

RIVERSIDE COUNTY ADVISORY COUNCIL ON AGING GENERAL MEETING

Location: 3610 Central Avenue, Suite 102 Riverside, California
44-199 Monroe Street, Suite B, Indio, California

Date: June 12, 2024 Time: 10:00am – 12:00pm

Facilitator: Renne Sanchez, Supervising Program Specialist

Agenda Items

1. **First Order of Business – Mark Cox, Chair**

1.1 Call to Order:

1.2 Establish Quorum:

Roll Call:					
Barbara Adams		Tyler Cobb		Steve Mehlman	
Don Brock		Mark Cox		Milissa Meyer	
Leezett Casal		Debbie Franklin		Barbara Mitchell	
Teresa Chappell		Cynthia Lemus		Sterlon Sims	
Barbara Christian		Javier Lopez			

1.3 Self-Introductions

1.4 ADA Guideline Requests

1.5 Invocation

1.6 Pledge of Allegiance

1.7 Public Comments

1.8 Chair Reports and Reminders

2. **Department/ADRC Updates – Renne Sanchez, Supervising Program Specialist**

2.1 Member Re-appointment Updates

2.2 General Department Updates

3. Discussion and Action Items – Mark Cox, Chair

3.1 Approval of June 5, 2024, General Council Meeting Minutes

Description: Members will review and vote to approve the June 5, 2024, meeting minutes.

Discussion:

Public Comments:

Motion:

Second:

Member Vote:					
Barbara Adams		Tyler Cobb		Steve Mehlman	
Don Brock		Mark Cox		Milissa Meyer	
Leezett Casal		Debbie Franklin		Barbara Mitchell	
Teresa Chappell		Cynthia Lemus		Sterlon Sims	
Barbara Christian		Javier Lopez			

3.2 FY 24-25 Advisory Council General Meeting Locations

Description: The Council will discuss meeting locations for FY 24-25 Council year.

Discussion:

Public Comments:

Motion:

Second:

Member Vote:					
Barbara Adams		Tyler Cobb		Steve Mehlman	
Don Brock		Mark Cox		Milissa Meyer	
Leezett Casal		Debbie Franklin		Barbara Mitchell	
Teresa Chappell		Cynthia Lemus		Sterlon Sims	
Barbara Christian		Javier Lopez			

3.3 Advisory Council Seat Vacancies

Description: The Council will receive and vote on recommendations provided by the Membership Committee to fill four at-large seat vacancies.

Discussion:

Public Comments:

Motion:

Second:

Member Vote:					
Barbara Adams		Tyler Cobb		Steve Mehlman	
Don Brock		Mark Cox		Milissa Meyer	
Leezett Casal		Debbie Franklin		Barbara Mitchell	
Teresa Chappell		Cynthia Lemus		Sterlon Sims	
Barbara Christian		Javier Lopez			

3.4 Standing and Ad Hoc Committees

Description: The Council will discuss member composition for existing committees and ideas for new Ad Hoc committees.

Discussion:

Public Comments:

Motion:

Second:

Member Vote:					
Barbara Adams		Tyler Cobb		Steve Mehlman	
Don Brock		Mark Cox		Milissa Meyer	
Leezett Casal		Debbie Franklin		Barbara Mitchell	
Teresa Chappell		Cynthia Lemus		Sterlon Sims	
Barbara Christian		Javier Lopez			

3.4 Farewell to Mark!

Description: The Council will celebrate Mark Cox, Chair, as he retires from the Advisory Council.

Discussion:

Public Comments:

Motion:

Second:

Member Vote:					
Barbara Adams		Tyler Cobb		Steve Mehlman	
Don Brock		Mark Cox		Milissa Meyer	
Leezett Casal		Debbie Franklin		Barbara Mitchell	
Teresa Chappell		Cynthia Lemus		Sterlon Sims	
Barbara Christian		Javier Lopez			

4. Committee Reports from Chairs

4.1 Bylaws Committee

4.2 Membership Committee

5. Liaison Reports

6. Ambassador Reports

7. Member Reports

8. Closing Comments & Special Announcements

9. **Adjourn – Mark Cox, Chair**

Discussion:

Public Comments:

Motion to Adjourn:

Second:

Member Vote:					
Barbara Adams		Tyler Cobb		Steve Mehlman	
Don Brock		Mark Cox		Milissa Meyer	
Leezett Casal		Debbie Franklin		Barbara Mitchell	
Teresa Chappell		Cynthia Lemus		Sterlon Sims	
Barbara Christian		Javier Lopez			

Adjourned at:

Advisory Council on Aging Guidelines

Materials Distributed: In compliance with the Brown Act and Government Code Section 54957.5, agenda materials distributed 72 hours prior to the meeting, which are public records relating to open session agenda items, will be available for inspection by members of the public prior to the meeting at the following email address: AC@rivco.org. To view a hard copy of the agenda and supporting documents, please contact the Office on Aging by email at ac@rivco.org or by phone: **(877) 932-4100**.

ADA: In compliance with the Americans with Disabilities Act (ADA) and Government Code Section 54954.2, if special assistance is needed to attend an Advisory Council on Aging meeting, please contact the Office on Aging at: **(877) 932-4100** or TTD 711. Notification of at least 48 hours prior to meeting time will assist staff in assuring that reasonable arrangements can be made to provide accessibility at the meeting.

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RIVERSIDE COUNTY ADVISORY COUNCIL ON AGING GENERAL MEETING

Location: 3610 Central Avenue, Suite 102 Riverside, California
44-199 Monroe Street, Suite B, Indio, California

Date: June 5, 2024 Time: 10:00am – 12:00pm

Facilitator: Renne Sanchez, Supervising Program Specialist

Agenda Items

1. First Order of Business – Mark Cox, Chair

1.1 Call to Order: **10:04 AM**

1.2 Establish Quorum:

Roll Call: 10/14 Present					
Barbara Adams	✓	Tyler Cobb	✓	Steve Mehlman	
Don Brock	✓	Mark Cox	✓	Milissa Meyer	✓
Leezett Casal		Debbie Franklin	✓	Barbara Mitchell	
Teresa Chappell	✓	Cynthia Lemus	✓	Sterlon Sims	✓
Barbara Christian		Javier Lopez	✓		

1.3 Self-Introductions

1.4 ADA Guideline Requests

1.5 Invocation

1.6 Pledge of Allegiance

1.7 Public Comments

1.8 Chair Reports and Reminders

Chair reminded members to attend the June 12, 2024, Advisory Council meeting.

2. Department/ADRC Updates – Renne Sanchez, Supervising Program Specialist

2.1 The Office on Aging’s “Older Americans Month” Activities

Five Older Americans Month events have been completed, two are scheduled, and two are pending scheduling. The promotional and disaster preparedness items have been well-received by seniors and OOA booths have been very popular. Members asked for bags for themselves. The Chair reminded members that this information is what they should be sharing with senior centers.

2.2 Mileage and Travel Reimbursements

All reimbursement requests for members that have completed their vendor registration process have been submitted and are being processed.

2.3 Member Re-appointment Updates

Member reappointments will be approved during the June 11th Board of Supervisors meeting.

2.4 General Department Updates

- **The Office on Aging has created three social media accounts on Facebook (Riverside County Office on Aging), Instagram (@rivcoaging), and Twitter/X (@rivcoaging). These accounts provide the public with information, news, and department updates.**
- **Two OOA staff members and two Advisory Council members will be attending the 2024 Riverside County Elder & Dependent Adult Abuse Symposium.**

3. Discussion and Action Items – Mark Cox, Chair

3.1 Approval of May 8, 2024 General Council Meeting Minutes

Description: Members will review and vote to approve the May 8, 2024 meeting minutes.

Discussion: None.

Public Comments: None.

Motion: **Debbie Franklin – motion to approve the May 8, 2024, meeting minutes.**

Second: **Javier Lopez.**

Member Vote: 6/6 – Vote Passes					
Barbara Adams	✓	Tyler Cobb	Abs.	Steve Mehlman	Abs.
Don Brock	Abs.	Mark Cox	✓	Milissa Meyer	✓
Leezett Casal	Abs.	Debbie Franklin	✓	Barbara Mitchell	
Teresa Chappell	✓	Cynthia Lemus	Abs.	Sterlon Sims	Abs.
Barbara Christian		Javier Lopez	✓		

3.2 FY 24-25 Meeting Schedule

Description: Members will discuss and vote on a meeting schedule for FY 24-25.

Discussion: **Members discussed potential locations and times for meetings in the next fiscal year. Members agreed to continue their current schedule, 10:00 am – 12:00 pm on the second Wednesday of each month. The Chair recommended revisiting the issue of offsite meeting locations at the June 12, 2024, meeting.**

Public Comments: **None.**

Motion: **Teresa Chappell – motion to continue the meeting schedule of 10:00 am – 12:00 pm on the second Wednesday of each month.**

Second: **Debbie Franklin.**

Member Vote: 10/10 – Vote Passes					
Barbara Adams	✓	Tyler Cobb	✓	Steve Mehlman	
Don Brock	✓	Mark Cox	✓	Milissa Meyer	✓
Leezett Casal		Debbie Franklin	✓	Barbara Mitchell	
Teresa Chappell	✓	Cynthia Lemus	✓	Sterlon Sims	✓

Barbara Christian		Javier Lopez	✓		
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3.3 Officer Nominee Presentations

Description: Nominees for the FY 24-25 Council Chair, Vice-Chair, and Parliamentarian positions will have the opportunity to present their qualifications to the Council.

Discussion: **Members who were nominated for Council Officer positions presented their qualifications to the Council and discussed their interest in each position. Teresa Chappell reminded members of Officer requirements and the importance of performing well and taking the work seriously.**

Public Comments: **None.**

Motion: **None.**

Second: **None.**

Member Vote:					
Barbara Adams		Tyler Cobb		Steve Mehlman	
Don Brock		Mark Cox		Milissa Meyer	
Leezett Casal		Debbie Franklin		Barbara Mitchell	
Teresa Chappell		Cynthia Lemus		Sterlon Sims	
Barbara Christian		Javier Lopez			

3.4 Officer Selection

Description: Members will conduct the officer selection vote to determine their FY 24-25 officers.

Discussion: **Staff instructed members on the selection procedure. Cynthia Lemus reminded members their selections must be read aloud by the Council Chair in accordance with Council Bylaws. Don Brock stated he did not agree with this policy and would not participate. Members chose their preferred candidates as follows:**

Chair	Debbie Franklin	-	-	Abstain
Member Selections	9	-	-	1

Vice Chair	Cynthia Lemus	Teresa Chappell	-	Abstain
Member Selections	5	4	-	1

Parliamentarian	Teresa Chappell	Javier Lopez	Barbara Mitchell	Abstain
Member Selections	6	1	2	1

Public Comments: **None.**

Motion: **Javier Lopez** – motion to accept the **FY 24-25 Officer selection outcomes based on a majority of member selections, to result in: Debbie Franklin for Chair, Cynthia Lemus for Vice-Chair, and Teresa Chappell for Parliamentarian.**

Second: **Debbie Franklin.**

Member Vote: 10/10 – Vote Passes					
Barbara Adams	✓	Tyler Cobb	✓	Steve Mehlman	
Don Brock	✓	Mark Cox	✓	Milissa Meyer	✓
Leezett Casal		Debbie Franklin	✓	Barbara Mitchell	
Teresa Chappell	✓	Cynthia Lemus	✓	Sterlon Sims	✓
Barbara Christian		Javier Lopez	✓		✓

4. Committee Reports from Chairs

4.1 Bylaws Committee - **None**

4.2 Membership Committee - **None**

5. Liaison Reports - None

6. Ambassador Reports

Milissa Meyer reported she has visited the La Quinta senior center and the organization would like the Office on Aging to visit and host a pop-up event. Meyers reported the center was extremely well organized and would like to help educate seniors on technology.

7. Member Reports - None

8. Closing Comments & Special Announcements

Teresa Chappell congratulated the newly selected Officers. Sterlon Sims asked to shadow another member to learn more about ambassador duties. Staff reminded members about Mark Cox’s retirement from the Council, which will be celebrated at the June 12, 2024, meeting.

9. Adjourn – Mark Cox, Chair

Discussion: **None.**

Public Comments: **None.**

Motion to Adjourn: **Don motioned to adjourn the meeting.**

Second: **Teresa Chappell.**

Member Vote: 10/10 – Vote Passes					
Barbara Adams	✓	Tyler Cobb	✓	Steve Mehlman	
Don Brock	✓	Mark Cox	✓	Milissa Meyer	✓
Leezett Casal		Debbie Franklin	✓	Barbara Mitchell	
Teresa Chappell	✓	Cynthia Lemus	✓	Sterlon Sims	✓
Barbara Christian		Javier Lopez	✓		✓

Adjourned at: **11:34 am.**

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