

RIVERSIDE COUNTY ADVISORY COUNCIL ON AGING GENERAL MEETING

Location: 3610 Central Avenue, Suite 102 Riverside, California
44-199 Monroe Street, Suite B, Indio, California

Date: May 8, 2024 Time: 10:00am – 12:00pm

Facilitator: Renne Sanchez, Supervising Program Specialist

Agenda Items

1. First Order of Business – Mark Cox, Chair

1.1 Call to Order: **10:02 am**

1.2 Establish Quorum:

Roll Call: 8/14					
Barbara Adams	✓	Tyler Cobb		Steve Mehlman	
Don Brock		Mark Cox	✓	Milissa Meyer	✓
Leezett Casal		Debbie Franklin	✓	Barbara Mitchell	✓
Teresa Chappell	✓	Cynthia Lemus		Sterlon Sims	
Barbara Christian	✓	Javier Lopez	✓		

1.3 Self-Introductions

1.4 ADA Guideline Requests

1.5 Invocation

1.6 Pledge of Allegiance

1.7 Public Comments

A member of the public, David Kelly, introduced himself to the Council as an interested applicant with a passion for working with LGBT and HIV+ seniors.

1.8 Chair Reports and Reminders

The chair reminded members of the additional Council meeting on June 5, 2024.

The Chair noted the Council is working under its new Bylaws.

2. Department/ADRC Updates – Renne Sanchez, Supervising Program Specialist

2.1 The Office on Aging’s May “Older Americans Month” Activities

Staff discussed the Office on Aging’s goal of promoting disaster preparedness and seniors’ access to technology.

- 2.2 Update on Mileage and Travel Reimbursements
Staff discussed changes to the mileage reimbursement process.
- 2.3 Advisory Council Bylaws Updates
Staff announced the Board of Supervisors’ approval of the Area Plan on Aging as well as the Advisory Council’s new Bylaws.
- 2.4 General Department Updates
 - 2024 Elder and Dependent Adult Abuse Symposium
 - OOA Volunteer of the Year**Staff provided information on the Office on Aging’s Volunteer of the Year, Carla Sullivan-Dilley, for her work in the Coachella Valley as the President of the Coachella Valley Disaster Preparedness Network.**

3. Presentations

- 3.1 Senior Homelessness Integrated Partnership (SHIP) Program Presentation– *Tameka Ferguson*
Staff presented the SHIP Program to Council members. Ferguson discussed program goals, community partners, and general functions.
The Chair reminded Council members that they should be doing more to provide information about the Office on Aging’s programs and services to community and senior centers.

4. Discussion and Action Items – Mark Cox, Chair

- 4.1 Approval of April 10, 2024 General Council Meeting Minutes
Description: Members will review and vote to approve the April 10, 2024 meeting minutes.
Discussion: **None.**
Public Comments: **None.**
Motion: **Debbie Franklin – motion to approve April 10, 2024 minutes.**
Second: **Teresa Chappell.**

Member Vote: 5/5 – Passed					
Barbara Adams	Abst.	Tyler Cobb		Steve Mehlman	
Don Brock		Mark Cox	✓	Milissa Meyer	✓
Leezett Casal		Debbie Franklin	✓	Barbara Mitchell	Abst.
Teresa Chappell	✓	Cynthia Lemus		Sterlon Sims	
Barbara Christian	✓	Javier Lopez	Abst.		

Recess: 11:04 am – 11:09 am.

- 4.2 FY 24-25 Officer Nominees and Selection Process
Description: The Nominating Committee will present nominees for the FY 24-25 Officer positions and review the selection process.

Discussion: **Theresa Chappell presented information about how the nominating committee decided on their nominations, including the requirements in the Bylaws, which members are eligible for Officer positions, and which members stated they would be willing to serve. Chappell named the Nominating Committee’s recommendations as follows:**

Chair: Debbie Franklin.

Vice-Chair: Teresa Chappell, Cynthia Lemus.

Parliamentarian: Barbara Mitchell, Javier Lopez, Teresa Chappell.

Public Comments: **None.**

Motion: **Barbara Mitchell – motion to accept the Nominating Committee’s recommendations.**

Second: **Javier Lopez.**

Member Vote: 8/8 - Passed					
Barbara Adams	✓	Tyler Cobb		Steve Mehlman	
Don Brock		Mark Cox	✓	Milissa Meyer	✓
Leezett Casal		Debbie Franklin	✓	Barbara Mitchell	✓
Teresa Chappell	✓	Cynthia Lemus		Sterlon Sims	
Barbara Christian	✓	Javier Lopez	✓		

4.3 Officer Nominee Presentations

Description: Nominees for FY 24-25 officer positions will have the opportunity to present their qualifications to the Council.

Discussion: **The Chair requested this item be moved to the June 5, 2024 Agenda.**

Public Comments: **None.**

Motion:

Second:

Member Vote:					
Barbara Adams		Tyler Cobb		Steve Mehlman	
Don Brock		Mark Cox		Milissa Meyer	
Leezett Casal		Debbie Franklin		Barbara Mitchell	
Teresa Chappell		Cynthia Lemus		Sterlon Sims	
Barbara Christian		Javier Lopez			

4.4 Membership Committee Three-Year Evaluation Recommendations

Description: The Membership Committee will present their Three-Year evaluation recommendations to the Council; Council will consider members for reappointment.

Discussion: **Staff reviewed the Membership Committee’s process of conducting three-year evaluations and noted the committee approved all evaluated members for reappointment. However, member and current Chair of the Council, Mark Cox, did not seek reappointment.**

Public Comments: **None.**

Motion: **Barbara Christian – motion to make the Membership Committee’s reappointment recommendations to the Board of Supervisors.**

Second: **Debbie Franklin.**

Member Vote: 8/8 - Passed					
Barbara Adams	✓	Tyler Cobb		Steve Mehlman	
Don Brock		Mark Cox	✓	Milissa Meyer	✓
Leezett Casal		Debbie Franklin	✓	Barbara Mitchell	✓
Teresa Chappell	✓	Cynthia Lemus		Sterlon Sims	
Barbara Christian	✓	Javier Lopez	✓		

4.5 Prioritizing Presentation Topics

Description: Members will meet to discuss what presentation topics they would like to prioritize for the current and coming Council years.

Discussion: **Members discussed presentation topics they would like to see such as the current economy's effect on seniors, the work of Community Action, senior transportation, Grandparents Raising Grandchildren, and Medicare.**

Public Comments: **None.**

Motion:

Second:

Member Vote:					
Barbara Adams		Tyler Cobb		Steve Mehlman	
Don Brock		Mark Cox		Milissa Meyer	
Leezett Casal		Debbie Franklin		Barbara Mitchell	
Teresa Chappell		Cynthia Lemus		Sterlon Sims	
Barbara Christian		Javier Lopez			

5. **Committee Reports from Chairs**

5.1 Bylaws Committee

5.2 Membership Committee

6. **Liaison Reports**

7. **Ambassador Reports**

8. **Member Reports**

9. **Closing Comments & Special Announcements**

The Chair, Mark Cox, reminded the Council they need to do better and be more aggressive about visiting senior and community centers.

10. Adjourn – Mark Cox, Chair

Discussion: **None.**

Public Comments: **None.**

Motion to Adjourn: **Javier Lopez.**

Second: **Debbie Franklin.**

Member Vote: 8/8 - Passed					
Barbara Adams	✓	Tyler Cobb		Steve Mehlman	
Don Brock		Mark Cox	✓	Milissa Meyer	✓
Leezett Casal		Debbie Franklin	✓	Barbara Mitchell	✓
Teresa Chappell	✓	Cynthia Lemus		Sterlon Sims	
Barbara Christian	✓	Javier Lopez	✓		

Adjourned at: **11:54 am.**

Advisory Council on Aging Guidelines

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Public Comments: Each speaker is limited to speak three (3) minutes but may be less depending on the number of speakers. At the direction of the Chair or by majority vote of the Council, the three (3) minute time limitation may be waived, increased, or reduced. The maximum time for public comment for any individual item or topic may be limited to fifteen (15) minutes. The Council may terminate public comments if such comments become repetitious or disruptive. Any written documents to be distributed or presented to the Council shall be submitted to the Council’s assigned staff. This policy applies to Public Comments and general comments on agenda items. Under the Brown Act, the Council will not take action on or discuss matters raised which are not posted 72 hours in advance. Council members may refer such matters to staff.