

RIVERSIDE COUNTY ADVISORY COUNCIL ON AGING GENERAL MEETING

Location: 3610 Central Avenue, Suite 102 Riverside, California
44-199 Monroe Street, Suite B, Indio, California

Date: April 10, 2024 Time: 10:00am – 12:00pm

Facilitator: Renne Sanchez, Supervising Program Specialist

Agenda Items

1. **First Order of Business – Mark Cox, Chair**

1.1 Call to Order:

1.2 Establish Quorum:

Roll Call:					
Barbara Adams		Tyler Cobb		Steve Mehlman	
Don Brock		Mark Cox		Milissa Meyer	
Leezett Casal		Debbie Franklin		Barbara Mitchell	
Teresa Chappell		Cynthia Lemus		Sterlon Sims	
Barbara Christian		Javier Lopez			

1.3 Self-Introductions

1.4 ADA Guideline Requests

1.5 Invocation

1.6 Pledge of Allegiance

1.7 Public Comments

1.8 Chair Reports and Reminders

2. **Department/ADRC Updates – Renne Sanchez, Supervising Program Specialist**

2.1 The Office on Aging’s May “Older Americans Month” Activities

2.2 Update on Mileage and Travel Reimbursements

2.3 Advisory Council Bylaws Updates

2.4 General Department Updates

3. **Presentations**

3.1 Access to Technology Program Overview – *Office on Aging Staff*

4. Discussion and Action Items – Mark Cox, Chair

4.1 Approval of March 13, 2024 General Council Meeting Minutes

Description: Members will vote to approve the March 13, 2024 meeting minutes.

Discussion:

Public Comments:

Motion:

Second:

Member Vote:					
Barbara Adams		Tyler Cobb		Steve Mehlman	abstain
Don Brock		Mark Cox	abstain	Milissa Meyer	abstain
Leezett Casal	abstain	Debbie Franklin		Barbara Mitchell	
Teresa Chappell		Cynthia Lemus		Sterlon Sims	
Barbara Christian		Javier Lopez			

4.2 California Senior Legislature Candidate Review

Description: Office on Aging Staff will share the names of CSL applicants. Applicants will have the opportunity to present their qualifications to the Council.

Discussion:

Public Comments:

Motion:

Second:

Member Vote:					
Barbara Adams		Tyler Cobb		Steve Mehlman	
Don Brock		Mark Cox		Milissa Meyer	
Leezett Casal		Debbie Franklin		Barbara Mitchell	
Teresa Chappell		Cynthia Lemus		Sterlon Sims	
Barbara Christian		Javier Lopez			

4.3 Formation of Ad-Hoc Committees and Potential Meeting Dates

Description: Members will review and discuss the establishment of ad-hoc committees and their meeting dates.

Discussion:

Public Comments:

Motion:

Second:

Member Vote:					
Barbara Adams		Tyler Cobb		Steve Mehlman	
Don Brock		Mark Cox		Milissa Meyer	
Leezett Casal		Debbie Franklin		Barbara Mitchell	
Teresa Chappell		Cynthia Lemus		Sterlon Sims	
Barbara Christian		Javier Lopez			

5. Committee Reports from Chairs

- 5.1 Bylaws Committee - None
- 5.2 Membership Committee – None
- 5.3 Healthy Living – None
- 5.4 Community Connections – None

6. Liaison Reports - None

7. Ambassador Reports - None

8. Member Reports - None

9. Closing Comments & Special Announcements

10. Adjourn – Mark Cox, Chair

Discussion:

Public Comments:

Motion to Adjourn:

Second:

Member Vote:					
Barbara Adams		Tyler Cobb		Steve Mehlman	
Don Brock		Mark Cox		Milissa Meyer	
Leezett Casal		Debbie Franklin		Barbara Mitchell	
Teresa Chappell		Cynthia Lemus		Sterlon Sims	
Barbara Christian		Javier Lopez			

Adjourned at:

Advisory Council on Aging Guidelines

Materials Distributed: In compliance with the Brown Act and Government Code Section 54957.5, agenda materials distributed 72 hours prior to the meeting, which are public records relating to open session agenda items, will be available for inspection by members of the public prior to the meeting at the following email address: AC@rivco.org. To view a hard copy of the agenda and supporting documents, please contact the Office on Aging by email at ac@rivco.org or by phone: **(877) 932-4100**.

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RIVERSIDE COUNTY ADVISORY COUNCIL ON AGING GENERAL MEETING

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Date: March 13, 2024 Time: 10:00am – 12:00pm

Facilitator: Renne Sanchez, Supervising Program Specialist

Agenda Items

1. **First Order of Business – *Debbie Franklin, Vice-Chair***
Debbie Franklin presided as Chair due to Mark Cox’s absence.

1.1 Call to Order: **10:01 am**

1.2 Establish Quorum:

Roll Call: 10/14 – Quorum: 5/9					
Barbara Adams	✓	Tyler Cobb	✓	Steve Mehlman	
Don Brock	✓	Mark Cox		Milissa Meyer	
Leezett Casal		Debbie Franklin	✓	Barbara Mitchell	✓
Teresa Chappell	✓	Cynthia Lemus	✓	Sterlon Sims	✓
Barbara Christian	✓	Javier Lopez	✓		

- 1.3 Self-Introductions
- 1.4 ADA Guideline Requests
- 1.5 Invocation
- 1.6 Pledge of Allegiance
- 1.7 Public Comments
- 1.8 Chair Reports and Reminders

Recess: 10:09 am to attend the Office on Aging Area Plan Public Hearing.

2. Presentations

2.1 Area Plan Public Hearing – *Office on Aging Staff*

There was not a second presentation Given. Members sat in during the Public Hearing presentation from 10:10 am to 11:15 am.

Return from Recess: 11:20 am

3. Department/ADRC Updates – Renne Sanchez, Supervising Program Specialist

3.1 Advisory Council Bylaws

Staff notified Members that County Counsel has returned their Bylaws with suggestions for edits.

3.2 New OoA Logo

Staff informed Members the Office on Aging is developing a new logo which is pending approval.

3.3 General Department Updates

4. Discussion and Action Items – Debbie Franklin, Vice-Chair

4.1 Approval of February 14, 2024 General Council Meeting Minutes

Description: Members will vote to approve the February 14, 2024 meeting minutes.

Discussion: **None.**

Public Comments: **None.**

Motion: **Barbara Mitchell – motion to approve February 14, 2024 meeting minutes.**

Second: **Barbara Christian**

Member Vote: 6/6 – Vote Passed					
Barbara Adams	✓	Tyler Cobb	abstain	Steve Mehlman	absent
Don Brock	abstain	Mark Cox	absent	Milissa Meyer	absent
Leezett Casal	absent	Debbie Franklin	✓	Barbara Mitchell	✓
Teresa Chappell	✓	Cynthia Lemus	abstain	Sterlon Sims	abstain
Barbara Christian	✓	Javier Lopez	✓		

4.2 Reschedule October 11, 2023 Advisory Council Meeting

Description: The October 11, 2023 meeting was cancelled. To meet the requirement of 10 meetings per year, members will select a new meeting date.

Discussion: **Members discussed possible dates to make up the October 11, 2023 meeting.**

Suggestions included attending two meetings in one day and holding an additional meeting in May or June.

Public Comments: **None.**

Motion: **Barbara Christian – motion to meet on June 5, 2024 at 10:00 am in addition to the regularly scheduled June 12, 2024 meeting.**

Second: **Don Brock**

Member Vote: Unanimous – Vote Passed					
Barbara Adams	✓	Tyler Cobb	✓	Steve Mehlman	
Don Brock	✓	Mark Cox		Milissa Meyer	
Leezett Casal		Debbie Franklin	✓	Barbara Mitchell	✓
Teresa Chappell	✓	Cynthia Lemus	✓	Sterlon Sims	✓
Barbara Christian	✓	Javier Lopez	✓		

4.3 Advisory Council Bylaws

Description: Members will review comments received from County Council’s office on their proposed bylaws revision.

Discussion: **Staff member Aide Valentin provided members with a short presentation outlining the basic changes County Counsel has recommended for the Advisory Council Bylaws. Members discussed the suggested changes which generally included minor changes to wording and correcting conflicting elements.**

Public Comments: **None.**

Motion: **Cynthia Lemus – motion to make County Counsel’s suggested amendments and submit the bylaws to the Board of Supervisors for approval.**

Second: **Barbara Mitchell**

Member Vote: Unanimous – Vote Passed					
Barbara Adams	✓	Tyler Cobb	✓	Steve Mehlman	
Don Brock	✓	Mark Cox		Milissa Meyer	
Leezett Casal		Debbie Franklin	✓	Barbara Mitchell	✓
Teresa Chappell	✓	Cynthia Lemus	✓	Sterlon Sims	✓
Barbara Christian	✓	Javier Lopez	✓		

4.4 Discussion on the Need for Ad-Hoc Committees

Description: Members will discuss whether there is a need to create Ad-Hoc committees to address critical senior issues.

Discussion: **Members discussed the Advisory Council’s goals and duties, such as advising the Office on Aging on the needs of the community’s seniors and senior centers. Barbara Christian suggested creating an ad-hoc Health Index Committee due to poor health scores reported in Riverside County. Members agree the Council will need to maintain a Membership Committee to fill open Council vacancies. Members discussed creating ad-hoc committees which align with the three Area Plan goals.**

Public Comments: **None.**

Motion: **None.**

Second: **None.**

Member Vote: No vote taken.					
Barbara Adams		Tyler Cobb		Steve Mehlman	
Don Brock		Mark Cox		Milissa Meyer	
Leezett Casal		Debbie Franklin		Barbara Mitchell	
Teresa Chappell		Cynthia Lemus		Sterlon Sims	
Barbara Christian		Javier Lopez			

5. Committee Reports from Chairs

5.1 Bylaws Committee - None

5.2 Membership Committee – *Cynthia Lemus*

a. Update on Council Applicant Review Process

Membership Committee Chair Cynthia Lemus reported the results of the Membership Committee’s February 28, 2024 meeting and interviews to Council Members. Lemus stated there were initially nine interviews scheduled for three Council positions, and five candidates attended. Lemus reported on the next steps of the process, which include submitting the applicants to the Council Chair and conducting background checks. Lemus stated the Council will likely have new members ready for appointment by June 2024.

5.3 Healthy Living – None

5.4 Community Connections – None

6. Liaison Reports - None

7. Ambassador Reports - None

8. Member Reports - None

9. Closing Comments & Special Announcements

- **Debbie Franklin informed the Council of Sterlon Sims’ award of Woman of the Year from Supervisor Jeffries.**
- **Don Brock reminded the Council to provide senior centers with resource packets, as many seniors do not know about the Office on Aging or the resources available to them.**
- **Theresa Chappell reminded Members of the benefits of making phone calls to senior centers prior to sending emails, as there is a greater feeling of connection.**
- **Members requested updates on mileage and travel reimbursements. Staff discussed creating a document to track reimbursements more closely.**

10. **Adjourn – Debbie Franklin, Vice-Chair**

Discussion: None.

Public Comments: **None.**

Motion to Adjourn: **Don Brock – motion to adjourn.**

Second: **Barbara Mitchell**

Member Vote: Unanimous – Vote Passed					
Barbara Adams	✓	Tyler Cobb	✓	Steve Mehlman	
Don Brock	✓	Mark Cox		Milissa Meyer	
Leezett Casal		Debbie Franklin	✓	Barbara Mitchell	✓
Teresa Chappell	✓	Cynthia Lemus	✓	Sterlon Sims	✓
Barbara Christian	✓	Javier Lopez	✓		

Adjourned at: **12:11 pm**

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