

RIVERSIDE COUNTY ADVISORY COUNCIL ON AGING GENERAL MEETING

Location: 3610 Central Avenue, Suite 102
Riverside, California

Date: February 14, 2023 Time: 10:00am – 12:00pm

Facilitator: Renne Sanchez, Supervising Program Specialist

Agenda Items

1. First Order of Business – *Mark Cox, Chair*

1.1 Call to Order:

1.2 Establish Quorum:

Roll Call:					
Barbara Adams		Tyler Cobb		Steve Mehlman	
Don Brock		Mark Cox		Milissa Meyer	
Leezett Casal		Debbie Franklin		Barbara Mitchell	
Teresa Chappell		Cynthia Lemus		Sterlon Sims	
Barbara Christian		Javier Lopez			

1.3 Self-Introductions

1.4 ADA Guideline Requests

1.5 Invocation

1.6 Pledge of Allegiance

1.7 Public Comments

1.8 Chair Reports and Reminders

a. Reminder of March 13, 2024 Indio Meeting location

2. Department Updates/ADRC Reports – *Renne Sanchez, Supervising Program Specialist*

2.1 Brown Act Training Dates Reminder

2.2 Bylaws Submission Update

2.3 Reimbursement Update

2.4 General Department Updates

3. Presentations

3.1 Office on Aging Overview – *OOA Staff*

3.2 California Senior Legislature Updates – *John Pointer*

4. Discussion and Action Items – *Mark Cox, Chair*

4.1 Approval of January 10, 2024 General Council Meeting Minutes

Discussion:

Public Comments:

Motion:

Second:

Member Vote:					
Barbara Adams	abstain	Tyler Cobb	abstain	Steve Mehlman	abstain
Don Brock		Mark Cox		Milissa Meyer	abstain
Leezett Casal		Debbie Franklin		Barbara Mitchell	
Teresa Chappell		Cynthia Lemus		Sterlon Sims	
Barbara Christian		Javier Lopez	abstain		

4.2 Council’s Desired Future Presentation Topics

Discussion:

Public Comments:

Motion:

Second:

Member Vote:					
Barbara Adams		Tyler Cobb		Steve Mehlman	
Don Brock		Mark Cox		Milissa Meyer	
Leezett Casal		Debbie Franklin		Barbara Mitchell	
Teresa Chappell		Cynthia Lemus		Sterlon Sims	
Barbara Christian		Javier Lopez			

4.3 Formalize Ad-Hoc Committee Membership and Meeting Dates

Discussion:

Public Comments:

Motion:

Second:

Member Vote:					
Barbara Adams		Tyler Cobb		Steve Mehlman	
Don Brock		Mark Cox		Milissa Meyer	
Leezett Casal		Debbie Franklin		Barbara Mitchell	
Teresa Chappell		Cynthia Lemus		Sterlon Sims	
Barbara Christian		Javier Lopez			

5. Committee Reports from Chairs

5.1 Bylaws Committee - None

5.2 Membership Committee – *Cynthia Lemus*

a. Update on Council Applicant Review Process

5.3 Healthy Living – None

5.4 Community Connections – None

6. Liaison Reports - None

7. Ambassador Reports - None

8. Member Reports - None

9. Closing Comments & Special Announcements

10. Adjourn – *Mark Cox, Chair*

Discussion:

Public Comments:

Motion to Adjourn:

Second:

Member Vote:					
Barbara Adams		Tyler Cobb		Steve Mehlman	
Don Brock		Mark Cox		Milissa Meyer	
Leezett Casal		Debbie Franklin		Barbara Mitchell	
Teresa Chappell		Cynthia Lemus		Sterlon Sims	
Barbara Christian		Javier Lopez			

Adjourned at:

Advisory Council on Aging Guidelines

Materials Distributed: In compliance with the Brown Act and Government Code Section 54957.5, agenda materials distributed 72 hours prior to the meeting, which are public records relating to open session agenda items, will be available for inspection by members of the public prior to the meeting at the following email address: AC@rivco.org. To view a hard copy of the agenda and supporting documents, please contact the Office on Aging by email at ac@rivco.org or by phone: **(877) 932-4100**.

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RIVERSIDE COUNTY ADVISORY COUNCIL ON AGING GENERAL MEETING

Location: 3610 Central Avenue, Suite 102
Riverside, California

Date: January 10, 2023 Time: 10:00am – 12:00pm

Facilitator: Renne Sanchez, Supervising Program Specialist

Agenda Items

1. First Order of Business – *Mark Cox, Chair*

1.1 Call to Order: **10:03 am.**

1.2 Establish Quorum:

Roll Call: 11/14. Quorum Reached. Majority: 6/11.					
Barbara Adams	✓	Tyler Cobb	✓	Steve Mehlman	✓
Don Brock	✓	Mark Cox	✓	Milissa Meyer	✓
Leezett Casal	absent	Debbie Franklin	✓	Barbara Mitchell	absent
Teresa Chappell	✓	Cynthia Lemus	absent	Sterlon Sims	✓
Barbara Christian	✓	Javier Lopez	✓		

1.3 Self-Introductions

1.4 ADA Guideline Requests

1.5 Invocation

1.6 Pledge of Allegiance

1.7 Public Comments – **None.**

1.8 Chair Reports and Reminders

a. Update on Member Attendance

- **The Council Chair reminded members of the importance of meeting attendance. He reviewed Bylaws requirements on attendance with members.**

2. Department Updates/ADRC Reports – *Renne Sanchez, Supervising Program Specialist*

2.1 Brown Act Training Dates Reminder

- **Members received a reminder on upcoming Brown Act training dates.**

2.2 Bylaws Submission Update

- **The Office on Aging has submitted revised Advisory Council Bylaws to County Counsel for review. The bylaws are pending review as of the time of the meeting.**

2.3 Ethics Training

- **All members have completed Local Official Ethics training.**

2.4 General Department Updates

- **Members were informed of updated mileage reimbursement requirements for the County Auditor Controller Office.**
- **OOA staff shared that an RFP opened as on 1/9 seeking Title service vendors; Members were asked for their interest in participating on the vendor bid evaluation panel; OOA staff noted names of interested members and will forward to the OOA contracts staff.**

3. Presentations

3.1 Bylaws Updates – *Cynthia Lemus and Barbara Mitchell*

- **Office on Aging staff presented Bylaws Updates on behalf of Cynthia Lemus and Barbara Mitchell; Members reviewed key updates made to the Bylaws and discussed the context of these changes.**

4. Discussion and Action Items – *Mark Cox, Chair*

4.1 Approval of December 13, 2023 General Council Meeting Minutes

Discussion: **Agreement on December meeting minutes.**

Public Comments: **None.**

Motion: **Don Brock – motion to approve December 13 minutes.**

Second: **Debbie Franklin.**

Member Vote: 6/6. Vote Passed.					
Barbara Adams	abstain	Tyler Cobb	abstain	Steve Mehlman	abstain
Don Brock	✓	Mark Cox	✓	Milissa Meyer	abstain
Leezett Casal	absent	Debbie Franklin	✓	Barbara Mitchell	absent
Teresa Chappell	✓	Cynthia Lemus	absent	Sterlon Sims	✓
Barbara Christian	✓	Javier Lopez	abstain		

4.2 Member vote on satellite location for Advisory Council meetings

Discussion: **Office on Aging staff clarified the outcome of the previous vote regarding this agenda item, which technically passed the decision to simultaneously host the Advisory Council meeting at a satellite location, based on a 4/7 vote and one abstaining voter. The Council Chair noted this item was placed on the agenda due to the previous outcome and discourse of the vote, and he wished to continue the discussion. The Council expressed their general sentiment and personal opinions on hosting satellite locations.**

Public Comments: **None.**

Motion: **Debbie Franklin – motion to begin hosting satellite meetings in Indio beginning February 14, 2024.**

Second: **Javier Lopez.**

Member Vote: 9/9. Vote Passed.					
Barbara Adams	✓	Tyler Cobb	abstain	Steve Mehlman	✓
Don Brock	abstain	Mark Cox	✓	Milissa Meyer	✓
Leezett Casal	absent	Debbie Franklin	✓	Barbara Mitchell	absent
Teresa Chappell	✓	Cynthia Lemus	absent	Sterlon Sims	✓
Barbara Christian	✓	Javier Lopez	✓		

4.3 Proposed Dates for Bi-Annual Indio Council Meeting

Discussion: **Members continued their discussion from their December meeting. Members discussed having the majority of members meet one to two times per year at the Indio Office on Aging location.**

Public Comments: **None.**

Motion: **Debbie Franklin – motion for the majority of the Council to meet in person at the Indio location for the March 13, 2024, Council meeting.**

Second: **Barbara Christian.**

Member Vote: 11/11. Vote Passed.					
Barbara Adams	✓	Tyler Cobb	✓	Steve Mehlman	✓
Don Brock	✓	Mark Cox	✓	Milissa Meyer	✓
Leezett Casal	absent	Debbie Franklin	✓	Barbara Mitchell	absent
Teresa Chappell	✓	Cynthia Lemus	absent	Sterlon Sims	✓
Barbara Christian	✓	Javier Lopez	✓		

4.4 Membership Committee Meetings

Discussion: **Office on Aging staff noted the Council has three current vacancies. Staff noted the Membership Committee Chair wished to place a committee meeting on the Council Schedule to review applicants.**

Public Comments: **None.**

Motion: **Debbie Franklin – motion to set a Membership Committee meeting for January 30, 2024 at 10:00 am at the Office on Aging Central location.**

Second: **Don Brock.**

Member Vote: 11/11. Vote Passed.					
Barbara Adams	✓	Tyler Cobb	✓	Steve Mehlman	✓
Don Brock	✓	Mark Cox	✓	Milissa Meyer	✓
Leezett Casal	absent	Debbie Franklin	✓	Barbara Mitchell	absent
Teresa Chappell	✓	Cynthia Lemus	absent	Sterlon Sims	✓
Barbara Christian	✓	Javier Lopez	✓		

5. Committee Reports from Chairs

5.1 Bylaws Committee – None.

5.2 Membership Committee – None.

- 5.3 Healthy Living – None.
- 5.4 Community Connections – None.

- 6. Liaison Reports

- 6.1 Inland Empire Master Plan on Aging – *Steve Mehlman*
 - **Member Steven Mehlman provided a brief update on the Inland Empire Master Plan on Aging efforts.**
- 6.2 **The Council Chair reminded the Council about California Senior Legislature vacancies.**
 - **Office on Aging staff will forward this information to the Council Membership Committee as an avenue to explore for more Council applicants.**

- 7. Ambassador Reports – None.

- 8. Member Reports – None.

- 9. Closing Comments & Special Announcements
 - **Member Teresa Chappell shared information on her community center visit over the holidays.**
 - **Member Barbara Christian shared information on her visits to two Senior Centers and requested information on how an Office on Aging presentation could be provided for the Norco Senior Center.**

- 10. Adjourn – *Mark Cox, Chair*
 Discussion: **None.**
 Public Comments: **None.**
 Motion to Adjourn: **Don Brock.**
 Second: **Debbie Franklin.**

Member Vote: 11/11. Vote Passed.					
Barbara Adams	✓	Tyler Cobb	✓	Steve Mehlman	✓
Don Brock	✓	Mark Cox	✓	Milissa Meyer	✓
Leezett Casal	absent	Debbie Franklin	✓	Barbara Mitchell	absent
Teresa Chappell	✓	Cynthia Lemus	absent	Sterlon Sims	✓
Barbara Christian	✓	Javier Lopez	✓		

Adjourned at: **11:32 pm.**

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