

RIVERSIDE COUNTY ADVISORY COUNCIL ON AGING EXECUTIVE MEETING

Location: 3610 Central Avenue, Suite 102
Riverside, California

Date: June 05, 2024 Time: 12:00pm – 1:00pm

Facilitator: Renne Sanchez, Supervising Program Specialist

Agenda Items

1. First Order of Business – Mark Cox, Chair

- 1.1 Call to Order
- 1.2 Establish Quorum

Roll Call:					
Mark Cox Chair		Debbie Franklin Vice Chair		Cynthia Lemus Parliamentarian, Bylaws Committee Chair	

- 1.3 ADA Guideline Requests
- 1.4 Public Comments
- 1.5 Chair Reports and Reminders

2. Discussion and Action Items – Mark Cox, Chair

- 2.1 Approval of March 13, 2024, Executive Committee Meeting Minutes
Description: Executive Committee members will review and vote to approve the March 13th, 2024, committee meeting minutes.
Discussion:
Public Comments:
Action Motion:
Second:

Member Vote:					
Mark Cox Chair	Abs.	Debbie Franklin Vice Chair		Cynthia Lemus Parliamentarian, Bylaws Committee Chair	

2.2 Approval of May 08, 2024, Executive Committee Meeting Minutes

Description: Executive Committee members will review and vote to approve the May 8th, 2024, committee meeting minutes.

Discussion:

Public Comments:

Action Motion:

Second:

Member Vote:					
Mark Cox Chair		Debbie Franklin Vice Chair		Cynthia Lemus Parliamentarian, Bylaws Committee Chair	Abs.

2.3 New Advisory Council Officer Transition

Description: Executive Committee members will discuss officer transitions for Fiscal Year 24-25.

Discussion:

Public Comments:

Action Motion:

Second:

Member Vote:					
Mark Cox Chair		Debbie Franklin Vice Chair		Cynthia Lemus Parliamentarian, Bylaws Committee Chair	

3. **Adjourn** – *Mark Cox, Chair*

Discussion:

Public Comments:

Motion to Adjourn:

Second:

Member Vote:					
Mark Cox Chair		Debbie Franklin Vice Chair		Cynthia Lemus Parliamentarian, Bylaws Committee Chair	

Adjourned at:

Advisory Council on Aging Guidelines

Materials Distributed: In compliance with the Brown Act and Government Code Section 54957.5, agenda materials distributed 72 hours prior to the meeting, which are public records relating to open session agenda items, will be available for inspection by members of the public prior to the meeting at the following email address: AC@rivco.org. To view a hard copy of the agenda and supporting documents, please contact the Office on Aging by email at ac@rivco.org or by phone: **(877) 932-4100**.

ADA: In compliance with the Americans with Disabilities Act (ADA) and Government Code Section 54954.2, if special assistance is needed to attend an Advisory Council on Aging meeting, please contact the Office on Aging at: **(877) 932-4100** or TTD 711. Notification of at least 48 hours prior to meeting time will assist staff in assuring that reasonable arrangements can be made to provide accessibility at the meeting.

Public Comments: Each speaker is limited to speak three (3) minutes but may be less depending on the number of speakers. At the direction of the Chair or by majority vote of the Council, the three (3) minute time limitation may be waived, increased, or reduced. The maximum time for public comment for any individual item or topic may be limited to fifteen (15) minutes. The Council may terminate public comments if such comments become repetitious or disruptive. Any written documents to be distributed or presented to the Council shall be submitted to the Council's assigned staff. This policy applies to Public Comments and general comments on agenda items. Under the Brown Act, the Council will not take action on or discuss matters raised which are not posted 72 hours in advance. Council members may refer such matters to staff.

RIVERSIDE COUNTY ADVISORY COUNCIL ON AGING EXECUTIVE MEETING

Location: 3610 Central Avenue, Suite 102
Riverside, California

Date: May 08, 2024 Time: 12:00pm – 1:00pm

Facilitator: Renne Sanchez, Supervising Program Specialist

Agenda Items

1. First Order of Business – Mark Cox, Chair

- 1.1 Call to Order: **12:07pm**
- 1.2 Establish Quorum

Roll Call: Quorum reached at 2/2 members					
Mark Cox Chair	✓	Debbie Franklin Vice Chair	✓	Cynthia Lemus Parliamentarian, Membership Chair, Bylaws Chair	Abs.
Vacant Community Connections Chair		Vacant Healthy Living Committee Chair			

- 1.3 ADA Guideline Requests
- 1.4 Public Comments – **None.**
- 1.5 Chair Reports and Reminders - **None.**

2. Discussion and Action Items – Mark Cox, Chair

- 2.1 Approval of March 13, 2024, Executive Committee Meeting Minutes
Description: Executive Committee members will review and vote to approve the March 13th, 2024, committee meeting minutes.
Discussion: **Action item will be moved to the June 5th, 2024 executive committee agenda in order to have sufficient member votes.**
Public Comments:
Action Motion:
Second:

Member Vote:					
Mark Cox Chair	Abs.	Debbie Franklin Vice Chair		Cynthia Lemus Parliamentarian, Membership Chair, Bylaws Chair	Absent
Vacant Community Connections Chair		Vacant Healthy Living Committee Chair			

2.2 Approval of April 10, 2024, Executive Committee Meeting Minutes

Description: Executive Committee members will review and vote to approve the April 10th, 2024, committee meeting minutes.

Discussion: **None.**

Public Comments: **None.**

Action Motion: **Mark Cox**

Second: **Debbie Franklin**

Member Vote: 2/2 Vote Passes					
Mark Cox Chair	✓	Debbie Franklin Vice Chair	✓	Cynthia Lemus Parliamentarian, Membership Chair, Bylaws Chair	Abs.
Vacant Community Connections Chair		Vacant Healthy Living Committee Chair			

2.3 General Committee Meeting Agenda for June 5th, 2024

Description: Executive Committee members will draft the June 5th, 2024, General Advisory Council Meeting Agenda.

Discussion: **Members discussed and proposed agenda items for the June 5th, 2024, meeting.**

Some of the items for next month's agenda include: Brief OoA Presentation, Officer Candidate Qualifications Presentation, and Officer Selections for FY 24-25.

Public Comments:

Action Motion:

Second:

Member Vote:					
Mark Cox Chair		Debbie Franklin Vice Chair		Cynthia Lemus Parliamentarian, Membership Chair, Bylaws Chair	
Vacant Community Connections Chair		Vacant Healthy Living Chair			

2.4 General Committee Meeting Agenda for June 12th, 2024

Description: Executive Committee members will draft the June 12th, 2024, General Advisory Council Meeting Agenda.

Discussion: **Members discussed and proposed agenda items for the June 12th, 2024, meeting. Some of the items included: Brief OoA Presentation, Membership Committee Update, Officer Transitions, Farewell for Advisory Council Chair, Mark Cox.**

Public Comments:

Action Motion:

Second:

Member Vote:					
Mark Cox Chair		Debbie Franklin Vice Chair		Cynthia Lemus Parliamentarian, Membership Chair, Bylaws Chair	
Vacant Community Connections Chair		Vacant Healthy Living Chair			

2.5 Executive Committee Meeting Agenda for June 5th, 2024

Description: Executive Committee members will draft the June 5th, 2024, Executive Committee Meeting Agenda.

Discussion: **Members discussed and proposed agenda items for the June 5th, 2024, executive meeting.**

Public Comments:

Action Motion:

Second:

Member Vote:					
Mark Cox Chair		Debbie Franklin Vice Chair		Cynthia Lemus Parliamentarian, Membership Chair, Bylaws Chair	
Vacant Community Connections Chair		Vacant Healthy Living Chair			

2.6 Executive Committee Meeting Agenda for June 12th, 2024

Description: Executive Committee members will draft the June 12th, 2024, Executive Committee Meeting Agenda.

Discussion: **Members discussed and proposed agenda items for the June 12th, 2024, executive meeting.**

Public Comments:

Action Motion:

Second:

Member Vote:					
Mark Cox Chair		Debbie Franklin Vice Chair		Cynthia Lemus Parliamentarian, Membership Chair, Bylaws Chair	
Vacant Community Connections Chair		Vacant Healthy Living Chair			

3. **Adjourn – Mark Cox, Chair**

Discussion:

Public Comments:

Motion to Adjourn: **Debbie Franklin**

Second: **Mark Cox**

Member Vote: 2/2 Vote Passes					
Mark Cox Chair	✓	Debbie Franklin Vice Chair	✓	Cynthia Lemus Parliamentarian, Membership Chair, Bylaws Chair	
Vacant Community Connections Chair		Vacant Healthy Living Chair			

Adjourned at: **12: 48pm**

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