

Minutes

Riverside County
Advisory Council on Aging

Regular Meeting Monday, December 13, 2021 10:00 a.m. – 12:00 p.m.

Advisory Council on Aging Meeting

Monday, December 13, 2021

10:00 a.m. − 12:00 p.m.

Virtual Meeting Access:

Microsoft Teams Platform

Click Here to Access Meeting

Join by Phone:

(951) 465-8390 US Toll

Meeting ID Number:

462 591 280 #

Meeting Details

Brown Act Virtual Meeting Notification

Pursuant to Government Code Section 54953, Subdivision (b), and Executive Order N-15-21 released on September 16, 2021, this RIVERSIDE COUNTY ADVISORY COUNCIL ON AGING meeting includes teleconference participation by some or all of the Advisory Council members.

PLEASE NOTE THAT NO IN-PERSON LOCATION IS AVAILABLE FOR THIS MEETING.

Any member of the public requesting to call in to speak on an item or to speak during Public Comment must first register at the Riverside County Office on Aging 24 hours in advance of the meeting. Once registered, further information will be provided. Please contact Office on Aging staff to register: **AC@rivco.org** or (951) 867-3895.



Please mute your screen or *6 by phone until called on by the meeting moderator

Virtual Meeting Notification

Agenda Overview

- 1. First Order of Business
 - 1.9. Public Comment
- 2. Action Items
- 3. Presentations
- 4. Department/ADRC Reports
- 5. Discussion Items
- 6. Committee Reports
- 7. Liaison Reports
- 8. Ambassador Reports
- 9. Closing Comments
- 10. Adjourn

Agenda Overview



1.1. Called meeting to order at 10:05 a.m.

Advised any requests for public comment during the meeting should be made through private message chat to *Stacie Catlin*.

1.2. Established Quorum – Barbara Mitchell, Parliamentarian

	Members				
X	Anita Johnson	Marquita Black Marq			
X	Barbara Mitchell	Steve Mehlman			
	Cynthia Lemus	▼ Teresa Chappell			
X	Debbie Franklin	∀acant			
X	Donald Brock	∨acant			
	Javier Lopez	∀acant			
	Luella Thornton	∀acant			
	Lynda House	∀acant			
X	Mark Cox	* Joined the meeting at 10:11 a.m.			



1.3. Resolution Authorizing Remote Teleconference Meetings



1.3.1. APPROVE A RESOLUTION AUTHORIZING REMOTE TELECONFERENCE MEETINGS FROM DECEMBER 14, 2021, THROUGH JANUARY 13, 2022.

Quorum: 7

Must abstain: None.

Motion: D. Brock

Second: M. Cox

Notes: C. Lemus; J. Lopez; L. Thornton; and L. House were absent.

Roll Call Vote: Motion unanimously passed with eight votes.



1.4. Reviewed ADA Guidelines.

Advised any ADA-related requests or issues during the meeting should be directed through private message chat to *Stacie Catlin*.

- 1.5. Invocation Donald Brock, Member
- 1.6. Pledge of Allegiance Steve Mehlman, Chair

1.7. Self-Introductions

	Members			
X	Anita Johnson	Marquita Black Marq		
X	Barbara Mitchell	Steve Mehlman		
	Cynthia Lemus	▼ Teresa Chappell		
X	Debbie Franklin	∨acant		
X	Donald Brock	⊠ Vacant		
	Javier Lopez	∨acant		
	Luella Thornton	∨acant		
	Lynda House	∀acant		
X	Mark Cox	* Joined the meeting at 10:11 a.m.		



1.7. Self-Introductions - Continued

Riverside County Office on Aging Staff

- Maile Haynes, Deputy Director of Programs and Operations
- ☐ Jamiko Bell, Administrative Services Manager
- ☐ Stacie Catlin, Program Specialist II

Guests

- ☐ Rita Thompson, Lake Elsinore
- □ Victor Cruz, Temecula



1.8. Chair Reports and Reminders

1.8.1. Next Advisory Council General Meeting:

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Wednesday, January 12, 2022
10:00 a.m. – 12:00 a.m.
Virtual
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1.8.2. Quorum Calls

- Advised quorum calls are sent on the Monday of the week preceding general meetings. A reminder goes out Tuesday morning and the quorum call closes Tuesday evening.
- Asked members to mark their calendars in order to respond to all quorum calls and surveys in a timely manner.



- 1.8.3. Member Resignation
 - Bev Greer
- 1.8.3. Member Birthdays
 - Steve Mehlman
- 1.8.4. White Elephant Gift Exchange Members
 - Announced the annual member gift exchange would be held immediately after the meeting.
- 1.9. Public Comments
 - None.



2. Action Items: Steve Mehlman, Chair

2.1. Action Items



2.1.1. APPROVE THE MINUTES OF THE NOVEMBER 9, 2021, MEETING.

Quorum: 7

Must abstain: C. Lemus; D. Franklin; L. Thornton; and M. Black

Motion: D. Brock

Second: M. Cox

Notes: D. Franklin and M. Black abstained.

C. Lemus and L. Thornton were absent.

Roll Call Vote: Motion unanimously approved with eight members.



2. Action Items: Steve Mehlman, Chair

2.1. Action Items



2.1.2. ACCEPT AND APPROVE THE RESIGNATION OF BEVERLY GREER.

Quorum: 7

Must abstain: None.

Motion: B. Mitchell

Second: M. Cox

Notes: J. Lopez; L. Thornton; and L. House were absent.

Roll Call Vote: Motion unanimously approved with eight members.





3. Presentations None.



4.1. Executive Report

Highlights:

- Provided and update on Call Center vaccine registrations:
 - o Between October 2020 and March 2021, the VACC network
 - Answered 160,790 calls
 - Reached out to 55,419 customers
 - Completed 20,282 1st and 2nd dose vaccine registration appointments
- Facilitated 1,275 Covid vaccine booster registrations.
- Began offering in-person caregiver support trainings.
- Launched a Senior Tech Access program for caregivers.
- Launched a Homeless Case Management Program and stabilized 70 clients.
- Provided over 592,360 home-delivered meals; Grab-and-Go meals; and patch meals.
- Responded to the Emergency Operations Center in North Shore to provide disaster relief, including emergency food and items for seniors who had no electricity.



Maile Haynes
Deputy Director of Programs and Operations
Riverside County Office on Aging



4.2. Executive Report

Upcoming Events:

• Elder Abuse Symposium will be held in June or July 2022

Three-Year Strategic Plan (2021-2023)

Goal 1:

Provide information, education, and programming that encourages individuals to remain active, social, and engaged in activities that promote healthy aging.

Goal 2:

Develop engaging programs and environments for older adults.

Goal 3:

Services Project: Create programs that serve as a safety net to offer services to those clients that presently do not qualify.

Goal 4:

Ensure staffing is consistent with department administrative/program growth and development.



Maile Haynes
Deputy Director of Programs and Operations
Riverside County Office on Aging



4.2. Planning Report

- Community Assessment Surveys Update
 - Stated the OoA and the AC are still collecting surveys through 2021, however, members may continue to gather surveys in 2022 for next year's update.
 - Advised an online survey format is being developed.
 - Explained Dr. Bell and OoA Planner, Cecilia Nava, will use the assessment surveys while drafting the 2022 update of the 2020-2024 Area Plan update to determine how the pandemic may have affected community needs.
 - Advised mid-cycle updates are generally minor; however, this year's updates may prove to be more significant based on analysis of the 2020 Census data.
 - Noted the initial 2020-2024 Area Plan intentionally was crafted with the California Master Plan on Aging goals in mind and as this update is developed, those goals will continue to be implemented in Riverside County.
 - Reported the OoA Department Strategic Plan is separate and apart from the Area Plan, but it will continue to echo the Master Plan on Aging and Area Plan.
 - The Area Plan is expected to be presented to the Advisory Council in February, while the Public Hearing is expected to be held in March.



Jamiko Bell ative Services Manager

Administrative Services Manager Riverside County Office on Aging



4.2. Planning Report

- Senior Holiday Gift Drive (SHGD) Update
 - Reported the SHGD will be wrapping up in about a week.
 - Encouraged members to reach out to Jared Katchmar, Community Services
 Coordinator, through Stacie Catlin, to volunteer for gift packaging and distribution to
 recipients.



Jamiko Bell Administrative Services Manager Riverside County Office on Aging



5. Discussion Items: None.

6. Committee Reports:

6.1. Membership Committee - Anita Johnson, Chair

Riverside County Advisory Council on Aging

3610 Central Ave., Third Floor, Riverside, CA 92506 Local: (951) 867-3800 • Toll Free: (800) 510-2020 • TRS/TTY: 711

The mission of the Riverside County Advisory Council on Aging is to advocate for all older persons and adults with disabilities to improve their lives.

Member Report

□ Committee Report
☐ Liaison Report
☐ Senior Center Ambassador Report

Report Deadline Submission: The first Monday of the month.

Assignment: MEMBERSHIP

Name: Anita Johnson

Title: Chair

Report Date: December 13, 2021



Report: Long Term Care Ombudsman

Main Points:

- Current membership is 12
- Fout member vacancies and one appointee vacancy

Handouts/Flyers:

None.



7. Liaison Reports:

- 7.1. Health Insurance Counseling and Advocacy (HICAP) Anita Johnson, Liaison
- 7.2. Long-Term Care Ombudsman Program (LTCOP) Anita Johnson, Liaison



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Member Report					
☐ Committee Report					
	 ☑ Liaison Report ☐ Senior Center Ambassador Report 				
☐ Senio					
Report	Deadline Submission: The first	Monday of the month.			
Assignment:	HICAP				
Name:	Anita Johnson				
Title:	Liaison	Resource			
Report Date:	December 13, 2021	ADRC of RIVERSIDE COUNTY			
Report: HICAP					
Main Points:					
Total dolla HICAP ha	s for the months of October and N ars saved by clients receiving HIG as fully resumed in-person couns for the Medicare General Electio	CAP counseling- \$53,297.49 eling at the senior centers and is now			
Handouts/Flyers:					

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Member Report

☐ Committee Report
□ Liaison Report
☐ Senior Center Ambassador Report

Report Deadline Submission: The first Monday of the month.

Assignment: LTCOP

Anita Johnson Name:

Liaison Title:

Report Date: December 13, 2021 Connection

Report: Long Term Care Ombudsman

Main Points:

- . Ombudsman Teams have collected and wrapped 5,000 gifts to be delivered over the next 2 weeks to LTC residents.
- Virtual Family Counsel
- · Facility staffing issues increase
- January Ombudsman Certification Class

Attached.



Volunteers Needed Today

Are you looking for meaningful volunteer work that will change lives including yours?

You Can Make a Difference!

Our Long-Term Care (LTC) Ombudsman

Program recruits and trains caring people like you to serve as advocates for seniors who are often alone and forgotten. Through our state certified comprehensive training, you will be prepared to protect and advocate for Riverside County's long-term care residents.

There are over 14,000 long-term care residents in Riverside County residential and skilled nursing facilities. As a certified Ombudsman volunteer, you will make unannounced, regular visits to LTC facilities. Your training will help you develop the skills necessary to advocate for the residents and empower them to resolve their concerns.

We are in need

Virtual Session

Thursday Trainina January 6, 2022

Contact Anita Johnson alog and Farsi. (909) 291-7591 ajohnson@ombirs.org





8. Ambassador Reports: None.



9. Closing Comments None.

10. Adjourn



10.1. APPROVE MOTION TO ADJOURN MEETING.

Quorum: 7

Must abstain: None.

Motion: B. Mitchell

Second: D. Brock

Notes: J. Lopez; L. Thornton; and L. House were absent.

Roll Call Vote: Motion unanimously approved.

10. Adjourn

Jewel Lee, Director

Gary Robbins, Deputy Director for Administration

Maile Haynes, Deputy Director of Programs and Operations

Jamiko Bell, Administrative Services Manager

Stacie Catlin, Program Specialist II

Board of Supervisors			
Kevin Jeffries	Supervisor, District I		
Karen Spiegel	Supervisor, District II		
Chuck Washington	Supervisor, District III		
V. Manuel Perez	Supervisor, District IV		
Jeff Hewitt	Supervisor, District V		
Office on Aging			
Jewel Lee	Director		
Gary Robbins	Deputy Director for Administration		
Jamiko Bell	Administrative Services Manager I		
Stacie Catlin	Program Specialist II		

Riverside County Representatives

Advisory Council			
Steve Mehlman	Chair		
Javier Lopez	Vice Chair / Appointee, District IV		
Barbara Mitchell	Parliamentarian		
Lynda House	Appointee, District I		
Vacant	Appointee, District II		
Marquita Black	Appointee, District III		
Debbie Franklin	Appointee, District V		
Anita Johnson	Member		
Cynthia Lemus	Member		
Donald Brock	Member	Resource Connection ADRC of RIVERSIDE COUNTY	
Luella Thornton	Member		
Mark Cox	Member	Resource Connection ADDIC OF AVYESSIDE COUNTY	
Teresa Chappell	Member	Resource Connection ADRC of RIVERSIDE COUNTY	
Vacant	Member		

Advisory Council Membership

Committees			
Committee	Chair	Members	
Executive	Steve Mehlman	Javier Lopez, Vice Chair Barbara Mitchell, Parliamentarian	
Advocacy	Teresa Chappell	Anita Johnson Mark Cox Steve Mehlman	
Annual Report	Steve Mehlman	N/A	
Bylaws	Barbara Mitchell	Anita Johnson Debbie Franklin	
Community Connections	Cynthia Lemus	Javier Lopez Lynda House Marquita Black	
Healthy Living	Lynda House	Barbara Mitchell Debbie Franklin Luella Thornton	
Membership	Anita Johnson	Donald Brock	
Planning	Debbie Franklin	Bev Greer Lynda house	

Committees

Liaisons			
California Senior Legislature	Donald Brock, Senior Senator		
California Senior Legislature	Mark Cox, Senior Assembly Member		
California Senior Legislature	Steve Mehlman, Senior Senator		
California Senior Legislature	Vacant, Senior Assembly Member		
California Senior Legislature	Vacant, Senior Assembly Member		
California Senior Legislature	Vacant, Senior Assembly Member		
Continuum of Care	Javier Lopez		
Foundation on Aging	Steve Mehlman		
Grandparents Raining Grandchildren (GRG)	Lynda House, Lead; Mark Cox, Support		
HICAP	Anita Johnson, Lead; Debbie Franklin, Support		
Housing	Javier Lopez		
IHSS Advisory Council	Barbara Mitchell, Co-Lead; Donald Brock, Co-Lead		
Long-Term Care Ombudsman Program (LTCOP)	Anita Johnson, Lead; Teresa Chappell, Support		
Older Adults System of Care	Barbara Mitchell		
Public Health	Marquita Black		
Transportation Services	Steve Mehlman		
Triple A Council of California (TACC)	Steve Mehlman		
Veterans Services	Cynthia Lemus; Co-Lead; Donald Brock, Co-Lead		



Advisory Council Guidelines

Materials Distributed: In compliance with the Brown Act and Government Code Section 54957.5, agenda materials distributed 72 hours prior to the meeting, which are public records relating to open session agenda items, will be available for inspection by members of the public prior to the meeting at the following email address: <u>AC@rivco.org</u>. To view a hard copy of the materials, please contact Stacie Catlin at phone number: (877) 932-4100.

ADA: In compliance with the Americans with Disabilities Act and Government Code Section 54954.2, if special assistance is needed to attend an Advisory Council on Aging meeting, please contact Stacie Catlin at: (877) 932-4100 or TTD 711. Notification of at least 48 hours prior to meeting time will assist staff in assuring that reasonable arrangements can be made to provide accessibility at the meeting.

Public Comments: Each speaker may be limited to speak two (2) minutes or less depending on the number of speakers. At the direction of the Chair or by majority vote of the Council, the two (2) minute time limitation may be waived, increased or reduced. The maximum time for public comment for any individual item or topic may be limited to fifteen (15) minutes. The Council may terminate public comments if such comments become repetitious or disruptive. Any written documents to be distributed or presented to the Council shall be submitted to the Council's assigned staff. This policy applies to Public Comments and general comments on agenda items. Under the Brown Act, the Council will not take action on or discuss matters raised which are not posted 72 hours in advance. Council members may refer such matters to staff for factual information or to be placed on the subsequent agenda for consideration.

Advisory Council Guidelines

Advisory Council on Aging Meeting Schedule 2021/2022

Date	Day	Time	Location
November 9, 2021	Tuesday	10:00 a.m. – 12:00 p.m.	Virtual: Zoom
December 13, 2021	Monday	10:00 a.m. – 12:00 p.m.	Riverside County Office on Aging 3610 Central Avenue, Suite 102 Riverside, CA 92506
			Additional Meeting Locations:
			8 Odom Drive Schroon Lake, NY 12870 (951) 809-3729
			1077 E. Hoffer Street Banning, CA 92220 (951) 849-6045
			18839 Deer Trail Road Banning, CA 92220 (951) 205-6854
			Virtual Public Access: Zoom

Meeting Schedule

Advisory Council on Aging Meeting Schedule - Continued 2021/2022

Date	Day	Time	Location
January 12, 2022	Wednesday	10:00 a.m. – 12:00 p.m.	TBD
February 9, 2022	Wednesday	10:00 a.m. – 12:00 p.m.	TBD
March 9, 2022	Wednesday	10:00 a.m. – 12:00 p.m.	TBD
April 13, 2022	Wednesday	10:00 a.m. – 12:00 p.m.	TBD
May 11, 2022	Wednesday	10:00 a.m. – 12:00 p.m.	TBD
June 8, 20222	Wednesday	10:00 a.m. – 12:00 p.m.	TBD

Meeting Schedule (Continued)

County of Riverside

RESOLUTION NO. 2021-003

A RESOLUTION OF THE RIVERSIDE COUNTY ADVISORY COUNCIL ON AGING RE-AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF THE LEGISLATIVE BODIES OF RIVERSIDE COUNTY ADVISORY COUNCIL ON AGING

FOR THE PERIOD DECEMBER 14, 2021, THROUGH JANUARY 13, 2022 PURSUANT TO THE RALPH M. BROWN ACT.

WHEREAS, all meetings of RIVERSIDE COUNTY ADVISORY COUNCIL ON AGING and its legislative bodies are open and public, as required by the Ralph M. Brown Act (Cal. Gov. Code 54950 – 54963), so that any member of the public may attend, participate, and view the legislative bodies conduct their business; and

WHEREAS, the Brown Act, Government Code section 54953(e), makes provisions for remote teleconferencing participation in meetings by members of a legislative body, without compliance with the requirements of Government Code section 54953(b)(3), subject to the existence of certain conditions and requirements; and

WHEREAS, a required condition of Government Code section 54953(e) is that a state of emergency is declared by the Governor pursuant to Government Code section 8625, proclaiming the existence of conditions of disaster or of extreme peril to the safety of persons and property within the state caused by conditions as described in Government Code section 8558(b); and

WHEREAS, a further required condition of Government Code section 54953(e) is that state or local officials have imposed or recommended measures to promote social distancing, or, the legislative body holds a meeting to determine or has determined by a majority vote that meeting in person would present imminent risks to the health and safety of attendees; and

WHEREAS, on March 4, 2020, Governor Newsom issued a Proclamation of a State of Emergency declaring a state of emergency exists in California due to the threat of COVID-19, pursuant to the California

Emergency Services Act (Government Code section 8625); and,

WHEREAS, on June 11, 2021, Governor Newsom issued Executive Order N-07-21, which formally rescinded the Stay-at-Home Order (Executive Order N-33-20), as well as the framework for a gradual, risk-based reopening of the economy (Executive Order N-60-20, issued on May 4, 2020) but did not rescind the proclaimed state of emergency; and,

WHEREAS, on June 11, 2021, Governor Newsom also issued Executive Order N-08-21, which set expiration dates for certain paragraphs of the State of Emergency Proclamation dated March 4, 2020 and other Executive Orders but did not rescind the proclaimed state of emergency; and,

WHEREAS, as of the date of this Resolution, neither the Governor nor the state Legislature have exercised their respective powers pursuant to Government Code section 8629 to lift the state of emergency either by proclamation or by concurrent resolution the state Legislature; and,

WHEREAS, the California Department of Industrial Relations has issued regulations related to COVID-19 Prevention for employees and places of employment. Title 8 of the California Code of Regulations, Section 3205(5)(D) specifically recommends physical (social) distancing as one of the measures to decrease the spread of COVID-19 based on the fact that particles containing the virus can travel more than six feet, especially indoors; and,

WHEREAS, on November 9, 2021, the RIVERSIDE COUNTY ADVISORY COUNCIL ON AGING previously adopted Resolution No. 2021-002, finding that the requisite conditions existed for the RIVERSIDE COUNTY ADVISORY COUNCIL ON AGING and its legislative bodies to conduct remote teleconference meetings without compliance with Government Code section 54953 (b)(3), as authorized by Section 54953(e); and,

WHEREAS, as a condition of extending the use of the teleconferencing provisions for another 30 days beyond the Resolution No. 2021-001 adopted on October 13, 2021, pursuant to Government Code Section 54953(e), the RIVERSIDE COUNTY ADVISORY COUNCIL ON AGING must reconsider the circumstances of the state of emergency that exists and find that either the state of emergency continues to directly impact the ability of the members to meet safely in person or state or local officials continue to impose or recommend measures to promote social distancing; and,

WHEREAS, the RIVERSIDE COUNTY ADVISORY COUNCIL ON AGING has reconsidered

the circumstances of the state of emergency and finds that state or local officials continue to impose or recommend measures to promote social distancing, based on the California Department of Industrial Relations regulations related to COVID-19 Prevention, specifically, Title 8 of the California Code of Regulations, Section 3205(5)(D), continuing to remain in effect; and,

WHEREAS, as a consequence, the RIVERSIDE COUNTY ADVISORY COUNCIL ON AGING does hereby find that it and its legislative bodies may continue to conduct their meetings by teleconferencing without compliance with Government Code section 54953 (b)(3), pursuant to Section 54953(e), and that such legislative bodies shall comply with the requirements to provide the public with access to the meetings as prescribed by Government Code section 54953(e)(2).

Section 1. Recitals. All of the above recitals are true and correct and are incorporated into this Resolution by this reference.

Section 2. Reconsideration of the State of Emergency. The RIVERSIDE COUNTY ADVISORY COUNCIL ON AGING has reconsidered the circumstances of the state of emergency that continues to exist and was proclaimed by the Governor through a State of Emergency Proclamation on March 4, 2020.

Section 3. State or Local Officials Continue to Impose or Recommend Measures to Promote Social Distancing. The RIVERSIDE COUNTY ADVISORY COUNCIL ON AGING hereby proclaims that state officials continue to impose or recommend measures to promote social (physical) distancing based on the continuance of California Department of Industrial Relations regulations related to COVID-19 Prevention through Title 8 of the California Code of Regulations, Section 3205(5)(D).

Section 4. Remote Teleconference Meetings. The RIVERSIDE COUNTY ADVISORY COUNCIL ON AGING and any of its legislative bodies are hereby authorized and directed to take all actions necessary to carry out the intent and purpose of this Resolution including, conducting open and public meetings in accordance with Government Code section 54953(e) and other applicable provisions of the Brown Act.

Section 5. Effective Date. This Resolution shall take effect immediately upon its adoption and shall be effective until the earlier of (i) December 13, 2021, or (ii) such time the RIVERSIDE COUNTY ADVISORY COUNCIL ON AGING adopts a subsequent resolution in accordance with Government Code section 54953(e)(3) to extend the time during which its legislative bodies may continue to teleconference without compliance with Section 54953(b)(3). ADOPTED this 13^{th} day of December 2021 by the RIVERSIDE COUNTY ADVISORY COUNCIL ON AGING, by the following vote: YES: A. Johnson; B. Mitchell; D. Franklin; D. Brock; M. Cox; M. Black; S. Mehlman; and T. Chappell. NO: None. ABSENT: C. Lemus; J. Lopez; L. Thornton; and L. House ABSTAIN: None.