

RIVERSIDE COUNTY & ADRC ADVISORY COUNCIL ON AGING GENERAL MEETING

Location: 3610 Central Avenue, Suite 102 Riverside, California
44-199 Monroe Street, Suite B, Indio, California

Date: November 13, 2024 Time: 10:00am – 12:00pm

Facilitator: Renne Sanchez, Supervising Program Specialist

Agenda Items

1. First Order of Business

- 1.1 Call to Order: **10:07 am**
- 1.2 Establish Quorum:

Roll Call: 12/14					
Barbara Adams	✓	Tyler Cobb	✓	Javier Lopez	✓
Don Brock	✓	Debbie Franklin	✓	Candice Nichols	✓
Leezett Casal	✓	David "Jax" Kelly	✓	Milissa Meyer	Absent
Teresa Chappell	✓	Sterlon Sims	✓	Barbara Mitchell	Absent
Barbara Christian	✓	Linda Hicks	✓		

- 1.3 Self-Introductions
- 1.4 ADA Guideline Requests
- 1.5 Invocation
- 1.6 Pledge of Allegiance
- 1.7 Public Comments

The Council received a public comment concerning members' lack of activity. Member Chappell requested more information about which services the commentor is interested in.

- 1.8 Chair Reports and Reminders

Chair Franklin reminded members to utilize their talking cards during discussions.

2. Department/ADRC Updates – *Renne Sanchez, Supervising Program Specialist*

Staff noted improved audio equipment is available at the Indio meeting location.

- 2.1 General Department & ADRC Updates

Staff discussed the success of the Fall Forum Partner Event. Chair Franklin and Member Nichols discussed their positive experiences learning about the Office on Aging's programs and units, as well as the OOA's provider partners.

Staff discussed the Access to Technology program’s tablet distribution. Staff reviewed eligibility requirements and the sign-up process. Staff requested Council members to assist in teaching the public about tablets.

3. Discussion and Action Items

3.1 Approval of October 9, 2024, General Council Meeting Minutes

Description: Members will review and vote to approve the October 09, 2024, meeting minutes.

Discussion:

Public Comments:

Motion: **David Kelly – motion to approve the October 9, 2024, General Meeting Minutes.**

Second: **Tyler Cobb**

Vote: 10/10 – Vote Passed					
Barbara Adams	✓	Tyler Cobb	✓	Javier Lopez	✓
Don Brock	✓	Debbie Franklin	Abstain	Candice Nichols	✓
Leezett Casal	✓	David “Jax” Kelly	✓	Milissa Meyer	Absent
Teresa Chappell	✓	Sterlon Sims	✓	Barbara Mitchell	Absent
Barbara Christian	✓	Linda Hicks	✓		

3.2 Member Request for Leave of Absence

Description: Members will review member Milissa Meyers’ request for a Leave of Absence.

Discussion: **Members discussed the Leave of Absence policy and Meyers’ request for leave. Members reviewed the quorum requirements for general meetings.**

Public Comments:

Motion: **David Kelly – motion to approve Member Meyers’ request for Leave.**

Second: **Javier Lopez**

Vote: 12/12 – Vote Passed					
Barbara Adams	✓	Tyler Cobb	✓	Javier Lopez	✓
Don Brock	✓	Debbie Franklin	✓	Candice Nichols	✓
Leezett Casal	✓	David “Jax” Kelly	✓	Milissa Meyer	Absent
Teresa Chappell	✓	Sterlon Sims	✓	Barbara Mitchell	Absent
Barbara Christian	✓	Linda Hicks	✓		

3.3 Focal Point Assignments

Description: Members will review their focal point assignments.

Discussion: **Members discussed focal point assignments and confirmed availability. Members reviewed how to approach senior centers and their roles as ambassadors. Members requested name tags and business cards. Staff reminded members to complete their ambassador and liaison reports.**

Public Comments:

Motion:

Second:

Vote: No vote taken.					
Barbara Adams		Tyler Cobb		Javier Lopez	
Don Brock		Debbie Franklin		Candice Nichols	
Leezett Casal		David "Jax" Kelly		Milissa Meyer	
Teresa Chappell		Sterlon Sims		Barbara Mitchell	
Barbara Christian		Linda Hicks			

3.4 Member Reports

Description: OOA staff will review the member report submission process with Advisory Council members.

Discussion: **Members discussed their activity reporting options and the process for submitting and presenting reports to the Council.**

Public Comments:

Motion:

Second:

Vote: No vote taken.					
Barbara Adams		Tyler Cobb		Javier Lopez	
Don Brock		Debbie Franklin		Candice Nichols	
Leezett Casal		David "Jax" Kelly		Milissa Meyer	
Teresa Chappell		Sterlon Sims		Barbara Mitchell	
Barbara Christian		Linda Hicks			

3.5 California Senior Legislature

Description: Members will discuss the CSL Senator vacancy to fill seat.

Discussion: **Staff noted the CSL vacancy and requested that interested Council members complete an application. Members discussed the purpose of CSL.**

Public Comments:

Motion:

Second:

Vote: No vote taken.					
Barbara Adams		Tyler Cobb		Javier Lopez	
Don Brock		Debbie Franklin		Candice Nichols	
Leezett Casal		David "Jax" Kelly		Milissa Meyer	
Teresa Chappell		Sterlon Sims		Barbara Mitchell	
Barbara Christian		Linda Hicks			

4. Committee Reports from Chairs

4.1 Bylaws Committee

Member Sims has been appointed Vice-Chair of the Bylaws Committee.

The Bylaws Committee is working on updates and recommendations for the Council bylaws.

- 4.2 Membership Committee
Member Chappell provided and overview of CSL’s efforts to pass senior-supportive bills.
- 4.3 Building Age- & Ability-Friendly Communities Committee
Member Lopez declined the Chair position for this Committee.
- 4.4 Bolstering Community Connections Committee
- 4.5 Bridging Resources Committee
- 4.6 Outreach Committee

5. Liaison Reports

6. Ambassador Reports

7. Member Reports

**Members discussed the requirements for the Annual Report and due dates.
Member Kelly invited the Council to a site visit for TruEvolution - Project Legacy.**

8. Closing Comments & Special Announcements

Chair Franklin informed members she would like Council committees to meet after General Meetings going forward.

9. Adjourn

Discussion:

Public Comments:

Motion to Adjourn: Javier Lopez – motion to adjourn.

Second: Don Brock

Vote: 12/12 – Vote Passed					
Barbara Adams	✓	Tyler Cobb	✓	Javier Lopez	✓
Don Brock	✓	Debbie Franklin	✓	Candice Nichols	✓
Leezett Casal	✓	David “Jax” Kelly	✓	Milissa Meyer	Absent
Teresa Chappell	✓	Sterlon Sims	✓	Barbara Mitchell	Absent
Barbara Christian	✓	Linda Hicks	✓		

Adjourned at: **11:52 am**

Advisory Council on Aging Guidelines

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Public Comments: Each speaker is limited to speak three (3) minutes but may be less depending on the number of speakers. At the direction of the Chair or by majority vote of the Council, the three (3) minute time limitation may be waived, increased, or reduced. The maximum time for public comment for any individual item or topic may be limited to fifteen (15) minutes. The Council may terminate public comments if such comments become repetitious or disruptive. Any written documents to be distributed or presented to the Council shall be submitted to the Council's assigned staff. This policy applies to Public Comments and general comments on agenda items. Under the Brown Act, the Council will not take action on or discuss matters raised which are not posted 72 hours in advance. Council members may refer such matters to staff.