

RIVERSIDE COUNTY ADVISORY COUNCIL ON AGING

REGULAR MEETING

January 13, 2021

10:00 a.m. – 12:00 p.m.

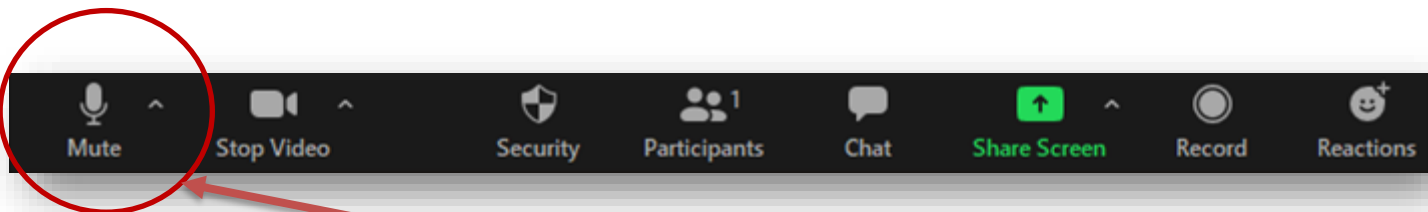
Meeting Location: Zoom

<https://zoom.us/j/97489038804?pwd=WDhOTkUxdnQ3RFFKM1hxZVFZeGRvUT09>

Meeting ID: **974 8903 8804**

Meeting passcode: **8005102020**

Join by phone: **+1 669-900-9128** US Toll



Please place your phone or computer on "mute" until you are called on by the meeting moderator.

MISSION STATEMENT

The mission of the Riverside County Advisory Council on Aging is to advocate for all older persons and adults with disabilities, to improve their lives. ¹

BROWN ACT VIRTUAL MEETING NOTIFICATION

Pursuant to **Government Code Section 54953, Subdivision (b), and Executive Order N-29-20** released on March 17, 2020, this RIVERSIDE COUNTY ADVISORY COUNCIL ON AGING meeting includes teleconference participation by all of the Advisory Council members. **PLEASE NOTE THAT NO IN PERSON LOCATION IS AVAILABLE FOR THIS MEETING.**

Any public requesting to call in to speak on an item or during Public Comment must first register at the Riverside County Office on Aging 24 hours in advance of the meeting. Once registered, further information will be provided. Please contact Stacie Catlin to register: scatlin@rivco.org or (951) 867-3800.



Please place your phone or computer on "mute" until you are called on by the meeting moderator.

1.2 ZOOM PARTICIPATION GUIDELINES

To access and participate in the meeting, please follow the guidelines below:

Join Zoom Meeting
<https://zoom.us/j/97496105460>

Via video conference:

Click on the link.

Meeting ID: 974 9610 5460

One tap mobile

+16699009128,,97496105460# US (San Jose) 12532158782,,97496105460# US
+(Tacoma)

Dial by your location

+1 669 900 9128 US (San Jose)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 301 715 8592 US (Washington D.C)

+1 312 626 6799 US (Chicago)

+1 646 558 8656 US (New York)

Meeting ID: 974 9610 5460

Find your local number: <https://zoom.us/u/abKOAY7nJH>

Join the meeting.

Click **Open Zoom Meetings** on the dialog shown by your browser

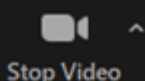
If you don't see a dialog, click **Launch Meeting** below.

Launch Meeting

*Mute your screen or *6 by phone until called on by the meeting moderator.*



Mute



Stop Video



Security



Participants



Chat



Share Screen



Record



Reactions

OVERVIEW OF THE AGENDA

1. **FIRST ORDER OF BUSINESS**
 - 1.8. **Public Comment**
2. **ACTION ITEMS**
3. **PRESENTATION: OFFICE ON AGING**
 - 3.1. **Care Transitions Intervention (CTI)**
 - 3.2. **Hospital Liaison Program**
 - 3.3. **Carelink**
4. **DEPARTMENT REPORTS**
5. **DISCUSSION ITEMS**
 - 5.1. **Membership Recommendations**
 - 5.2. **Services for Persons with Disabilities**
 - 5.3. **Committee Updates and Discussion**
6. **ADVISORY COUNCIL LIAISON REPORTS**
7. **CLOSING COMMENTS**
8. **MOTION TO ADJOURN**



Please place your phone or computer on “mute” until you are called on by the meeting moderator.

MINUTES

1. FIRST ORDER OF BUSINESS – Barbara Mitchell, Chair

1.1. Called meeting to order at 10:05 a.m.

1.2. Directed members of the public to send a private chat to Stacie Catlin for assistance with any ADA-related accommodation requests.

1.3 Invocation – Don Brock

1.4 Pledge of Allegiance – Steve Mehlman

1.5 Established a Quorum – Cynthia Lemus, Parliamentarian

1.6 Self-Introductions

Riverside County Advisory Council on Aging Members:

- | | | |
|--|--|--|
| <input checked="" type="checkbox"/> Anita Johnson | <input checked="" type="checkbox"/> Art Salyer | <input checked="" type="checkbox"/> Barbara Mitchell |
| <input checked="" type="checkbox"/> Bev Greer | <input checked="" type="checkbox"/> Cynthia Lemus | <input checked="" type="checkbox"/> Debbie Franklin |
| <input checked="" type="checkbox"/> Donald Brock | <input type="checkbox"/> Javier Lopez | <input checked="" type="checkbox"/> Luella Thornton |
| <input type="checkbox"/> Lynda House | <input checked="" type="checkbox"/> Sharron Lambeth* | <input checked="" type="checkbox"/> Steve Mehlman |
| <input checked="" type="checkbox"/> Victoria Zivku | * S. Lambeth arrived at 10:30 a.m. | |

Riverside County Office on Aging Staff:

- Jewel Lee, Director
- Gary Robbins, Deputy Director of Programs and Operations
- Jamiko Bell, Administrative Services Officer
- Stacie Catlin, Program Specialist II
- Ryan Emblem, Administrative Services Analyst I

Riverside County Board of Supervisors Representatives:

- Michele Nissen, Chief of Staff, District II
- Debbie Rose, Legislative Assistant, District II
- Opal Hellweg, Legislative Assistant, District III
- Stephanie Virgen, Legislative Assistant, District IV

Guests and Members of the Public:

- Hazel Lambert, Council on Aging Southern California
- Mark Cox, California Senior Legislature
- Rita Thompson
- Teresa Chappell
- Venus Mixson

1. FIRST ORDER OF BUSINESS – Continued

1.7. Chair Reports and Reminders

1.7.1. The next Advisory Council meeting will be held:

Wednesday, February 10, 2021

10:00 a.m. – 12:00 p.m.

Via Zoom

1.7.2. Member Birthday Announcements

There were no Advisory Council member birthdays in January. The Council wished CSL Senior Assembly Member Mark Cox a happy birthday.

1.7.3. Form 700s

Advised a notice to file Statement of Economic Interests (Form 700) filings should be sent out soon. Filings are due by April 1, 2021. Members who have a simple filing were encouraged to file by the February Advisory Council meeting.

1.7.4. Leave of Absence Request – Victoria Zivku

Announced Victoria requested a leave of absence from January 15, 2021, through April 30, 2021.

1.7.5. APPROVE A LEAVE OF ABSENCE FOR VICTORIA ZIVKU FROM JANUARY 15, 2021, THROUGH APRIL 30, 2021.

Motion by: B. Greer

Seconded by: D. Franklin

Open Discussion: None.

Roll Call Vote: L. House and J. Lopez were absent. S. Lambeth had not arrived at the meeting by this action item. L. Thornton abstained due to technical difficulties. Motion unanimously approved.

1.8. Public Comment

There were no requests for public comment.

2. ACTION ITEMS



2.1. APPROVE THE MINUTES OF THE DECEMBER 13, 2020, MEETING

Must abstain: A. Johnson; and L. Thornton

Members needed for quorum: 6

Motion by: D. Franklin

Seconded by: D. Brock

Open Discussion: None.

Roll Call Vote: L. House and J. Lopez were absent. S. Lambeth had not arrived at the meeting by this motion. A. Johnson and L. Thornton abstained. Motion unanimously approved.

3. Presentation:

Traci Cornelius, MSW, Social Services Supervisor II, Riverside County Office on Aging:

3.1. Care Transitions Intervention (CTI)

3.2. Hospital Liaison Program

3.3. Carelink

Presentation materials are included with the meeting minutes.

AGENDA ITEM 3

PRESENTATIONS



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AGENDA ITEM 4

DEPARTMENT REPORTS



Please place your phone or computer on “mute” until you are called on by the meeting moderator.

3. Directors' Reports – Jewel Lee

1.7. COVID-19 Response Update

- Provided a brief update on the Office on Aging's recent efforts to respond to the COVID-19 crisis. Explained nutrition vendors and back-up vendors have been affected by the pandemic, which caused nutrition site kitchen closures. As a result, Office on Aging staff stepped in to source and deliver meals door-to-door to seniors throughout the county. Office on Aging Executive Staff was on the front lines with staff to support Grab-and-Go sites that were affected. The Office on Aging was scheduled to deliver 1,000 Grab-and-Go meals to impacted seniors on January 14th. This crisis support has affected Office on Aging regular staffing by about 40 percent.
- Advised Public Health is the lead agency for the county's vaccination effort, while Office on Aging Director Jewel Lee represents seniors' interests at weekly Public Health work groups. Provided a brief update on the Riverside County COVID-19 anticipated vaccine timeline, as posted on the following Public Health website:

<https://rivcoph.org/COVID-19-Vaccine>

- Advised skilled nursing facility vaccinations are not included in the county's vaccination plan because they are covered directly by the state's plan.
- Reported the Department advocated for vacations for nutrition vendors as essential workers to protect seniors who encounter nutrition vendor staff.
- Shared a video clip from the January 12, 2021, Riverside County Board of Supervisors board meeting, in which Kim Saruwatari, Riverside County Public Health Director, presented *COVID-19 Response Status Report*:

<http://riversidecountyca.igam2.com/Citizens/SplitView.aspx?Mode=Video&MeetingID=2463&Format=Agenda>

5. DISCUSSION ITEMS

5.1. MEMBERSHIP RECOMMENDATIONS – Steve Mehlman

5.1.1. Reviewed the Membership Committee’s recommendations to fill the four current Advisory Council member vacancies. The selected candidates were:

- Deirdre Thomas
- Teresa Chappell
- Mark Cox
- Hazel Lambert



5.1.2. APPROVE THE MEMBERSHIP COMMITTEE’S RECOMMENDATIONS FOR ADVISORY COUNCIL MEMBERSHIP.

Members needed for quorum: 6

Motion by: D. Brock

Seconded by: D. Franklin

Open Discussion: None.

Roll Call Vote: B. Greer; and A. Salyer abstained; L. Thornton abstained due to technical difficulties; L. House and J. Lopez were absent. The remaining eight members voted to approve the motion. Motion approved.

5.2. SERVICES FOR PERSONS WITH DISABILITIES

5.2.1. Discussed how the Advisory Council can support the Office on Aging’s goals of providing services to persons with disabilities. Asked for more information on this topic at upcoming meetings.

5. DISCUSSION ITEMS - Continued

5.3. COMMITTEE UPDATES AND DISCUSSION

5.2.1. Bylaws Committee Update

Advised the Bylaws Committee will meet on January 26, 2021, to begin the process of bringing the bylaws into compliance with Riverside County Board Policy A-21.

Advised members to send any suggestions or concerns related to the bylaws to Stacie Catlin for forwarding to the committee.

5.2.2. Annual Report Subcommittee Update

A meeting date has not been set yet. Advised the Annual Report was not completed due to COVID; however, once the committee meets, it will focus on preparing a combined report to bring the reporting current.

5.2.3. Planning Committee Update

The committee will meet on January 19, 2021 and will focus on planning in order to be prepared for action once COVID-19 restrictions are lifted.

6. ADVISORY COUNCIL LIAISON REPORTS

Barbara Mitchell, Chair: Announced Javier Lopez was been appointed as Housing Liaison.

6.1. California Senior Legislature (CSL) – No report.

6.2. Continuum of Care – Barbara Mitchell

- The Homeless Point-in-Time count was cancelled due to the pandemic.
- Next meeting will take place on January 14, 2021 at 10:00 a.m.

6.3. Foundation on Aging – Barbara Mitchell

- Provided an overview of holiday gift cards distributed in Districts II and IV, which were made possible, in part, by Community Improvement Designation (CID) funds granted by those districts.

6.4. Grandparents Raising Grandchildren (GRG) – Sharron Lambeth

- Provided more than 140 gifts to 20 families, which included 46 children.
- Will start planning for next year's program immediately.

6.5. HICAP/Long-Term Care Ombudsman – No report.

6.7. IHSS Advisory Council – No report.

6.8. Master Plan on Aging – No report.

6.9. Older Adults System of Care – No report.

6.10. Transportation Services – Steve Mehlman – No report.

6.11. Triple-A Council of California (TACC) – No report.

6.12. Veterans Services – No report.

Asked for the Member Report form to be re-sent to members and asked members to use the form to capture pertinent reporting details. This form should be submitted on the first Monday of the month to included on that month's meeting agenda.



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7. CLOSING COMMENTS – All

Steve Mehlman:

- Requested the Service Award be added to the next meeting as a discussion item.

Art Salyer:

- Thanked the Office on Aging Executive Team for the COVID updates and for those updates to continue.

Victoria Zivku:

- Thanked the Office on Aging and the Advisory Council for the reports and presentations.

Cynthia Lemus:

- Appreciated the holiday gift cards the Riverside County Foundation on Aging delivered to patrons of the Perris Senior Center.

Debbie Franklin:

- Promised to forward information regarding tax preparation to the council.

Barbara Mitchell:

- Thanked the Council and Office on Aging staff for their dedication.

8. MOTION TO ADJOURN – Barbara Mitchell

Motion by: D. Franklin

Seconded by: S. Lambeth

Roll Call Vote: L. House and J. Lopez were absent. Motion unanimously approved.

Riverside County Board of Supervisors

District I: Supervisor Kevin Jeffries

District IV: Supervisor V. Manuel Perez

District II: Supervisor Karen Spiegel

District V: Supervisor Jeff Hewitt

District III: Supervisor Chuck Washington

Office on Aging Staff

- Director: Jewel Lee
- Deputy Director for Administration: Rachele Román
- Deputy Director of Programs and Operations: Gary Robbins
- Administrative Services Officer/Planner: Jamiko Bell
- Senior Program Specialist: Stephen Geist
- Program Specialist II: Stacie Catlin
- Administrative Services Analyst I: Ryan Emblem

Advisory Council Officers

Chair: Barbara Mitchell

Vice Chair: Steve Mehlman

Parliamentarian: Cynthia Lemus

Board of Supervisors' Appointees

- District I: Lynda House
- District II: Sharron Lambeth
- District III: Art Salyer
- District IV: Javier Lopez
- District V: Debbie Franklin

Board of Supervisors' Appointees

Anita Johnson

Bev Greer

Donald Brock

Luella Thornton

Victoria Zivku

Vacant

Vacant

Vacant

Vacant

Committee Assignments

Executive Committee (Standing Committee)

Barbara Mitchell – Chair

Steve Mehlman – Vice Chair

Cynthia Lemus – Parliamentarian

Advisory Council Ad-Hoc Committees

Advocacy	Steve Mehlman – Chair	Donald Brock Luella Thornton
Annual Report	Vacant – Chair	Cynthia Lemus Debbie Franklin
Bylaws	Cynthia Lemus – Chair	Anita Johnson Barbara Mitchell Debbie Franklin Lynda House
Community Connection	Cynthia Lemus – Chair Luella Thornton- Vice Chair	Phyllis Purcell (CSL)
Healthy Living	Vacant - Chair Barbara Mitchell – Vice Chair	Luella Thornton Lynda House Sharron Lambeth
Membership	Steve Mehlman – Interim Chair	Sharron Lambeth Victoria Zivku
Planning	Debbie Franklin – Chair	Barbara Mitchell Bev Greer Javier Lopez Steve Mehlman

California Senior Legislature	Donald Brock, Senior Senator
California Senior Legislature	Mark Cox, Senior Assembly Member
California Senior Legislature	Phyllis Purcell, Senior Assembly Member
California Senior Legislature	Steve Mehlman, Senior Senator
California Senior Legislature	Vacant, Senior Assembly Member
California Senior Legislature	Vacant, Senior Assembly Member
Continuum of Care	Barbara Mitchell
Disability Independence	Vacant
Foundation on Aging	Barbara Mitchell
Grandparents Raising Grandchildren	Sharron Lambeth
HICAP/Long-Term Care Ombudsman	Anita Johnson
Housing	Javier Lopez
IHSS Advisory Council	Donald Brock
Older Adults System of Care	Barbara Mitchell
Transportation Services	Steve Mehlman
Triple A Council of California	Barbara Mitchell
Veterans Services	Donald Brock

Materials Distributed: In compliance with the Brown Act and Government Code Section 54957.5, agenda materials distributed 72 hours prior to the meeting, which are public records relating to open session agenda items, will be available for inspection by members of the public prior to the meeting at the following email address: rcaging@rivco.org. To view a hard copy of the materials, please contact Stacie Catlin at phone number: (951) 867-3800.

ADA: In compliance with the Americans with Disabilities Act and Government Code Section 54954.2, if special assistance is needed to attend an Advisory Council on Aging meeting, please contact Stacie Catlin at (800) 510-2020, (951) 867-3800, or TTD 711. Notification of at least 48 hours prior to meeting time will assist staff in assuring that reasonable arrangements can be made to provide accessibility at the meeting.

Public Comments: Each speaker may be limited to speak two (2) minutes or less depending on the number of speakers. At the direction of the Chair or by majority vote of the Council, the two (2) minute time limitation may be waived, increased or reduced. The maximum time for public comment for any individual item or topic may be limited to fifteen (15) minutes. The Council may terminate public comments if such comments become repetitious or disruptive. Any written documents to be distributed or presented to the Council shall be submitted to the Council's assigned staff. This policy applies to Public Comments and general comments on agenda items. Under the Brown Act, the Council will not take action on or discuss matters raised which are not posted 72 hours in advance. Council members may refer such matters to staff for factual information or to be placed on the subsequent agenda for consideration.

Riverside County Advisory Council on Aging

2020/2021 Meeting Schedule

July, 2020	Dark	AC Committees Only
August 2020	Dark	AC Committees Only Training - WebEx
September 9, 2020	10 a.m. - 12 p.m.	Via WebEx Physical Location: TBD
October 14, 2020	10 a.m. - 12 p.m.	Via WebEx Physical Location: TBD
Thursday November 12, 2020 (*Due to Wed holiday)	10 a.m. - 12 p.m.	Via WebEx Physical Location: TBD
December 9, 2020	10 a.m. - 12 p.m.	Via WebEx Physical Location: TBD
January 13, 2021	10 a.m. - 12 p.m.	Via WebEx Physical Location: TBD
February 10, 2021	10 a.m. - 12 p.m.	Via WebEx Physical Location: TBD
March 10, 2021	10 a.m. - 12 p.m.	Via WebEx Physical Location: TBD
April 14, 2021	10 a.m. - 12 p.m.	Via WebEx Physical Location: TBD
May 12, 2021	10 a.m. - 12 p.m.	Via WebEx Physical Location: TBD
June 9, 2021	10 a.m. - 12 p.m.	Via WebEx Physical Location: TBD