald Brock

1.4 Led the Pledge of Allegiance – Steve Mehlman

1.5 Established Quorum – Cynthia Lemus, Parliamentarian

1.6 Self-introductions. The following were in attendance:

Riverside County Advisory Council on Aging Members:

- | | | |
|--|---|---|
| <input checked="" type="checkbox"/> Anita Johnson | <input checked="" type="checkbox"/> Art Salyer | <input type="checkbox"/> Barbara Mitchell |
| <input checked="" type="checkbox"/> Bev Greer | <input checked="" type="checkbox"/> Cynthia Lemus | <input checked="" type="checkbox"/> Debbie Franklin |
| <input checked="" type="checkbox"/> Donald Brock | <input type="checkbox"/> Javier Lopez | <input checked="" type="checkbox"/> Luella Thornton |
| <input checked="" type="checkbox"/> Lynda House | <input checked="" type="checkbox"/> Sharron Lambeth | <input checked="" type="checkbox"/> Steve Mehlman |
| <input checked="" type="checkbox"/> Victoria Zivku | | |

Riverside County Office on Aging Staff:

- Gary Robbins, Deputy Director of Programs and Operations
- Jamiko Bell, Administrative Services Officer
- Robin McCall, Behavioral Health Services Supervisor
- Stacie Catlin, Program Specialist II
- Ryan Emblem, Administrative Services Analyst I

Members of the Public:

- Kristi Necochea, Hospice of the Valley
- Mark Cox, California Senior Legislature Senior Assemblymember
- Teresa Chappell, San Jacinto

1. FIRST ORDER OF BUSINESS (Continued) – Steve Mehlman, Vice Chair

1.7. Chair's Reports and Reminders

1.7.1. Announced the next Advisory Council meeting will be held:

Wednesday, December 9, 2020

10:00 a.m. – 12:00 p.m.

Via WebEx

1.7.2. Announced Lynda House was approved as the District 1 Appointee to the Advisory Council.

1.7.3. Announced members' birthdays.

1.8. Public Comments

1.8.1. There were no public comments.

2. ACTION ITEMS



2.1. APPROVE THE MINUTES OF THE OCTOBER 14, 2020, MEETING

Must abstain: A. Johnson; B. Greer; and L. Thornton.

Members needed for quorum: 6

Motion by: Cynthia Lemus

Seconded by: Lynda House

Open Discussion:

Roll Call Vote: A. Johnson; B. Greer; and L. Thornton abstained. Motion unanimously passed.



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3. PRESENTATION

3.1. OFFICE ON AGING

3.1.1. Health Homes Program (HHP)

Robin McCall, LCSW, Behavioral Health Supervisor

3.1.2 Holistic Assessments Resources Transitions for Seniors (HARTS)

Robin McCall, LCSW, Behavioral Health Supervisor

Copies of both presentation slides are included in the meeting packet.



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4. DIRECTORS' REPORT – Gary Robbins; Jamiko Bell

4.1. Announced Director Jewel Lee would not attend the meeting due to a scheduled presentation at the County of Riverside Homeless Continuum of Care Board of Governance meeting. Announced Deputy Director Rachele Román would also not attend the meeting due to a separate scheduled presentation.

4.2. Highlighted that the Riverside County Office on Aging received a California State Association of Counties (C-SAC) 2020 Challenge Award for its HARTS program. Noted that no other Area Agency on Aging received a C-SAC Challenge Award for 2020. Congratulated Supervisor Robin McCall and her team for their outstanding work to support HARTS, a new and innovative program in Riverside County.

4.3. Provided an updated call center report. Explained that the influx of calls being received is tapering off. Advised that during times of COVID, there has been a spike in the number of calls for assistance during the first or second week of each month, which tends to correspond with FEMA announcements of Great Plates program extensions. Gave an overview of types of calls received during September and October. The call center infographic is included in the meeting packet.

4.4. Announced the Great Plates program was extended until December 8, 2020. As of November 12, 2020, the Office on Aging served 1.4 million meals to support nutritional needs during the COVID pandemic. The infographic is included in the meeting packet.

4.5. Explained that there has not been a great deal of news lately regarding the Master Plan on Aging; however, it is expected there will be a significant update provided at the upcoming California Association of Area Agencies on Aging (C4A) Annual Integrated Conference.

4.6. Explained that while the Office on Aging has been in regular contact with the Riverside County Department of Public Health, it is difficult to provide guidance regarding senior center re-opening dates due to the fluctuations in the County's overall re-opening tier status changes. Encouraged Advisory Council Senior Center Ambassadors to continue contacting their assigned centers to offer support. Advised Stephen Geist would be able to assist Ambassadors who could not reach their assigned centers.



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AGENDA ITEM 4.1.
DIRECTORS' REPORT



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5. DISCUSSION ITEMS

5.1. MEMBER ATTENDANCE – Steve Mehlman

5.1.1. Tabled the discussion on Advisory Council on Aging Bylaws, Sections 4 and 5 (Absences/Leaves of Absence) until the December meeting in order to give the Chair an opportunity to speak about this subject.

5.2. COMMITTEE RESTRUCTURING DISCUSSION – Steve Mehlman

5.2.1. Advised Office on Aging would send a committee activities and membership survey to members for feedback about their interest in supporting current Area Plan goals. The survey would also allow members the opportunity to request consideration for being added to and removed from committees; and would allow them to express interest in Chair certain opportunities. After discussion of items 5.2.2. and 5.2.3., it was determined the survey will be sent after the December general meeting instead.

5.2.2. Donald Brock made a motion to table the discussion on dissolving the the Annual Report Committee until the December meeting to give the Advisory Council Chair an opportunity to provide more information. Art Salyer seconded the motion and Lynda House abstained. A role call vote was conducted and the motion was approved.

5.2.3. Lynda House made a motion to table the discussion regarding assigning Master Plan on Aging updates to the Planning Committee until the December meeting to give the Advisory Council Chair an opportunity to provide more information. Debbie Franklin seconded the motion. A role call vote was conducted and the motion was unanimously approved.

5.3. MOTION TO TABLE APPROVE DISSOLVING THE ANNUAL REPORT COMMITTEE AND SHIFTING RESPONSIBILITY OF THE ANNUAL REPORT DRAFT TO THE EXECUTIVE COMMITTEE

5.3.1. Motion tabled.

5.4. MOTION TO APPROVE ASSIGNING MASTER PLAN ON AGING UPDATES TO THE PLANNING COMMITTEE

5.4.1. Motion tabled.

**AGENDA ITEM 5.1.
ADVISORY COUNCIL ON AGING BYLAWS
SECTIONS 4 & 5**



Please place your phone or computer on “mute” until you are called on by the meeting moderator.

Advisory Council on Aging Bylaws

SECTION 4. Absences

In the event that a member fails to attend two (2) consecutive meetings or who has three (3) absences within the year without giving a written and/or verbal excuse to the Chairperson, the Chairperson will contact the member to discuss the responsibilities of a member.

The Advisory Council defines an excused absence as follows:

- A. Illness of the member or a member of family,
- B. Religious holidays,
- C. The death of a family member or a person close to the member,
- D. Inclement weather or other conditions that prevent travel to a given meeting.

SECTION 5. Leave of Absence

Leave of Absence requests are to be submitted in the event that a Council member will not be able to fulfill his/her duties on the Advisory County for any length of time.

- A. Request must be submitted in writing/email to Advisory Council Chair must include the following:
 - 1. Start Date
 - 2. End Date
 - 3. Reason for Request
- B. Requests for leave will not exceed six (6) months
- C. Requesting Council member will be encouraged to keep Council Chair or staff updated on ongoing status of leave
- D. Request will be reviewed by Council Chair and submitted to full Advisory Council body for approval
- E. Member will continue to receive meeting notices, information, and updates



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6. ADVISORY COUNCIL LIAISON REPORTS

6.1. Grandparents Raising Grandchildren (GRG) – Sharron Lambeth

- Announced GRG raised over \$3,100 this year, which is more than last year and equates to about \$75 per child. These donations will allow GRG to provide gifts to 20 families, including 40 children.
- Thanked Advisory Council Member Lynda House who raised almost a third of all donations received, so far.
- Advised additional funding is still expected and will be used to purchase family board games, and possibly cookie kits or gingerbread house building kits.
- Stated the annual GRG gift wrapping event is still on schedule for December 10, 2020. The National Charity League has taken on this year's GRG gift wrapping event as a special project and members will put together a holiday gift bag for each child. Each gift bag will include crafts and other items.
- Members inquired how to refer other families to GRG for possible inclusion in this year's events. Advised members to contact Sharron Lambeth for more information.
- Debbie Franklin welcomed members to contact her directly for information about another organization's holiday program for families.

6.2. California Senior Legislature – Donald Brock/Steve Mehlman

- Advised the Legislature, particularly the Inland Empire Caucus, is working to touch bases with district representatives to prepare for CSL members' tentatively-planned visit to the California Capitol in early 2021.
- Announced Steve Mehlman was recently elected to the to the CSL Joint Steering Committee and will be working with fellow Riverside County area CSL Senior Assemblymember, Mark Cox.

6.3. Transportation Services – No report.

6.4. Continuity of Care – No report.

6.5. Foundation on Aging – No report.

6. ADVISORY COUNCIL LIAISON REPORTS (Continued)

6.6 HICAP/Long-Term Care Ombudsman Program – Anita Johnson

- Advised the Health Insurance Counseling and Advocacy Program (HICAP) is wrapping up the Medicare annual enrollment period, which will end on December 7, 2020. HICAP has been employing telephone conferences and virtual meetings to support clients in their health care options.
- Announced that since March, the Ombudsman Program had only been able to visit facilities through virtual meetings and teleconferencing. However, in October, program staff were approved to resume physical facility visits. The majority of on-site visits will be conducted outside for those who are able to ambulate, so social distancing standards can be observed. Cautioned this practice proves difficult due to confidentiality concerns.
- Advised many facilities have not been appropriately reporting their number of COVID cases and exposures, which led to Ombudsman Program staff inadvertently visiting affected facilities that had not reported their exposure to COVID. Community Care Licensing and the Department of Public Health are now involved to address those issues.

6.7. IHSS Advisory Council – Donald Brock

- Reported the IHSS Advisory Council is in the process of celebrating the 2020 Caregiver Training Appreciation event. Festivities have include a comedian; discussion topics on self-care; subject-matter experts; and a drive-up personal protective equipment give-away. Don Brock will provide more information about locations.

6.8. Master Plan on Aging – No report.

6.9. Older Adults System of Care – No report.

6.10. Veterans Services – No report.

6.11. Triple-A Council of California (TACC) – No report.



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7. CLOSING COMMENTS – All

- **Steve Mehlman:** Due to COVID restrictions, the Advisory Council expects to forego its usual holiday gift exchange and festivities. If anyone has any other ideas, please let Stacie Catlin know.
- **Art Salyer:** Advised he did not clearly hear which presentation Director Jewel Lee was providing that conflicted with the current Advisory Council meeting. Gary Robbins explained Director Lee was speaking at the County of Riverside Homeless Continuum of Care Board of Governance meeting. Mr. Salyer asked that the Council be notified of which staff will attend future meetings. Gary Robbins advised staff will provide an update, whenever possible. Mr. Salyer advised he will re-consider his availability to attend meetings based on the Director’s availability to attend.

8. MOTION TO ADJOURN – Steve Mehlman

Motion by: Sharron Lambeth

Seconded by: Debbie Franklin

Roll Call Vote: Motion unanimously approved. Meeting adjourned at 11:27 a.m.



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Riverside County Board of Supervisors

District I: Supervisor Kevin Jeffries

District IV: Supervisor V. Manuel Perez

District II: Supervisor Karen Spiegel

District V: Supervisor Jeff Hewitt

District III: Supervisor Chuck Washington

Office on Aging Staff

- Director: Jewel Lee
- Deputy Director for Administration: Rachele Román
- Deputy Director of Programs and Operations: Gary Robbins
- Administrative Services Officer/Planner: Jamiko Bell
- Senior Program Specialist: Stephen Geist
- Program Specialist II: Stacie Catlin
- Administrative Services Analyst I: Ryan Emblem

Advisory Council Officers

Chair: Barbara Mitchell

Vice Chair: Steve Mehlman

Parliamentarian: Cynthia Lemus

Board of Supervisors' Appointees

- District I: Lynda House
- District II: Sharron Lambeth
- District III: Art Salyer
- District IV: Javier Lopez
- District V: Debbie Franklin

Board of Supervisors' Appointees

Anita Johnson

Bev Greer

Donald Brock

Luella Thornton

Victoria Zivku

Vacant

Vacant

Vacant

Vacant

Committee Assignments

Executive Committee (Standing Committee)

Barbara Mitchell – Chair

Steve Mehlman – Vice Chair

Cynthia Lemus – Parliamentarian

Advisory Council Ad-Hoc Committees

Advocacy

Steve Mehlman – Chair

Donald Brock
Luella Thornton

Annual Report

Vacant – Chair

Cynthia Lemus
Debbie Franklin

Bylaws

Cynthia Lemus – Chair

Anita Johnson
Barbara Mitchell
Debbie Franklin
Lynda House

Community Connection

Cynthia Lemus – Chair
Luella Thornton- Vice Chair

Vee Maiden
Phyllis Purcell (CSL)

Healthy Living

Vacant - Chair
Barbara Mitchell – Vice Chair

Luella Thornton
Lynda House
Sharron Lambeth

Membership

Steve Mehlman – Interim
Chair

Sharron Lambeth
Victoria Zivku

Planning

Vacant – Chair

Bev Greer
Debbie Franklin
Javier Lopez
Steve Mehlman

Advisory Council Liaisons

California Senior Legislature	Donald Brock, Senior Senator
California Senior Legislature	Mark Cox, Senior Assembly Member
California Senior Legislature	Phyllis Purcell, Senior Assembly Member
California Senior Legislature	Steve Mehlman, Senior Senator
California Senior Legislature	Vacant, Senior Assembly Member
California Senior Legislature	Vacant, Senior Assembly Member
Continuity of Care	Barbara Mitchell
Disability Independence	Vacant
Foundation on Aging	Barbara Mitchell
Grandparents Raising Grandchildren	Sharron Lambeth
HICAP/Long-Term Care Ombudsman Program	Anita Johnson
IHSS Advisory Council	Donald Brock
Master Plan on Aging	Debbie Franklin
Older Adults System of Care	Barbara Mitchell
Transportation Services	Steve Mehlman
Triple A Council of California	Barbara Mitchell
Veterans Services	Donald Brock

Materials Distributed: In compliance with the Brown Act and Government Code Section 54957.5, agenda materials distributed 72 hours prior to the meeting, which are public records relating to open session agenda items, will be available for inspection by members of the public prior to the meeting at the following email address: rcaging@rivco.org. To view a hard copy of the materials, please contact Stacie Catlin at phone number: (951) 867-3800.

ADA: In compliance with the Americans with Disabilities Act and Government Code Section 54954.2, if special assistance is needed to attend an Advisory Council on Aging meeting, please contact Stacie Catlin at (800) 510-2020, (951) 867-3800, or TTD 711. Notification of at least 48 hours prior to meeting time will assist staff in assuring that reasonable arrangements can be made to provide accessibility at the meeting.

Public Comments: Each speaker may be limited to speak two (2) minutes or less depending on the number of speakers. At the direction of the Chair or by majority vote of the Council, the two (2) minute time limitation may be waived, increased or reduced. The maximum time for public comment for any individual item or topic may be limited to fifteen (15) minutes. The Council may terminate public comments if such comments become repetitious or disruptive. Any written documents to be distributed or presented to the Council shall be submitted to the Council's assigned staff. This policy applies to Public Comments and general comments on agenda items. Under the Brown Act, the Council will not take action on or discuss matters raised which are not posted 72 hours in advance. Council members may refer such matters to staff for factual information or to be placed on the subsequent agenda for consideration.

Riverside County Advisory Council on Aging

2020/2021 Meeting Schedule

July, 2020	Dark	AC Committees Only
August 2020	Dark	AC Committees Only Training - WebEx
September 9, 2020	10 a.m. - 12 p.m.	Via WebEx Physical Location: TBD
October 14, 2020	10 a.m. - 12 p.m.	Via WebEx Physical Location: TBD
<i>Thursday</i> November 12, 2020 (*Due to Wed holiday)	10 a.m. - 12 p.m.	Via WebEx Physical Location: TBD
December 9, 2020	10 a.m. - 12 p.m.	Via WebEx Physical Location: TBD
January 13, 2021	10 a.m. - 12 p.m.	Via WebEx Physical Location: TBD
February 10, 2021	10 a.m. - 12 p.m.	Via WebEx Physical Location: TBD
March 10, 2021	10 a.m. - 12 p.m.	Via WebEx Physical Location: TBD
April 14, 2021	10 a.m. - 12 p.m.	Via WebEx Physical Location: TBD
May 12, 2021	10 a.m. - 12 p.m.	Via WebEx Physical Location: TBD
June 9, 2021	10 a.m. - 12 p.m.	Via WebEx Physical Location: TBD

AGENDA ITEM 2.1.

MINUTES

OF THE OCTOBER 14, 2020, MEETING

RIVERSIDE COUNTY ADVISORY COUNCIL ON AGING

REGULAR MEETING

October 14, 2020

10:00 a.m. – 12:00 p.m.

Meeting Location: Via WebEx

Teleconference Access:

[Join meeting](#)

<https://rivco.webex.com/rivco/j.php?MTID=m6919f77637d789f6913e6e8d068b98ad>

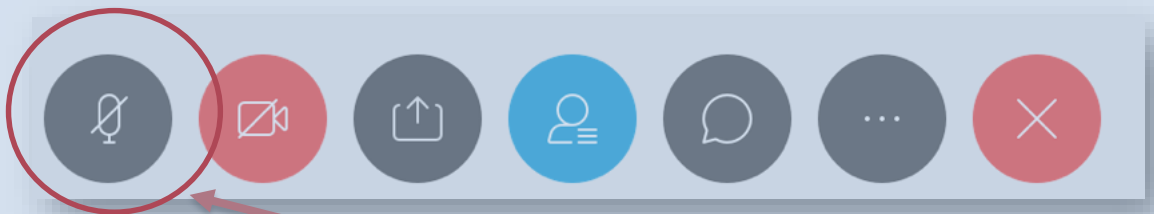
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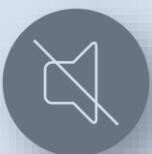
MISSION STATEMENT

The mission of the Riverside County Advisory Council on Aging is to advocate for all older persons and adults with disabilities, to improve their lives.²²

BROWN ACT VIRTUAL MEETING NOTIFICATION

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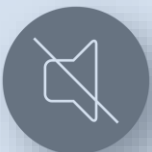
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OVERVIEW OF THE AGENDA

1. FIRST ORDER OF BUSINESS
1.8. Public Comment
2. ACTION ITEMS
3. PRESENTATION: CALIFORNIA SENIOR LEGISLATURE
4. DEPARTMENT REPORTS
5. COMMITTEE RESTRUCTURING DISCUSSION
6. ADVISORY COUNCIL LIAISON REPORTS
7. CLOSING COMMENTS
8. MOTION TO ADJOURN



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MINUTES

1. FIRST ORDER OF BUSINESS – Barbara Mitchell, Chair

1.1. Called meeting to order at 10:08 a.m. and advised Vice Chair Steve Mehlman would lead the meeting.

1.2 Reviewed WebEx Participation Guidelines

1.2.1 Reviewed ADA Guidelines

1.3 Recited Invocation – Donald Brock.

1.4 Led the Pledge of Allegiance – Steve Mehlman

1.5 Established Quorum – Cynthia Lemus, Parliamentarian

1.6 Self-introductions. The following were in attendance:

Riverside County Advisory Council on Aging Members:

- | | | |
|--|---|--|
| <input type="checkbox"/> Anita Johnson | <input checked="" type="checkbox"/> Art Salyer | <input checked="" type="checkbox"/> Barbara Mitchell |
| <input type="checkbox"/> Bev Greer | <input checked="" type="checkbox"/> Cynthia Lemus | <input checked="" type="checkbox"/> Debbie Franklin |
| <input checked="" type="checkbox"/> Donald Brock | <input checked="" type="checkbox"/> Javier Lopez | <input type="checkbox"/> Luella Thornton |
| <input checked="" type="checkbox"/> Lynda House | <input checked="" type="checkbox"/> Sharron Lambeth | <input checked="" type="checkbox"/> Steve Mehlman |
| <input checked="" type="checkbox"/> Victoria Zivku | | |

Riverside County Office on Aging Staff:

- Jewel Lee, Director
- Rachele Román, Deputy Director for Administration
- Gary Robbins, Deputy Director of Programs and Operations
- Jamiko Bell, Administrative Services Officer
- Stacie Catlin, Program Specialist II
- Ryan Emblem, Administrative Services Analyst I

Guests:

- John Pointer, Joint Rules Committee Chair, California Senior Legislature
- Mark Cox, Senior Assemblymember, California Senior Legislature
- Teresa Chappell
- Wanda Ford

1. FIRST ORDER OF BUSINESS – (Continued)

1.7. Chair Reports and Reminders

1.7.1. In Memoriam: Vee Maiden, Advisory Council on Aging Member (2005 -2020)

- The Advisory Council paid tribute to long-time member and Membership Committee Chair, Venetta “Vee” Maiden, who passed away on October 5, 2020.

1.7.2 Announced due to the Veterans Day holiday, the next Advisory Council meeting will be held:

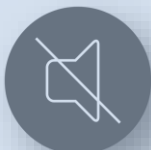
Thursday, November 12, 2020

10:00 a.m. – 12:00 p.m.

Via WebEx

1.8. Public Comment

There were no public comments.



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2. ACTION ITEMS



2.1. APPROVE THE MINUTES OF THE SEPTEMBER 9, 2020, MEETING

Must abstain: A. Salyer; C. Lemus; and V. Zivku.

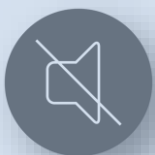
Members needed for quorum: 6

Motion by: Lynda House

Seconded by: Debbie Franklin

Open Discussion: None.

Roll Call Vote: A. Salyer; C. Lemus; and V. Zivku abstained. Motion unanimously approved.



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3. PRESENTATION

3.1. CALIFORNIA SENIOR LEGISLATURE (CSL)

John Pointer, Joint Rules Committee Chair, presented an overview of CSL. A copy of the presentation is included with the meeting packet.



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AGENDA ITEM 4.1.
DIRECTORS' REPORT



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4. DEPARTMENT REPORTS

4.1. DIRECTORS' REPORTS

4.1.1. Master Plan on Aging

Reported California's Master Plan on Aging is in development and nearing completion. An early summary version was scheduled to be released in October; however, it is delayed. As a result, California Area Agency on Aging Directors received a verbal update from California Department of Aging (CDA) Director Kim Wade. The update included the following four main areas of focus:

- **Leadership**
The Governor is expected to sign and issue the plan in December, and at point, the plan goals will be made very clear. From CDA's perspective, there might need to be some leadership changes to support the plan goals.
- **Access to Long-Term Services**
Includes Adult Protective Services, In-Home Supportive Services, health plans, and nursing facilities
- **Access to Housing and Economic Security**
- **Access to Nutrition**

Riverside County Area Plan on Aging

Reported the Riverside County Office on Aging strived to align the local area's four-year Area Plan on Aging draft with the major objectives of the California Master Plan on Aging. Director Lee recently presented the area plan draft at a recent Riverside County Board of Supervisors meeting and the Supervisors approved it to move forward. The draft plan has since been forwarded to CDA for review and approval. Since the local area plan is based on the state's plan, the Office on Aging expects CDA will recommend minimal changes to the local plan draft, if any.

4.1.2. State of California Advisory Council

Reported the State of California re-formed a new Advisory Council, in which the Riverside County was encouraged to apply for membership. Riverside County Office on Aging Director Jewel Lee was appointed to represent a County Department and Christine Loomis was appointed to represent constituents. The first meeting will take place on Friday, October 16, 2020.

4. DEPARTMENT REPORTS – (Continued)

4.1.3. Aging & Disability Resource Connection (ADRC)

Reported Riverside County Office on Aging is one of eight ADRCs that continue to operate despite lack of funding. This year's services are supported by *No Wrong Door* funding. The Office on Aging is hopeful *No Wrong Door* funding will continue next year as it is a focus of the Master Plan on Aging.

4.1.4. Enhanced Office on Aging Services Summary

Reported the following enhanced services, including ADRC services, which have not formerly existed through the Riverside County Office on Aging before now:

100 Day Challenge

Riverside County is one of only a few selected by the Governor to participant in the program, which focuses on support for homeless seniors. Riverside County has formed multi-agency team that is focused on assisting seniors, who are 65 and over, with housing through *Project RoomKey*. The team is in the process of providing housing and case management services for approximately 80 homeless seniors and has a goal of reaching functional zero. The team will work to provide permanent housing and follow-up services for at least one year.

Health Home Provider

The Office on Aging is moving forward with partnering with Molina Health Plan to become a Home Health Provider. Very few counties, if any, are partnering with a health plan to provide wrap-around services for Adult Protective Services and Veterans.

Hospital to Home

The Office on Aging is working with hospitals and clinics to provide step-down services to support clients as they transition home from hospitals.

Great Plates

The Great Plates program has been extended through November 8, 2020; therefore, the Office on Aging coordinated with meal providers to support the extension. Acknowledged a correction from last month's data. The infographics related to the data discussed are included in the meeting packet.

COVID-19 Response

Total Meals Served since March 2020

TOTAL MEALS SERVED	531,358
Served Monthly (Average)	88,560
Per Week (Average)	22,140



CONGREGATE MEALS



GRAB & GO

Total Meals: 346,972

Monthly Average: 57,829

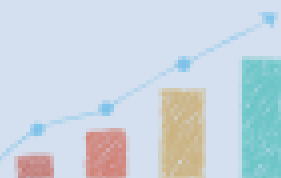
Weekly Average: 14,457



Total Meals: 169,600

Monthly Average: 28,267

Weekly Average: 7,067



Approximately **1,857**

delivered since April 2020

GREAT PLATES DELIVERED

*in partnership with the Riverside County Office on Aging and
Emergency Management Department*

PROVIDING

3 Meals / Day
7 Days / Week to **3,000** clients

Great Plates (GP) has been delivering 3 meals a day, 7 days a week since May 2020.



BENEFITS



1,153,608 Meals Served

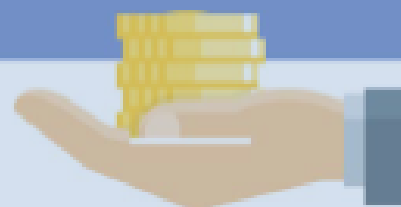
971 Service Industry Jobs

Generating Business for **55** Restaurants

Through 55 participating food establishments, Great Plates has served 1,153,608 meals to 3,000 customers across Riverside County. Great Plates funding supports 971 restaurant employee salaries, with 51% of restaurants being minority-owned businesses.

FUNDING

\$25.7m CARES Funding



With an estimated CARES budget of \$25.7 million, the program was recently extended through November 8, 2020.

PARTNER CITIES

22 Restaurants

450 Customers

The cities of Perris, Moreno Valley, and Rancho Mirage are directly operating their own Great Plates programs to serve 450 customers through 22 restaurants.



5. COMMITTEE RESTRUCTURING DISCUSSION

- 5.1. Advised Barbara Mitchell appointed Steve Mehlman as the interim Membership Committee Chair.
- 5.2. Discussed merging the Legislative and Communications Committee into one Advocacy Committee.



5.3. APPROVE MERGER OF THE LEGISLATIVE AND COMMUNICATIONS COMMITTEES INTO AN ADVOCACY COMMITTEE

Motion by: Debbie Franklin

Seconded by: Sharron Lambeth

Open Discussion:

Roll Call Vote: Motion unanimously approved.



Please place your phone or computer on “mute” until you are called on by the meeting moderator.

6. ADVISORY COUNCIL LIAISON REPORTS

6.1. Grandparents Raising Grandchildren – Sharron Lambeth

- The Foundation on Aging approved a donation letter for GRG support and asked members to distribute the letter to anyone who might wish to donate. A copy of the letter is in the meeting packet. Advised the program hopes to raise between two and four thousand dollars in its effort to serve 20 families and 40 children during this holiday season.
- The gift wrapping event is scheduled for December 10, 2020, and the National Charity of League will do the gift shopping and will fund the gift wrapping supplies.

6.2. California Senior Legislature – No report.

6.3. Transportation Services – No report.

6.4. Continuity of Care – No report.

6.5. Foundation on Aging – Barbara Mitchell

- Received a grant for \$10,000, which will be used for holiday gift cards; however, due to budget cuts, some of the Districts will not participate in the program this year. The Foundation is working with the Office on Aging to determine alternate delivery methods since senior centers are closed due to COVID-19.
- A golf tournament is planned for 2021 to raising funds for next year's program.

6.6. HICAP/Long-Term Care Ombudsman – No report.

6.7. IHSS Advisory Council – Donald Brock

- The Council will meet later in the day on October 14, 2020, and is focusing on its planning priorities.

6.8. Master Plan on Aging – Debbie Franklin

- The committee has not met; however, Debbie Franklin will be working with staff to be brought up to speed on information related to the Master Plan on Aging.

6.9. Older Adults System of Care – No report.

6.10. Veterans Services – Steve Mehlman

- Reminded members that the Veterans Services Liaison and the Membership Committee Chair positions are vacant and members are needed to fill those vacancies

6.11. Triple-A Council of California (TACC) – Barbara Mitchell

- The Council has been focusing on highlighting Area Agencies on Aging that have

AGENDA ITEM 6.1.

Foundation on Aging Letter for GRG



Please place your phone or computer on “mute” until you are called on by the meeting moderator.

October 2020



To Whom It May Concern:

Grandparents who have the responsibility of raising their grandchildren are often faced with many challenges. The ability to provide gifts for their grandchildren over the holiday season can be stressful for grandparents who often do not have the resources to make gift giving a possibility.

As sponsors of the Riverside County Office on Aging Grandparents Raising Grandchildren (GRG) Program, the Foundation on Aging is requesting that you support these multi-generational families by providing funds to help make every GRG Program grandchild's holiday wishes come true. Donations will be used to purchase gifts from "wish lists" submitted by program grandchildren. Gifts will be wrapped, tagged and delivered in time for the holidays as part of a collaborative effort between the Foundation on Aging, the Riverside County Office on Aging and a number of area service organizations.

By making a donation, you will be part of this rewarding effort as our community comes together to assist grandparents with some of the challenges and responsibilities associated with raising children of all ages.

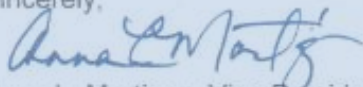
On behalf of the Foundation Board of Directors, please accept my thanks in advance for your support.

- Please make **your donation check out to**: Riverside County Foundation on Aging
- **Note on the memo line** that your donation is for the **GRG Holiday Gift Drive**.
- **Mail Checks to**: Foundation on Aging, P.O. Box 2099, Riverside CA 92516; **OR** deliver checks to Sharron Lambeth (see contact information below).

The Foundation is a 501(c)(3) nonprofit charitable foundation. For more information about the Foundation visit www.foaging.com. Foundation Tax ID # 20-1813339

If you have any questions, please do not hesitate to contact me or Sharron Lambeth, chair of the Grandparents Raising Grandchildren holiday gift program. Sharron is a member of the Riverside County Office on Aging Advisory Council and can be contacted at (951) 775-1706, or email Sharron at sllambeth@outlook.com.

Sincerely,



Anna L. Martinez, Vice President
Riverside County Foundation on Aging
email: Contact@foaging.com

JHE:mh

CC: Foundation on Aging Board of Directors
Jewel Lee, Director, Riverside County Office on Aging

7. CLOSING COMMENTS – All

- **Don Brock** – Volunteered to fill the Veterans Services Liaison position.
- **Victoria Zivku** – Asked for and was given clarification on the Office on Aging’s office space transition. The Office on Aging reported the Office on Aging is still not open for public service.
- **Barbara Mitchell** – Thanked Office on Aging staff for their dedication, service, and innovative services.

8. MOTION TO ADJOURN – Steve Mehlman, Chair 11:30 a.m.

Motion by: Barbara Mitchell

Seconded by: Javier Lopez

Roll Call Vote:



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Riverside County Board of Supervisors

District I: Supervisor Kevin Jeffries

District IV: Supervisor V. Manuel Perez

District II: Supervisor Karen Spiegel

District V: Supervisor Jeff Hewitt

District III: Supervisor Chuck Washington

Office on Aging Staff

- Director: Jewel Lee
- Deputy Director for Administration: Rachele Román
- Deputy Director of Programs and Operations: Gary Robbins
- Administrative Services Officer/Planner: Jamiko Bell
- Senior Program Specialist: Stephen Geist
- Program Specialist II: Stacie Catlin
- Administrative Services Analyst I: Ryan Emblem

Advisory Council Officers

Chair: Barbara Mitchell

Vice Chair: Steve Mehlman

Parliamentarian: Cynthia Lemus

Board of Supervisors' Appointees

- District I: Vacant
- District II: Sharron Lambeth
- District III: Art Salyer
- District IV: Javier Lopez
- District V: Debbie Franklin

Board of Supervisors' Appointees

Anita Johnson

Bev Greer

Donald Brock

Luella Thornton

Lynda House

Victoria Zivku

Vacant

Vacant

Vacant

Committee Assignments

Executive Committee (Standing Committee)

Barbara Mitchell – Chair

Steve Mehlman – Vice Chair

Cynthia Lemus – Parliamentarian

Advisory Council Ad-Hoc Committees

Bylaws	Cynthia Lemus – Chair	Anita Johnson Art Salyer Barbara Mitchell Lynda House
Communications	Steve Mehlman – Chair	TBD
Community Connection	Cynthia Lemus – Chair Luella Thornton- Vice Chair	Phyllis Purcell (CSL)
Healthy Living	Vacant - Chair Barbara Mitchell – Vice Chair	Luella Thornton Lynda House Sharron Lambeth
Legislative	Steve Mehlman – Chair	Donald Brock Luella Thornton
Membership	Steve Mehlman – Interim Chair	Sharron Lambeth Victoria Zivku
Planning	Vacant – Chair	Art Salyer Barbara Mitchell Bev Greer Javier Lopez Steve Mehlman
Advisory Council Annual Report Committee	TBD	Cynthia Lemus Debbie Franklin

Advisory Council Liaisons

California Senior Legislature	Donald Brock, Senior Senator
California Senior Legislature	Mark Cox, Senior Assembly Member
California Senior Legislature	Phyllis Purcell, Senior Assembly Member
California Senior Legislature	Steve Mehlman, Senior Senator
California Senior Legislature	Vacant, Senior Assembly Member
California Senior Legislature	Vacant, Senior Assembly Member
Continuity of Care	Barbara Mitchell
Disability Independence	Vacant
Foundation on Aging	Barbara Mitchell
Grandparents Raising Grandchildren	Sharron Lambeth
HICAP/Long-Term Care Ombudsman	Anita Johnson
IHSS Advisory Council	Vacant
Master Plan on Aging	Debbie Franklin
Older Adults System of Care	Barbara Mitchell
Transportation Services	Steve Mehlman
Triple A Council of California	Barbara Mitchell
Veterans Services	Vacant

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ADA: In compliance with the Americans with Disabilities Act and Government Code Section 54954.2, if special assistance is needed to attend an Advisory Council on Aging meeting, please contact Stacie Catlin at (800) 510-2020, (951) 867-3800, or TTD 711. Notification of at least 48 hours prior to meeting time will assist staff in assuring that reasonable arrangements can be made to provide accessibility at the meeting.

Public Comments: Each speaker may be limited to speak two (2) minutes or less depending on the number of speakers. At the direction of the Chair or by majority vote of the Council, the two (2) minute time limitation may be waived, increased or reduced. The maximum time for public comment for any individual item or topic may be limited to fifteen (15) minutes. The Council may terminate public comments if such comments become repetitious or disruptive. Any written documents to be distributed or presented to the Council shall be submitted to the Council's assigned staff. This policy applies to Public Comments and general comments on agenda items. Under the Brown Act, the Council will not take action on or discuss matters raised which are not posted 72 hours in advance. Council members may refer such matters to staff for factual information or to be placed on the subsequent agenda for consideration.

Riverside County Advisory Council on Aging

2020/2021 Meeting Schedule

July, 2020	Dark	AC Committees Only
August 2020	Dark	AC Committees Only Training - WebEx
September 9, 2020	10 a.m. - 12 p.m.	Via WebEx Physical Location: TBD
October 14, 2020	10 a.m. - 12 p.m.	Via WebEx Physical Location: TBD
Thursday November 12, 2020 (*Due to Wed holiday)	10 a.m. - 12 p.m.	Via WebEx Physical Location: TBD
December 9, 2020	10 a.m. - 12 p.m.	Via WebEx Physical Location: TBD
January 13, 2021	10 a.m. - 12 p.m.	Via WebEx Physical Location: TBD
February 10, 2021	10 a.m. - 12 p.m.	Via WebEx Physical Location: TBD
March 10, 2021	10 a.m. - 12 p.m.	Via WebEx Physical Location: TBD
April 14, 2021	10 a.m. - 12 p.m.	Via WebEx Physical Location: TBD
May 12, 2021	10 a.m. - 12 p.m.	Via WebEx Physical Location: TBD
June 9, 2021	10 a.m. - 12 p.m.	Via WebEx Physical Location: TBD