



MINUTES

Riverside County
Advisory Council on Aging

Regular Meeting
September 8, 2021
10:00 a.m. – 12:00 p.m.

Advisory Council on Aging Meeting

September 8, 2021
10:00 a.m. – 12:00 p.m.

Onsite Meeting Location:

Riverside County Office on Aging
3610 Central Avenue
First Floor Training Room
Riverside, CA 92506

Virtual Meeting Access:

Zoom

<https://us06web.zoom.us/j/5464489357?pwd=K0RBZkQyMDJlcVlZb2Z2djBTcFZqUT09>

Meeting ID Number:

546 448 9357

Meeting Passcode:

685293

Join by Phone:

+1 669-900-9128 US Toll

Meeting Details

Brown Act

Virtual Meeting Notification

Pursuant to Government Code Section 54953, Subdivision (b), and Executive Order N-29-20 released on March 17, 2020, this RIVERSIDE COUNTY ADVISORY COUNCIL ON AGING meeting includes teleconference participation by some or all of the Advisory Council members.

Any member of the public requesting to call in to speak on an item or to speak during Public Comment must first register at the Riverside County Office on Aging 24 hours in advance of the meeting. Once registered, further information will be provided. Please contact Office on Aging staff to register: AC@rivco.org or (951) 867-3895.



*Please mute your screen or *6 by phone until called on by the meeting moderator*

Virtual Meeting
Notification

To access and participate in the meeting, please follow the guidelines below:

Join Zoom Meeting
<https://zoom.us/j/97496105460>

Via video conference:

Click on the link.

Meeting ID: 974 9610 5460
One tap mobile
+16699009128,,97496105460# US (San Jose) 12532158782,,97496105460# US
(Tacoma)

Dial by your location
+1 669 900 9128 US (San Jose)
+1 253 215 8782 US (Tacoma)
+1 346 248 7799 US (Houston)
+1 301 715 8592 US (Washington D.C)
+1 312 626 6799 US (Chicago)
+1 646 558 8656 US (New York)

Meeting ID: 974 9610 5460
Find your local number: <https://zoom.us/u/abKOAY7nJH>

Join the meeting.

Click **Open Zoom Meetings** on the dialog shown by your browser

If you don't see a dialog, click **Launch Meeting** below.

Launch Meeting

Zoom Access Participation Guidelines



*Please mute your screen or *6 by phone until called on by the meeting moderator*

Agenda Overview

1. First Order of Business
1.8 Public Comment
2. Action Items
3. Presentations
4. Department Reports
5. Discussion Items
6. Committee Reports
7. Liaison Reports
8. Ambassador Reports
9. Closing Comments
10. Adjourn

Agenda Overview



*Please mute your screen or *6 by phone until called on by the meeting moderator*

1. First Order of Business: Steve Mehlman, Chair

- 1.1. Called meeting to order at 10:13 a.m.
- 1.2. Reviewed ADA Guidelines.
- 1.3. Invocation – Donald Brock
- 1.4. Pledge of Allegiance – Steve Mehlman, Chair
- 1.5. Established a Quorum – Barbara Mitchell, Parliamentarian



1. First Order of Business: Steve Mehlman, Chair

1.6. Self-Introductions

Members	
X	Anita Johnson
X	Barbara Mitchell
X	Bev Greer
X	Cynthia Lemus
X	Debbie Franklin
X	Donald Brock
X	Javier Lopez
X	Luella Thornton
X	Lynda House

X	Mark Cox
X	Marquita Black
	Sharron Lambeth
X	Steve Mehlman
X	Teresa Chappell
	Vacant
	Vacant
	Vacant

Office on Aging Staff	
	Jewel Lee, Director
	Gary Robbins, Deputy Director for Administration
X	Jamiko Bell, Administrative Manager I
X	Stacie Catlin, Program Specialist II
X	Ryan Emblem, Administrative Services Analyst II

Presenters	
X	Sarah Moore, Deputy County Counsel, Riverside

Board of Supervisors Representatives		Guests	
		X	Charlotte Greeley, Riverside
		X	Laurie Harris, Riverside
		X	Melba Scott, Riverside
		X	Rita Thompson, Lake Elsinore
		X	Wanda Ford, Riverside



1. First Order of Business: Continued

1.7. Chair Reports and Reminders

1.7.1. Welcomed new members:

Marquita Black, District III Appointee: Winchester

Mark Cox, Member: Yucaipa

Teresa Chappell, Member: San Jacinto

1.7.2. Announced member birthdays:

Bev Greer

Anita Johnson

1.7.3. Announced upcoming Advisory Council general meetings:

Wednesday, October 13, 2021

10:00 a.m. – 12:00 p.m.

Virtual Platform: Zoom

Physical Location to be determined.

Rescheduled

Tuesday, November 9, 2021

10:00 a.m. – 12:00 p.m.

Virtual Platform: Zoom

Physical Location to be determined.

Rescheduled

Tuesday, December 7, 2021

10:00 a.m. – 12:00 p.m.

Virtual Platform: Zoom

Physical Location to be determined.



1. First Order of Business: Continued

1.7. Chair Reports and Reminders: Continued

1.7.4. Announced Annual Report Committee:

Steve Mehlman

Donald Brock

1.7.5. Announced Bylaws Committee Appointments:

Barbara Mitchell, Chair

Anita Johnson

Cynthia Lemus

Debbie Franklin

Lynda House

1.7.5. Established Committees & Delineated Functions:

Announced that a survey, listing 2020-2021 committee assignments, would be sent out before the next meeting to give members an opportunity to request new committee assignments. The Executive Committee would review all requests according to recent Membership, Bylaws, and Planning considerations, so it may not be possible to grant all requests.

Advised the TACC Liaison and the Foundation on Aging Liaison assignments shifted from Barbara Mitchell to Steve Mehlman, as part of the Chair's duties.



1. First Order of Business: Continued

1.8. Public Comments

There were no public comments.



2. Action Items: Steve Mehlman, Chair

2.1. Action Items



2.1.2. RECEIVE AND FILE MINUTES OF THE JUNE 9, 2021, MEETING.

Quorum:	8
Must abstain:	None
Motion by:	D. Brock
Seconded by:	D. Franklin
Notes:	S. Lambeth was absent.
Roll Call Vote:	Motion unanimously approved.





*3. Presentations:
3.1. The Brown Act*

*Sarah K. Moore
Deputy County Counsel
Riverside County Office of County Counsel
Presentation attached to Minutes.*



THE BROWN ACT

Sarah K. Moore
Deputy County Counsel

Goals for this Presentation

- Formation and Duties of the Advisory Council on Aging
- How to run a public meeting:
 1. Ralph M. Brown Act
 2. Robert's Rules of Order

Formation of the Advisory Council on Aging

1965: Congress passed the Older Americans Act in response to a concern by policymakers about a lack of community social services for older persons. Congress also created state departments on aging.

1974: California Department of Aging passed the Older Californians Act and designated the County of Riverside as an “Area Agency on Aging”. The County Board of Supervisors then established the Office on Aging by Order and created the Advisory Council on Aging by Resolution.

Advisory Council on Aging Matters

Governing documents:

1. Resolution No. 2007-271
2. Board of Supervisors Policy A-21

Summary of the Purpose or Function of the Committee:

Advise the Board of Supervisors on all matters affecting older persons and adults with disabilities in the County including, but not limited to, health, education, employment, housing, transportation and recreation.

(Resolution No. 2007-271)

Resolution No. 2007-271

- Governing document for the Advisory Council on Aging

- Articles of the Resolution include the following:
 - I. Purpose
 - II. Functions
 - III. Reports
 - IV. Membership
 - V. Officers
 - VI. Meetings
 - VII. Financial Interest
 - VIII. By-Law Amendments

Membership Vacancies

- Vacancies exist in the following circumstances:
 1. Written resignation
 2. Death
 3. Loss of residency requirement of a member
 4. Upon the expiration of a term
 5. When a member fails to attend 3 consecutive meetings per year and the absence is not excused
- Vacancies shall be filled in accordance with Section 54970 et seq. of the Government Code
- New members appointed to fill a vacancy shall serve the remainder of the unexpired term

Officers

- Resolution requires the Council members to elect and appoint 3 Officers:
 1. Chairperson
 2. Vice Chairperson
 3. Parliamentarian
- The Director of the Office on Aging or a designee will act as the Secretary of the Council

Overview of the Officer Duties

1. Chairperson: Preside at Council meetings, supervise activities of the Council, serve as an ex-officio on all Council committees (except the Nominating Committee), appoint a Parliamentarian, establish standing and ad hoc committees, represent or delegate representation of Council to external organizations
2. Vice Chairperson: Assume the duties and powers of the Chairperson in the event of absence, resignation or inability to perform the duties prescribed
3. Parliamentarian: Advise the Council on parliamentary procedure and keep the bylaws current
4. Secretary: Maintain Council records and provide staff assistance, maintain a copy of the bylaws and amendments, prepare meeting agendas and minutes

Advisory Council Meetings

- Hold a minimum of 10 monthly regular meetings each calendar year
- Create a standing order fixing the time and place of the meetings within Riverside County
- Conduct/Hold meetings in accordance with Brown Act

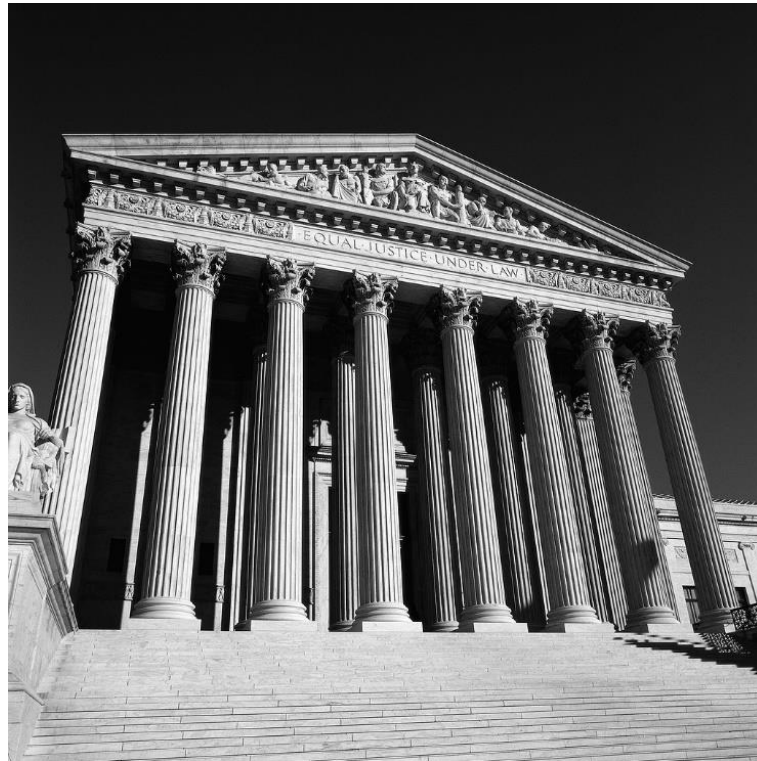
Running a Meeting

- Governing procedures for meetings:
 1. Ralph M. Brown Act and
 2. Robert's Rules of Order

Advisory Committee members should use parliamentary procedures as guidelines when conducting a public meeting.

The presentation only provides some general meeting and voting guidelines.

Robert's Rules of Order and Parliamentary Procedure



Overview of the Robert's Rules of Order and Parliamentary Procedure

- It is a set of rules for conduct at a meeting
- It allows everyone to be heard
- It allows decisions to be made without confusion

Our Brief Discussion of the Robert's Rules of Order and Parliamentary Procedure

1. Order of business
2. Quorum
3. Motions
4. Voting
5. Orderly meeting practices
6. Conflicts of interest

Order of Business

- Meetings are generally run in the following order:
 1. Call to order
 2. Roll call of the members present
 3. Reading/approval of the minutes of the last meeting
 4. Officer or Committee Reports & Comments
 5. Unfinished or new business
 6. Adjournment



Quorum

- Quorum is the number of members who must be present for the body to conduct business:
 1. Calling the meeting to order
 2. Action items on the agenda
- Quorum is defined by the Advisory Council's bylaws as follows:

“A quorum shall consist of a majority of the members of the Council not counting vacant positions or members on an approved Leave of Absence. When a quorum is present, any action of the Council shall require affirmative vote of a majority of attendees. Less than a quorum may adjourn a meeting sine die or to a specified time and place”

Quorum

- Late arrivals: Members will count towards the quorum upon their arrival and should be noted as such in the meeting minutes.
- Absence of quorum at the start of a meeting: The secretary may take steps to try to secure a quorum or may adjourn the meeting.
- Absence of quorum sometime during the meeting: If the body loses a quorum, then the meeting must be adjourned.

Motions

- In order for the Advisory Council to take action on an item on the Agenda , a motion must be made by an Advisory Council member
 - Example: “I move to recommend for approval the request of _____ for funding for _____.”
- The motion must be seconded by another Advisory Council member
 - Example: “I second the motion.”
- If a motion is not made and seconded, it cannot be voted on by the Advisory Council.

Voting

- Once a motion is made and seconded, the Chairperson:
 1. Announces the motion
 - Example: “The motion is to recommend approval of the request of _____ for funding for _____”
 2. Asks for any discussion on the motion by the Advisory Council members
 3. Calls for a vote
 4. States the result of the vote
 - Example: motion passes with (names) voting in favor, and (names) voting against
 - Reminder, any action requires a quorum of votes.

Orderly Meeting Practices

- During discussion of agenda items, Advisory Council members should avoid interrupting each other and allow each other to have turns to speak.
- Any questions or requests to speak by Advisory Council members should be made to the Chairperson/Presiding Officer.
- Chairperson/Presiding Officer will say when Advisory Council members may speak (“have the floor”)
- Chairperson/Presiding Officer will enforce order and decorum among the Advisory Council members and others in attendance.

Conflicts of Interest

- As a general rule, if you, your spouse or dependent children (including your property, business, or financial interests) will benefit in anyway in the advice that the Advisory Council is giving to the Board, it needs to be disclosed and you may possibly need to abstain from voting.

The Brown Act

Open and Public

The People's Business

Purpose of the Brown Act

“In enacting this chapter, the Legislature finds and declares that the public commissions, boards and councils and the other public agencies in this State exist to aid in the conduct of the people’s business. It is the intent of the law that their actions be taken openly and that their deliberations be conducted openly.”

(Gov. Code § 54950)

This same language has been in the Act since 1953.

Purpose of the Brown Act: Open and Public

To ensure that almost all aspects of the decision-making process of legislative bodies of local agencies are conducted in public and open to public scrutiny.

“All meetings of the legislative body of a local agency shall be open and public, and all persons shall be permitted to attend any meeting of the legislative body of a local agency, except as otherwise provided in this chapter.”

(Gov. Code § 54953)

Key Principles of Brown Act

- It's the public's business.
- The people only trust a process they can see.
- Conduct the people's business in open and publicized meetings.
- Allow the people (the public) to participate in the meetings.



Our Discussion of the Brown Act

1. Legislative bodies
2. Meetings
3. Agendas
4. Public participation
5. Closed session
6. Violations of the Brown Act and Remedies

Brown Act - Legislative Bodies

The Brown Act applies only to legislative bodies:

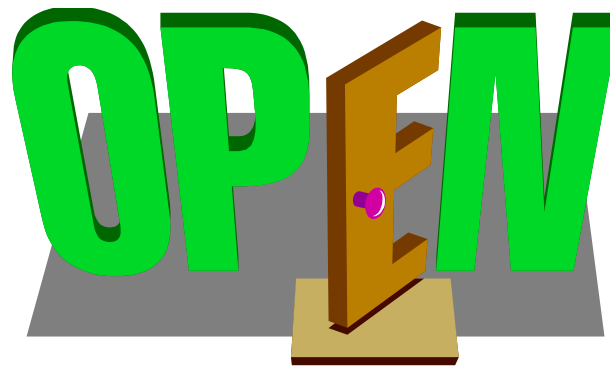
1. Governing body of the agency (Board of Supervisors)
2. Subordinate boards or commissions created by formal action of the governing body (Advisory Council)
3. Standing committees with regular meeting schedule and continuing subject matter jurisdiction (Advisory Council standing committees)
4. Any board of directors for a private entity, if the governing body of the agency created it and delegated some authority to it.
5. Persons elected to legislative bodies, even prior to assuming office.

Brown Act - Legislative Bodies

The Brown Act does not apply to ad hoc committees or temporary advisory committees which meet all of the following:

1. Committee is comprised solely of less than a quorum of the members of the body that created the committee
2. Cannot be a “standing committee”
3. Serves a limited or single purpose that is not perpetual
4. Cannot have schedule fixed by charter, ordinance, resolution, or formal action of the body that created the committee

Brown Act - Meetings



All meetings of the Legislative Body of a Local Agency shall be open and public and all persons shall be permitted to attend

- Government Code §54953

Brown Act - Meetings



What is a meeting?

- Any congregation of a majority of the members at the same time and location to hear, discuss, deliberate, or take action upon any matter under their jurisdiction.
- No action needs to be taken for a meeting to occur; conversations or deliberations about issues confronting their agency is sufficient.
- Includes “workshops,” “study sessions,” and retreats.

Brown Act - Meeting Exceptions

When is a meeting not a meeting?

(1) Individual contacts

(2) Conferences and seminars - Attendance at conferences open to the public on issues of general interest to the public or public agencies

(3) Community Meetings - Town meetings or similar gatherings which are open, noticed and originated by a person or organization other than the local agency

(4) Purely social or ceremonial occasions

*Be careful and remember appearances matter.

Brown Act - Meeting Exceptions

When is a meeting not a meeting?

(4) Attendance at a standing committee meeting
(observation only)

(5) Attendance at meetings with other legislative
bodies

- A majority of the body may attend an open and noticed meeting of another legislative body as long as they do not discuss among themselves, other than part of the scheduled meeting, issues under their jurisdiction.

Brown Act – Meeting Prohibited Serial Meetings

Serial meetings are expressly prohibited and illegal

Serial meetings are:

- A series of communications, direct or indirect, each of which involves less than a quorum of the legislative body, but when taken as a whole, involves a majority of the members.
- The members discuss, deliberate, or take action on an issue through personal intermediaries, emails phone calls, letters, written proposals, or other method.

Reasoning: Deliberations and actions of public bodies should be done openly.

Brown Act – Meeting Prohibited Serial Meetings

Types of Serial Meetings

Hub and spoke



Telephone, email, social media



* Individual briefings are permitted but members should avoid making inquiries about what other members thought or said.

Brown Act – Meeting

Prohibited Serial Meetings -

Emails

- **Email communication is considered a “technological device” within the meaning of “meetings” under the Brown Act**
- Is the email about a discussion or action to be taken by the Advisory Council?
- Can the email be construed by the public in that way?
- **An email violates the Brown Act when:**
 - It is used by a majority of the Advisory Council members to discuss, deliberate, or take action on any upcoming agenda item?

*Beware of potential for serial meetings via “reply all” or email chains.

Brown Act – Meeting Prohibited Serial Meetings - Emails

Opinion of the Attorney General:

A majority of the members may not e-mail each other to develop a collective concurrence as to action to be taken

- Even if the e-mails are sent to the secretary and the agency chair
- Even if the e-mails are posted on the agency website and printed versions are reported at the next public meeting

Reason: Such e-mails deprive the public of the opportunity to attend and comment on the proposed action.

Brown Act – Meeting Prohibited Serial Meetings – Social Media

AB 992

- Members may communicate on social media to answer questions and provide information to the public or to solicit information
- Members cannot post, comment, share or use digital icons to react to communications made by other members of a legislative body.
- Single contact between members of the same legislative body on social media is prohibited.

Brown Act – Meeting

Hypothetical

A Facebook post on a public Facebook page concerns matters that are within the scope of the Advisory Council on Aging. Advisory Council member 1 comments on the page expressing his opinion/solution for the matter. Advisory Council members 2 through 9 also comment on that same page. None of the Advisory Council on Aging members know the other has commented on the page.

Is this a Brown Act violation?

Brown Act – Meeting

Hypothetical

A Facebook post on a public Facebook page concerns matters that are within the scope of the Advisory Council on Aging. Advisory Council member 1 comments on the page expressing his opinion/solution for the matter. Advisory Council members 2 through 9 also comment on that same page. None of the Advisory Council on Aging members know the other has commented on the page.

Is this a Brown Act violation?

Maybe. It depends on whether the members knew the others were commenting too. If none of the members know the other has commented on the page, then no discussion really took place and no deliberation. However, it may appear to the public that way. It would be hard to prove you didn't know the others commented.

Brown Act – Meeting

Tips To Avoid Serial Meetings

Tips for Council Members:

- Do not take a position or make a commitment on public matters yet to be decided.
- Do not use people or technology as a “go between” to transmit collective concurrence on a public matter.
- Be careful with social media and refrain from responding to any posts that are within the scope of official Youth Commission business.
- Only e-mail the entire Advisory Council to provide information. Do not request a response.
- Refrain from replying to an e-mail directed to a majority of the members concerning a public discussions or deliberations.
- Use e-mail as a means of passively receiving information.

Brown Act – Meeting Tips To Avoid Serial Meetings

Tips for Council Members:

- Remember: e-mails and social media posts can be forwarded without your knowledge, including to the local newspaper
- Develop and institute policies and regular trainings to ensure the use of e-mails and other emerging technologies comply with the law.

Brown Act – Meetings

Location

- No meeting can be held in a facility that prohibits attendance based on race, religion color, national origin, ethnic group identification, age, sex, sexual orientation, or disability, or that is inaccessible to the disabled.
- No meeting can be held where the public must make a payment or purchase in order to be present. This does not mean however that the public is entitled to free entry to a conference attended by a majority of the legislative body.

Brown Act - Meetings

Location

- General rule: Must be held within the jurisdiction of the body

Exceptions: §54954

- Inspection of real property
- Pursuant to federal law or court order
- Participation in meetings with multi-agencies after proper notice is given

Brown Act – Meeting

Agenda for Regular Meetings

Agenda Rules for Regular Meetings:

- Posted 72 hours prior to the meeting
 - Physically post in a location “freely accessible to the public” 24 hours per day and on website, if agency has website.
 - Include the time and location of the meeting
- Brief general description of each item to be discussed or addressed – including closed session.
- Publicly accessible and distributed in advance to those that request copies. A fee may be charged to recover the cost.

Brown Act – Meeting

Agenda for Regular Meetings

Agenda Rules for Regular Meetings:

- List the location (with address) where the public is able to inspect public documents related to an agenda item when such documents were distributed less than 72 hours prior to the meeting.
- If requested, the agenda must be made available in appropriate alternative formats to persons with a disability.
- The agenda must include information regarding how, to whom, and when a request for disability-related modification or accommodation may be made in order to participate in the public meeting.

Brown Act – Meeting

Agenda for Special Meetings

Agenda Rules for Special Meetings:

- Special Meetings: meetings called by the presiding officer or a majority of the members for a time that is not a regularly scheduled time to discuss discrete agenda items.
- Agenda contains: time, location, brief general description of each item
- Posted no later than 24 hours prior to the meeting in same manner as regular posting
- Check with Clerk of the Board for any standing written requests from local news, radio or TV about such meetings – if so, provide 24 hours prior to meeting

Brown Act – Meeting Member Participation

- Meetings shall not begin before the publicly noticed meeting time
- Follow the agenda – only speak on those items.
- Action by secret ballot, whether preliminary or final, is flatly prohibited.
- Teleconferencing is allowed under specified circumstances. **Votes are by roll-call.**

Brown Act – Meeting Member Participation

Teleconferencing requirements:

- At least a quorum of the Advisory Council must participate from locations within the legislative body's jurisdiction.
- Votes – taken by roll call (i.e., each member would have to state his or her name and vote on the item, one by one.)
- Each teleconference location must be specifically identified in the notice and agenda of the meeting, including a full address and room number, as may be applicable. An Advisory Council member cannot participate in a meeting by calling in if the address of the teleconference location is not on the agenda.

Brown Act – Meeting Member Participation

Teleconferencing requirements (continued):

- Post the agenda at each teleconference location per Brown Act timelines, even if it is a hotel room, office, private residence, or some other location. Post the agenda in a spot that is available for viewing (such as a window or glass case outside the building) 24 hours a day, free of charge.
- Each teleconference location must be accessible to the public and have technology, such as a speakerphone, to enable the public to participate.
- The agenda must provide an opportunity for members of the public to address the legislative body directly at each teleconference location.

Brown Act – Meeting Member Participation

Advisory Council members can only discuss items that are on the publicly noticed agenda.

Exceptions:

- Adding items by majority vote for emergency situation.
- Adding items by 2/3 vote of the members of the Advisory Council present at the meeting (or a unanimous vote if less than 2/3 of the members are present) because of need for immediate action that came to the attention after the agenda is posted.
- Item continued to another meeting within 5 calendar days.

Brown Act – Meeting Member Participation

(Continued...)

More exceptions:

- Brief response to statement or question from public.
- Questions to staff for clarification of a matter based upon public comment.
- Brief announcement or report on member's or staff's own activities.
- Provide reference or information to staff.
- Ask staff to report back at a future meeting on any matter.

Brown Act – Meeting Public Participation: Regular Meetings

The Public's Right to Comment at Regular Meetings:

- At every **regular** meeting, members of the public have the right to directly address the body on **any item of public interest if that item is under the jurisdiction of the body.**
- For agenda items, the public must be given an opportunity to comment **before or during** the body's consideration of the item.

Brown Act – Meeting Public Participation: Special Meetings

The Public's Right to Comment at Special Meetings:

- At **special** and **emergency** meetings, members of the public have the right to address the body about **any item that is listed on the agenda.**
- The notice for the special or emergency meeting shall describe the public's right to comment about any agenda item.

Brown Act – Meeting Public Participation

Public Participation Guidelines:

- Can speak on any item in subject matter jurisdiction
- Can criticize the policies, procedures, programs, services, or omissions of the body
- Cannot be unruly
- Not required to register
- Speaker cards are not a prerequisite
- Time limits and prohibiting disruptive conduct okay
- Rules of decorum and reasonable restrictions upon public comment are permitted, if not too broad and do not constitute “prior restraints” – Ex. 3 minute limitation is ok
- Recording permitted
- If the body reviews documents, copies of those documents must be provided without delay when requested

Brown Act - Closed Session

Limited exceptions for closed session for matters requiring confidentiality:

- Must be expressly authorized by statute.
- Must be narrowly construed.
- Examples: real property negotiations, existing or anticipated litigation, labor negotiations, public employee issues (appointment, employment, evaluation, discipline, dismissal or release).

Purely advisory legislative bodies like the Advisory Council on Aging do not ever have a reason to conduct business in closed session.

Brown Act – Violation and Consequences

Civil violation and consequences:

- A civil suit to have the action declared “null and void”
- Need to be given chance to cure and correct the problem
- Repeated violations: injunction prohibiting future violations
- A civil violation does not require that the Council actually vote or take action on an item.
- Court fees and attorneys costs are recoverable.

Criminal violation and consequences:

- A member takes action, intending to deprive the public of information to which the public is entitled.
- Guilty of a misdemeanor
- Criminal sanctions (up to 6 months in jail; \$1,000 fine)

Brown Act

Summary Main Questions

1. Is the group that is gathering a legislative body?
2. Is the gathering a meeting?
3. Does the agenda contain the proper items for public notice?
4. Is the location appropriate?
5. Is the legislative body following the agenda?
6. Is the legislative body allowing the public to participate?
7. Closed session is not appropriate for a purely advisory committee
8. Has the Brown Act been violated? How can you remedy it?

Best Practices

- Assume all information is public or will become public.
- Don't discuss County business with fellow decision-makers outside noticed public meetings or legally permitted closed meetings.





*3. Presentations:
3.2. HICAP*

*Health Insurance Counseling
and Advocacy Program*

Presentation Cancelled

4. Department Reports:

4.1. Director's Report

- Provided an overview of:
 - Call center updates and procedures.
 - Staff transitions.
 - The Office on Aging Outreach Team's recent activities, including emergency kit distribution to seniors.

4. Department Reports: 4.1. Director's Report

*Maile Hanes
Deputy Director of Programs and Operations
Riverside County Office on Aging*

4. Department Reports:

4.2. Planning Report

Provided an update regarding Advisory Council members’ participation in Community Assessment surveys:

COMMUNITY ASSESSMENT SURVEYS		
Member	Number	Notes
Anita	0	
Barbara	0	
Beverly	0	
Cynthia	0	
Debbie	100	
Donald	0	
Javier	47	Received 25 Spanish (Coachella)
Luella	25	
Lynda	0	
Mark	0	
Marquita	0	
Sharron	0	
Steve	25	
Teresa	31	
	228	

4. Department Reports: 4.1. Director’s Report

*Jamiko Bell
Administrative Services Manager
Riverside County Office on Aging*



*5. Discussion:
Legacy Member Designation*

Discussion Cancelled

5. Action Items: Steve Mehlman, Chair

5.2. Action Item



2.1.2. APPROVE MOVING FORWARD WITH THE PROCESS OF ADDING LEGACY MEMBER DESIGNATION TO THE ADVISORY COUNCIL.

Quorum:	8
Must abstain:	None
Motion by	N/A
Seconded by:	N/A
Notes:	Action Item Cancelled
Roll Call Vote:	N/A





*6. Committee Reports:
Membership Committee*

6. Committee Reports

6.1. Membership Report



Riverside County Advisory Council on Aging

3610 Central Ave., Third Floor, Riverside, CA 92506
Local: (951) 867-3800 • Toll Free: (800) 510-2020 • TRS/TTY: 711

The mission of the Riverside County Advisory Council on Aging is to advocate for all older persons and adults with disabilities to improve their lives.

Member Report

Report Deadline Submission: *The first Monday of the month.*

Committee Report

Assignment: Membership Committee
Name: Anita Johnson
Title: Chair
Report Date: September 8, 2021

Member Update:

- Deirdre Thomas resigned shortly after being approved for membership.
 - Marquita Black was approved as the Third District Advisory Council on Aging Appointee.
 - The Membership Committee will start working to fill the three current vacancies.
-

Service Award Update:

- The deadline for members' Service Award nominations submission is 9/8/2021.
 - The deadline for the public' Service Award nominations is 9/30/2021.
 - No nominations have been received from members or the public.
 - A hard copy of the nomination form is included in the meeting packet and was recently emailed to members.
 - A link to an electronic version will be forwarded to members soon.
-

Next Meeting/Event: TBD





Riverside County Advisory Council on Aging

3610 Central Ave., Third Floor, Riverside, CA 92506

Local: (951) 867-3800 • Toll Free: (800) 510-2020 • TRS/TTY: 711

The mission of the Riverside County Advisory Council on Aging is to advocate for all older persons and adults with disabilities to improve their lives.

Member Report

Report Deadline Submission: *The first Monday of the month.*

Committee Report

Assignment: Membership Committee
Name: Anita Johnson
Title: Chair
Report Date: September 8, 2021

Member Update:

- Deirdre Thomas resigned shortly after being approved for membership.
 - Marquita Black was approved as the Third District Advisory Council on Aging Appointee.
 - The Membership Committee will start working to fill the three current vacancies.
-

Service Award Update:

- The deadline for members' Service Award nominations submission is 9/8/2021.
 - The deadline for the public' Service Award nominations is 9/30/2021.
 - No nominations have been received from members or the public.
 - A hard copy of the nomination form is included in the meeting packet and was recently emailed to members.
 - A link to an electronic version will be forwarded to members soon.
-

Next Meeting/Event: TBD

6. Committee Reports

6.2. Service Award Nomination Form

Purpose

The purpose of the Office on Aging Service Award is to recognize and celebrate an individual who demonstrates outstanding contributions, leadership, and commitment to promote and support a life of dignity, wellbeing and independence for older adults and persons with disabilities.

Recipient

The selected recipient will represent the Office on Aging for a one-year term. Throughout the year, the recipient will participate at designated virtual and in-person community events, exemplifying the leadership, advocacy, and PHILOSOPHY of the Office on Aging.

Nominee Eligibility

Any person who consistently works to make positive and significant contributions to older adults and persons with disabilities in the Riverside County community and who displays the highest degree of respect, professionalism, and integrity through service, advocacy, innovation, and collaboration.

Who Can Nominate?

Any member of the community.

Selection Process

All applications will be reviewed by the Advisory Council Membership Committee. The Membership Committee's recommendation will be forwarded to the general council for final approval.

Award Presentation

The award will be announced at the regular Advisory Council meeting in January of each year. The award presentation date may vary depending upon the recipient's availability.

Nomination Submission

Required for nomination submission:

- Completed application (attached)
- Short-written narrative

Mail or email to:

Attn: Advisory Council
 Riverside County Office on Aging
 P.O. Box 2099
 Riverside, CA 92516
rcaging@rivco.org

Submission Deadline

***SEPTEMBER 30**

**Submission deadline for Advisory Council members is SEPTEMBER 1*

Application

NOMINEE

 First Name Last Name

 Agency or Organization Affiliation

 Title

 Address

 City Zip Code

 Phone Number

 Email

NOMINATED BY

 First Name Last Name

 Agency or Organization Affiliation

 Title

 Phone Number

 Email







PHILOSOPHY

Our Vision

Hope for today with expanded possibilities and choices for tomorrow.

Our Core Value

The right to age with dignity.

Our Purpose

To enhance quality of life across generations through innovation and partnerships.

Our Promise

To listen with respect, to foster trust, and to serve with compassion and commitment in a timely manner



BRIEF HISTORY

The Riverside County Office on Aging Service Award was first presented in 1995. Formerly known as the “George Telisman Memorial Award”, it was established in honor and recognition of the agency’s former director, George Telisman.

George Telisman was the Director of the Office on Aging from 1991 to 1994. George was an innovative, creative leader and was the foundation on which our agency’s outstanding customer service was built. George changed the way the community viewed seniors and adults with disability and laid the groundwork for how the Office on Aging currently advocates and reaches out to seniors in our community.

“The humanistic model of serving the elderly recognizes the potentials of the individual instead of stressing the person’s problems. It establishes the person with chronic conditions as the team leader and the professionals as team members.”

~George Telisman



For Outstanding Contributions to
Older Adults and Persons with
Disabilities

Nomination Form

Purpose

The purpose of the Office on Aging Service Award is to recognize and celebrate an individual who demonstrates outstanding contributions, leadership, and commitment to promote and support a life of dignity, wellbeing and independence for older adults and persons with disabilities.

Recipient

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- Completed application (attached)
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Mail or email to:

Attn: Advisory Council
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P.O. Box 2099
Riverside, CA 92516
rcaging@rivco.org

Submission Deadline

***SEPTEMBER 30**

**Submission deadline for Advisory Council members is
SEPTEMBER 1*



Application

NOMINEE

First Name Last Name

Agency or Organization Affiliation

Title

Address

City Zip Code

Phone Number

Email

NOMINATED BY

First Name Last Name

Agency or Organization Affiliation

Title

Phone Number

Email





*7. Liaison Reports:
None.*



8. *Ambassador Reports:*
None.



9. *Closing Comments:*
None.

10. Adjourn



10.1. MOTION TO ADJOURN.

Quorum:	8
Must abstain:	None
Motion by:	M. Cox
Seconded by:	D. Brock
Notes:	S. Lambeth was absent. L. House left the meeting at 11:10 a.m.
Roll Call Vote:	Meeting adjourned at 11:39 a.m.

Jewel Lee, Director

Gary Robbins, Deputy Director for Administration

Jamiko Bell, Administrative Services Manager I

Stacie Catlin, Program Specialist II

Board of Supervisors

Kevin Jeffries	Supervisor, District I
Karen Spiegel	Supervisor, District II
Chuck Washington	Supervisor, District III
V. Manuel Perez	Supervisor, District IV
Jeff Hewitt	Supervisor, District V

Office on Aging

Jewel Lee	Director
Gary Robbins	Deputy Director for Administration
Jamiko Bell	Administrative Services Manager I
Stacie Catlin	Program Specialist II

Riverside County
Representatives

Advisory Council

Steve Mehlman	Chair
Javier Lopez	Vice Chair / Appointee, District IV
Barbara Mitchell	Parliamentarian
Lynda House	Appointee, District I
Vacant	Appointee, District II
Marquita Black	Appointee, District III
Debbie Franklin	Appointee, District V
Anita Johnson	Member
Bev Greer	Member
Cynthia Lemus	Member
Donald Brock	Member
Luella Thornton	Member
Mark Cox	Member
Teresa Chappell	Member

Advisory Council
Membership

Committees

Committee	Chair	Members
Executive	Steve Mehlman	Javier Lopez, Vice Chair Barbara Mitchell, Parliamentarian
Advocacy	Steve Mehlman	Donald Brock Luella Thornton
Annual Report	Steve Mehlman	Donald Brock
Bylaws	Barbara Mitchell	Anita Johnson Cynthia Lemus Debbie Franklin Lynda House
Community Connection	Cynthia Lemus	Luella Thornton, Vice Chair Javier Lopez Phyllis Purcell (CSL)
Healthy Living	Vacant	Barbara Mitchell, Vice Chair Luella Thornton Lynda House
Membership	Anita Johnson	Debbie Franklin
Planning	Debbie Franklin	Bev Greer Lynda house Steve Mehlman

Committees

Liaisons

California Senior Legislature	Donald Brock, Senior Senator
California Senior Legislature	Mark Cox, Senior Assembly Member
California Senior Legislature	Phyllis Purcell, Senior Assembly Member
California Senior Legislature	Steve Mehlman, Senior Senator
California Senior Legislature	Vacant, Senior Assembly Member
California Senior Legislature	Vacant, Senior Assembly Member
Continuum of Care	Barbara Mitchell
Foundation on Aging	Steve Mehlman
Grandparents Raising Grandchildren (GRG)	Vacant
HICAP	Anita Johnson
Long-Term Care Ombudsman Program (LTCOP)	Anita Johnson
Housing	Javier Lopez
IHSS Advisory Council	Donald Brock
Older Adults System of Care	Barbara Mitchell
Transportation Services	Steve Mehlman
Triple A Council of California (TACC)	Steve Mehlman
Veterans Services	Donald Brock

Liaisons

Advisory Council Guidelines

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Advisory Council Guidelines

Advisory Council on Aging Meeting Schedule 2021/2022

Date	Day	Time	Location
July	N/A	Dark	N/A
August	N/A	Dark	N/A
September 8, 2021	Wednesday	10:00 a.m. – 12:00 p.m.	Virtual: Zoom Physical Location: Riverside County Office on Aging
October 13, 2021	Wednesday	10:00 a.m. – 12:00 p.m.	Virtual: Zoom.
November 9, 2021	Tuesday	10:00 a.m. – 12:00 p.m.	Virtual: Zoom.
December 7, 2021	Tuesday	10:00 a.m. – 12:00 p.m.	Riverside County Office on Aging 3610 Central Avenue, Suite 102 Riverside, CA 92506
January 12, 2022	Wednesday	10:00 a.m. – 12:00 p.m.	TBD
February 9, 2022	Wednesday	10:00 a.m. – 12:00 p.m.	TBD
March 9, 2022	Wednesday	10:00 a.m. – 12:00 p.m.	TBD
April 13, 2022	Wednesday	10:00 a.m. – 12:00 p.m.	TBD
May 11, 2022	Wednesday	10:00 a.m. – 12:00 p.m.	TBD
June 8, 2022	Wednesday	10:00 a.m. – 12:00 p.m.	TBD

Meeting Schedule

RIVERSIDE COUNTY ADVISORY COUNCIL ON AGING

REGULAR MEETING

June 9, 2021

10:00 a.m. – 12:00 p.m.

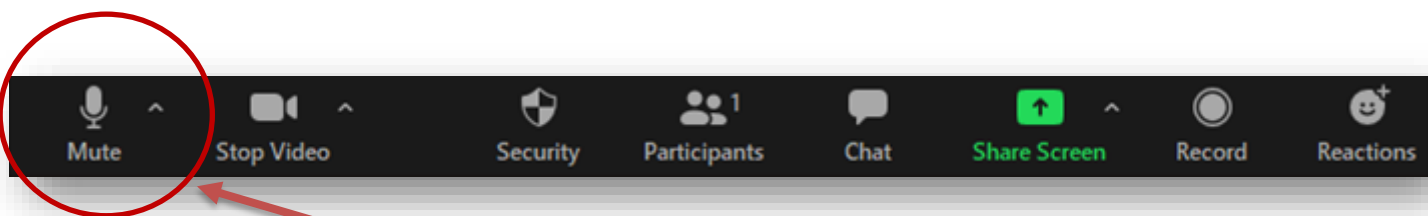
Meeting Location: Zoom

<https://zoom.us/j/97489038804?pwd=WDhOTkUxdnQ3RFFKM1hxZVFZeGRvUT09>

Meeting ID: 974 8903 8804

Meeting passcode: 8005102020

Join by phone: +1 669-900-9128 US Toll



Please “mute” your computer or phone by pressing *6 until you are called on by the meeting moderator

MISSION STATEMENT

The mission of the Riverside County Advisory Council on Aging is to advocate for all older persons and adults with disabilities, to improve their lives. ¹

BROWN ACT VIRTUAL MEETING NOTIFICATION

Pursuant to **Government Code Section 54953, Subdivision (b), and Executive Order N-29-20** released on March 17, 2020, this RIVERSIDE COUNTY ADVISORY COUNCIL ON AGING meeting includes teleconference participation by all of the Advisory Council members. **PLEASE NOTE THAT NO IN-PERSON LOCATION IS AVAILABLE FOR THIS MEETING.**

Any public requesting to call in to speak on an item or during Public Comment must first register at the Riverside County Office on Aging 24 hours in advance of the meeting. Once registered, further information will be provided. Please contact Stacie Catlin to register: scatlin@rivco.org or (951) 867-3800.



Please mute your screen or *6 by phone until called on by the meeting moderator

1.2 ZOOM PARTICIPATION GUIDELINES

To access and participate in the meeting, please follow the guidelines below:

Join Zoom Meeting
<https://zoom.us/j/97496105460>

Via video conference:

Click on the link.

Meeting ID: 974 9610 5460

One tap mobile

+16699009128,,97496105460# US (San Jose) 12532158782,,97496105460# US
(Tacoma)

Dial by your location

+1 669 900 9128 US (San Jose)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 301 715 8592 US (Washington D.C)

+1 312 626 6799 US (Chicago)

+1 646 558 8656 US (New York)

Meeting ID: 974 9610 5460

Find your local number: <https://zoom.us/u/abKOAY7nJH>

Join the meeting.

Click **Open Zoom Meetings** on the dialog shown by your browser

If you don't see a dialog, click **Launch Meeting** below.

Launch Meeting

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Mute

Stop Video

Security

Participants 1

Chat

Share Screen

Record

Reactions

OVERVIEW OF THE AGENDA

1. FIRST ORDER OF BUSINESS
2. ACTION ITEMS
3. PRESENTATION
 - Long-Term Care Ombudsman Program
4. DEPARTMENT REPORTS
5. DISCUSSION ITEMS
6. COMMITTEE REPORTS
7. SENIOR AMBASSADOR REPORTS
8. CLOSING COMMENTS
9. MOTION TO ADJOURN

MINUTES

1. FIRST ORDER OF BUSINESS – Barbara Mitchell, Chair

1.1. Called meeting to order at 10:06 a.m. – Barbara Mitchell

1.2. Reviewed ADA guidelines.

1.3. Invocation – Donald Brock

1.4. Pledge of Allegiance – Cynthia Lemus, Parliamentarian

1.5. Establish Quorum – Cynthia Lemus, Parliamentarian

1.6. Self-introductions

Riverside County Advisory Council on Aging Members:

Anita Johnson

Debbie Franklin

Lynda House (LoA)

Barbara Mitchell

Donald Brock

Sharron Lambeth (TBD)

Bev Greer

Javier Lopez

Steve Mehlman

Cynthia Lemus

Luella Thornton

Victoria Zivku

Riverside County Office on Aging Staff:

Jewel Lee, Director

Rachele Román, Deputy Director for Administration

Gary Robbins, Deputy Director of Programs and Operations

Jamiko Bell, Administrative Services Officer

Stacie Catlin, Program Specialist II

Ryan Emblem, Administrative Services Analyst II

1. FIRST ORDER OF BUSINESS – Continued

1.6. Self-introductions – Continued:

Riverside County Board of Supervisors Representatives:

- Debbie Rose, Legislative Assistant, District II
- Opal Hellweg, Legislative Assistant, District III
- Stephanie Garthwaite, Legislative Assistant, District V

Guests and Members of the Public:

- Hazel Lambert, Council on Aging Southern California
- Tom Donahue, Family Service Association
- Venus Mixson, Moreno Valley

1. FIRST ORDER OF BUSINESS – Continued

1.7. Chair Reports and Reminders

- 1.7.1. The Advisory Council will be dark for the months of July and August.
The next meeting be held:

Wednesday, September 8, 2021

10:00 a.m. – 12:00 p.m.

Location: To be determined.

The 2021-2022 meeting schedule is included in the meeting packet.

1.7.2. Member Birthday Announcements

- D. Franklin
- D. Brock
- S. Lambeth

1.7.3. Member Appreciation

Thanked Victoria Zivku for her service to the Advisory Council since December 2018. Ms. Zivku will finish her term, which will wind down on June 30, 2021. During her tenure, she served n the Membership Committee and as a Senior Center Ambassador.

1.7.4. Officer Election Results

- Chair: S. Mehlman
- Vice Chair: J. Lopez
- Parliamentarian: B. Mitchell

1. FIRST ORDER OF BUSINESS – Continued

1.8. Public Comment

*Each speaker may be limited to speak two (2) minutes or less depending on the number of speakers. At the direction of the Chair or by majority vote of the Council, the two (2) minute time limitation may be waived, increased or reduced. The maximum time for public comment for any individual item or topic may be limited to fifteen (15) minutes. The Council may terminate public comments if such comments become repetitious or disruptive. Any written documents to be distributed or presented to the Council shall be submitted **via email to** scatlin@rivco.org. This policy applies to Public Comments and general comments on agenda items. Under the Brown Act, the Council will not take action on or discuss matters raised which are not posted 72 hours in advance. Council members may refer such matters to staff for factual information or to be placed on the subsequent agenda for consideration.*

2. ACTION ITEMS



2.1. APPROVE THE MINUTES OF THE MAY 12, 2021, MEETING.

Must abstain: L. Thornton

Motion by: D. Brock

Open Discussion: None.

Members needed for quorum: 6

Seconded by: V. Zivku

Roll Call Vote: Motion approved.

3. PRESENTATION: Council on Aging – Southern California

3.1. Long-Term Care Ombudsman Program

Hazel Lambert, Program Director

AGENDA ITEM 3

PRESENTATION



Please place your phone or computer on “mute” until you are called on by the meeting moderator.

4. DEPARTMENT REPORTS

4.1. DIRECTORS' REPORT

4.1.1 Provided Office on Aging Department reports regarding current issues.

Reported the last COVID-19 update was provided to the Board of Supervisors on June 8, 2021. The expectation is that County will “re-open” operations will resume on June 15, 2021.

Announced the Board of Supervisors is now highlighting County Departments at the beginning of each meeting. Coincidentally, June 15th will be *World Elder Abuse Day*, which focuses on elder abuse and preventing elder abuse. The Office on Aging will take part in creating a video to highlight its programs and services that address elder abuse, fraud, and neglect.

Provided a link to Board of Supervisors meeting videos:

<http://riversidecountyca.ig2.com/Citizens/default.aspx>

Advised the number of Riverside County older adults, 65 and older, who are partially vaccinated is 72.1% and the number who are fully vaccinated is 63%.

Advised Public Health contracted with a vendor to distribute vaccinations to home-bound residents. The main phone number for Public Health and to schedule home-based vaccinations is:

(951) 358-5000.

Advised the Office on Aging is working on transitioning staff back to work on a part-time telecommuting option.

Announced the new Riverside County Chief Executive Officer is Jeff Wagenen, who created a video explaining his vision for Riverside County.

AGENDA ITEM 4

DEPARTMENT REPORTS



Please place your phone or computer on “mute” until you are called on by the meeting moderator.

5. DISCUSSION ITEMS – None

6. COMMITTEE REPORTS

6.1. ANNUAL REPORT COMMITTEE

6.1.1. REVIEWED AND DISCUSS THE ANNUAL REPORT DRAFT.



6.1.2. APPROVE THE ANNUAL REPORT DRAFT FOR FORWARDING TO THE BOARD OF SUPERVISORS.

Must abstain: None.

Motion by: D. Franklin.

Open Discussion:

Members needed for quorum: 6

Seconded by: D. Brock.

Roll Call Vote: Motion approved.

6.2. BYLAWS REPORT COMMITTEE

6.2.1. REVIEW BYLAWS COMMITTEE REPORT.

6.2.2. REVIEW AND DISCUSS THE REVISED BYLAWS DRAFT.

6.2.3. APPROVE THE REVISED BYLAWS DRAFT FOR FORWARDING TO COUNTY COUNSEL FOR REVIEW.

Must abstain: None.

Motion by: D. Brock.

Open Discussion: None.

Members needed for quorum: 6

Seconded by: S. Mehlman.

Roll Call Vote: Motion Approved.



6. COMMITTEE REPORTS - Continued

6.3. MEMBERSHIP COMMITTEE

6.3.1. REVIEW MEMBERSHIP COMMITTEE REPORT

6.3.2. REVIEW AND DISCUSS THE REVISED OFFICE ON AGING SERVICE AWARD PURPOSE, PROCEDURE, AND NOMINATION APPLICATION.



6.3.3. APPROVE THE REVISED OFFICE ON AGING SERVICE AWARD PURPOSE, PROCEDURE, AND NOMINATION APPLICATION.

Must abstain: None.

Motion by: D. Franklin

Open Discussion: None.

Members needed for quorum: 6

Seconded by: D. Brock

Roll Call Vote: Motion approved.

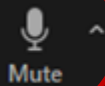
6.4. PLANNING COMMITTEE

6.4.1. REVIEW PLANNING COMMITTEE REPORT

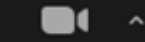
Member Reports are included in the meeting packet.

AGENDA ITEM 6 COMMITTEE REPORTS

*Mute your screen or *6 by phone until called on by the meeting moderator.*



Mute



Stop Video



Security



Participants



Chat



Share Screen



Record



Reactions

7. LIAISON REPORTS

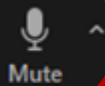
7.1. California Senior Legislature – Steve Mehlman

7.2. Grandparents Raising Grandchildren – Sharron Lambeth

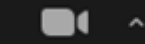
[Member Reports are included in the meeting packet.](#)

AGENDA ITEM 7 LIAISON REPORTS

*Mute your screen or *6 by phone until called on by the meeting moderator.*



Mute



Stop Video



Security



Participants



Chat



Share Screen



Record



Reactions

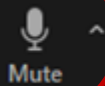
8. SENIOR CENTER AMBASSADOR REPORTS

8.1. Senior Center Updates

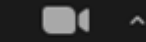
Member Reports are included in the meeting packet.

AGENDA ITEM 8 SENIOR CENTER AMBASSADOR REPORTS

*Mute your screen or *6 by phone until called on by the meeting moderator.*



Mute



Stop Video



Security



Participants



Chat



Share Screen



Record



Reactions

9. CLOSING COMMENTS – All

D. Franklin:

Discussed a Home Buyers' education event that would take place on June 12, 2021, from 10 a.m. to 12 p.m. Promised to forward a flyer to staff for distribution.

10. MOTION TO ADJOURN – Barbara Mitchell

Must abstain: None.

Motion by: V. Zivku

Roll Call Vote: Motion approved.

Members needed for quorum: 6

Seconded by: D. Franklin

Meeting Adjourned: 11:51 a.m.

Riverside County Board of Supervisors

District I: Supervisor Kevin Jeffries

District IV: Supervisor V. Manuel Perez

District II: Supervisor Karen Spiegel

District V: Supervisor Jeff Hewitt

District III: Supervisor Chuck Washington

Office on Aging Staff

Director: Jewel Lee

Deputy Director for Administration: Rachelle Román

Deputy Director of Programs and Operations: Gary Robbins

Administrative Services Officer/Planner: Jamiko Bell

Program Specialist II: Stacie Catlin

Administrative Services Analyst II: Ryan Emblem

Advisory Council Officers

Chair: Steve Mehlman

Vice Chair: Javier Lopez

Parliamentarian: Barbara Mitchell

Board of Supervisors Appointees

District I: Lynda House

District IV: Javier Lopez

District II: Sharron Lambeth

District V: Debbie Franklin

District III: Vacant

Members

Anita Johnson

Bev Greer

Donald Brock

Luella Thornton

Vacant

Vacant

Vacant

Vacant

Vacant

Committee Assignments

Standing Committees

Executive	Steve Mehlman – Chair Javier Lopez – Vice Chair Barbara Mitchell – Parliamentarian
------------------	--

Bylaws	Barbara Mitchell – Chair	Anita Johnson Cynthia Lemus Debbie Franklin Lynda House
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Advisory Council Ad-Hoc Committees

Advocacy	Steve Mehlman – Chair	Donald Brock Luella Thornton
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Annual Report	Barbara Mitchell – Chair	Donald Brock
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Community Connection	Cynthia Lemus – Chair Luella Thornton- Vice Chair	Javier Lopez Phyllis Purcell (CSL)
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Healthy Living	Vacant - Chair Barbara Mitchell – Vice Chair	Luella Thornton Lynda House Sharron Lambeth
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Membership	Anita Johnson – Chair	Debbie Franklin Sharron Lambeth
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Planning	Debbie Franklin – Chair	Bev Greer Lynda House Steve Mehlman
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Advisory Council Liaisons

California Senior Legislature	Donald Brock, Senior Senator
California Senior Legislature	Mark Cox, Senior Assembly Member
California Senior Legislature	Phyllis Purcell, Senior Assembly Member
California Senior Legislature	Steve Mehlman, Senior Senator
California Senior Legislature	Vacant, Senior Assembly Member
California Senior Legislature	Vacant, Senior Assembly Member
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Disability Independence	Vacant
Foundation on Aging	Barbara Mitchell
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HICAP/Long-Term Care Ombudsman	Anita Johnson
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Riverside County Advisory Council on Aging

2021/2022 Meeting Schedule

July 2021	Dark	
August 2021	Dark	
September 8, 2021	10 a.m. - 12 p.m.	Via Zoom Physical Location: TBD
October 13, 2021	10 a.m. - 12 p.m.	Via Zoom Physical Location: TBD
November 10, 2021	10 a.m. - 12 p.m.	Via Zoom Physical Location: TBD
December 8, 2021	10 a.m. - 12 p.m.	Via Zoom Physical Location: TBD
January 12, 2022	10 a.m. - 12 p.m.	Via Zoom Physical Location: TBD
February 9, 2022	10 a.m. - 12 p.m.	Via Zoom Physical Location: TBD
March 9, 2022	10 a.m. - 12 p.m.	Via Zoom Physical Location: TBD
April 13, 2022	10 a.m. - 12 p.m.	Via Zoom Physical Location: TBD
May 11, 2022	10 a.m. - 12 p.m.	Via Zoom Physical Location: TBD
June 8, 2022	10 a.m. - 12 p.m.	Via Zoom Physical Location: TBD