

RIVERSIDE COUNTY ADVISORY COUNCIL ON AGING GENERAL MEETING

Location: 3610 Central Avenue, Suite 102 Riverside, California
44-199 Monroe Street, Suite B, Indio, California

Date: June 12, 2024 Time: 10:00am – 12:00pm

Facilitator: Renne Sanchez, Supervising Program Specialist

Agenda Items

1. First Order of Business – Mark Cox, Chair

1.1 Call to Order: **10:06am**

1.2 Establish Quorum:

Roll Call: Quorum reached at 7/13 members					
Barbara Adams		Tyler Cobb	✓	Steve Mehlman	
Don Brock		Mark Cox	✓	Milissa Meyer	
Leezett Casal		Debbie Franklin	✓	Barbara Mitchell	✓
Teresa Chappell	✓	Cynthia Lemus		Sterlon Sims	✓
Barbara Christian		Javier Lopez	✓		

1.3 Self-Introductions

1.4 ADA Guideline Requests

1.5 Invocation

1.6 Pledge of Allegiance

1.7 Public Comments

1.8 Chair Reports and Reminders

The Chair notified the Council of the resignation of member Steve Mehlman.

2. Department/ADRC Updates – Renne Sanchez, Supervising Program Specialist

2.1 Member Re-appointment Updates

Staff noted Barbara Mitchell and Don Brock were reappointed to their positions on June 11, 2024.

2.2 General Department Updates

3. Discussion and Action Items – Mark Cox, Chair

3.1 Approval of June 5, 2024, General Council Meeting Minutes

Description: Members will review and vote to approve the June 5, 2024, meeting minutes.

Discussion: **None.**

Public Comments:

Motion: **Sterlon Sims – motion to approve the June 5, 2024 meeting minutes.**

Second: **Barbara Mitchell**

Member Vote: 7/7 - Vote Passes					
Barbara Adams		Tyler Cobb	✓	Steve Mehlman	
Don Brock		Mark Cox	✓	Milissa Meyer	
Leezett Casal		Debbie Franklin	✓	Barbara Mitchell	✓
Teresa Chappell	✓	Cynthia Lemus		Sterlon Sims	✓
Barbara Christian		Javier Lopez	✓		

3.2 FY 24-25 Advisory Council General Meeting Locations

Description: The Council will discuss meeting locations for FY 24-25 Council year.

Discussion: **Members discussed keeping current meeting locations in place and returning to this matter if needed once the 24-25FY commences.**

Public Comments:

Motion: **Barbara Mitchell – motion to keep the current meeting locations.**

Second: **Javier Lopez**

Member Vote: 7/7 - Vote Passes					
Barbara Adams		Tyler Cobb	✓	Steve Mehlman	
Don Brock		Mark Cox	✓	Milissa Meyer	
Leezett Casal		Debbie Franklin	✓	Barbara Mitchell	✓
Teresa Chappell	✓	Cynthia Lemus		Sterlon Sims	✓
Barbara Christian		Javier Lopez	✓		

3.3 Advisory Council Seat Vacancies

Description: The Council will receive and vote on recommendations provided by the Membership Committee to fill three at-large seat vacancies.

Discussion: **Vice-Chair Franklin reminded the Council they have 5 vacancies instead of three, and conducted 5 interviews. OOA Director Jewel Lee noted the California Department of Aging requires the Council to include a diverse group of participants such as specific demographics or needs. Member Chappell encouraged the Council to consider the LGBT and Asian demographics. Members discussed targeting specific populations for Council recruitment. Member Cobb noted the Council should also recruit from local elected officials.**

Public Comments:

Motion: **Debbie Franklin – motion to fill three vacancies and leave two open for candidates who meet other demographics or community representation.**

Second: **Barbara Mitchell**

Member Vote: 7/7 - Vote Passes					
Barbara Adams		Tyler Cobb	✓	Steve Mehlman	
Don Brock		Mark Cox	✓	Milissa Meyer	
Leezett Casal		Debbie Franklin	✓	Barbara Mitchell	✓
Teresa Chappell	✓	Cynthia Lemus		Sterlon Sims	✓
Barbara Christian		Javier Lopez	✓		

Motion: **Debbie Franklin – motion to fill three vacancies with applicants Kelly, Nichols, and Hicks.**

Second: **Barbara Mitchell**

Member Vote: 7/7 - Vote Passes					
Barbara Adams		Tyler Cobb	✓	Steve Mehlman	
Don Brock		Mark Cox	✓	Milissa Meyer	
Leezett Casal		Debbie Franklin	✓	Barbara Mitchell	✓
Teresa Chappell	✓	Cynthia Lemus		Sterlon Sims	✓
Barbara Christian		Javier Lopez	✓		

3.4 Standing and Ad Hoc Committees

Description: The Council will discuss member composition for existing committees and ideas for new Ad Hoc committees.

Discussion: **Members looked over the OOA's 2024-2028 Area Plan goals and discussed the creation of a committee for each goal.**

Public Comments:

Motion: **Teresa Chappell – motion to create three committees, one per Area Plan Goal.**

Second: **Debbie Franklin**

Member Vote: 7/7 Vote Passes					
Barbara Adams		Tyler Cobb	✓	Steve Mehlman	
Don Brock		Mark Cox	✓	Milissa Meyer	
Leezett Casal		Debbie Franklin	✓	Barbara Mitchell	✓
Teresa Chappell	✓	Cynthia Lemus		Sterlon Sims	✓
Barbara Christian		Javier Lopez	✓		

3.6 Farewell to Mark!

Description: The Council will celebrate Mark Cox, Chair, as he retires from the Advisory Council.

Discussion: **Members thanked Chair Cox for his time with the Council. Chair Cox spoke about his appreciation for the Council and admiration of the Grandparents Raising Grandchildren program. OOA Director Lee presented Chair Cox with a Certificate of Appreciation.**

Public Comments:

Motion: **No motion made.**

Second:

Member Vote:					
Barbara Adams		Tyler Cobb		Steve Mehlman	
Don Brock		Mark Cox		Milissa Meyer	
Leezett Casal		Debbie Franklin		Barbara Mitchell	
Teresa Chappell		Cynthia Lemus		Sterlon Sims	
Barbara Christian		Javier Lopez			

4. Committee Reports from Chairs

4.1 Bylaws Committee

4.2 Membership Committee

Chair Cox recommended members push for some type of mentorship position for incoming Chairs to maintain leadership continuity.

5. Liaison Reports

Chair Cox noted CSL has proposed over 20 pieces of legislation and are working hard for seniors.

6. Ambassador Reports

Chair Cox noted members are not providing enough reports and updates.

7. Member Reports

8. Closing Comments & Special Announcements

Vice-Chair Franklin noted the Council struggled with member attendance over the last Fiscal Year, and stated she would like the Bylaws to adjust the penalties for missing meetings. She is also interested in a probation period for new members in which they cannot miss meetings.

9. Adjourn – Mark Cox, Chair

Discussion:

Public Comments:

Motion to Adjourn: **Javier Lopez**

Second: **Debbie Franklin**

Member Vote: 7/7 Vote Passes					
Barbara Adams		Tyler Cobb	✓	Steve Mehlman	
Don Brock		Mark Cox	✓	Milissa Meyer	
Leezett Casal		Debbie Franklin	✓	Barbara Mitchell	✓
Teresa Chappell	✓	Cynthia Lemus		Sterlon Sims	✓
Barbara Christian		Javier Lopez	✓		

Adjourned at: **11:23am**

Advisory Council on Aging Guidelines

Materials Distributed: In compliance with the Brown Act and Government Code Section 54957.5, agenda materials distributed 72 hours prior to the meeting, which are public records relating to open session agenda items, will be available for inspection by members of the public prior to the meeting at the following email address: AC@rivco.org. To view a hard copy of the agenda and supporting documents, please contact the Office on Aging by email at ac@rivco.org or by phone: **(877) 932-4100**.

ADA: In compliance with the Americans with Disabilities Act (ADA) and Government Code Section 54954.2, if special assistance is needed to attend an Advisory Council on Aging meeting, please contact the Office on Aging at: **(877) 932-4100** or TTD 711. Notification of at least 48 hours prior to meeting time will assist staff in assuring that reasonable arrangements can be made to provide accessibility at the meeting.

Public Comments: Each speaker is limited to speak three (3) minutes but may be less depending on the number of speakers. At the direction of the Chair or by majority vote of the Council, the three (3) minute time limitation may be waived, increased, or reduced. The maximum time for public comment for any individual item or topic may be limited to fifteen (15) minutes. The Council may terminate public comments if such comments become repetitious or disruptive. Any written documents to be distributed or presented to the Council shall be submitted to the Council's assigned staff. This policy applies to Public Comments and general comments on agenda items. Under the Brown Act, the Council will not take action on or discuss matters raised which are not posted 72 hours in advance. Council members may refer such matters to staff.