

RIVERSIDE COUNTY ADVISORY COUNCIL ON AGING GENERAL MEETING

Location: 3610 Central Avenue, Suite 102 Riverside, California
44-199 Monroe Street, Suite B, Indio, California

Date: March 13, 2024 Time: 10:00am – 12:00pm

Facilitator: Renne Sanchez, Supervising Program Specialist

Agenda Items

1. First Order of Business – *Mark Cox, Chair*

1.1 Call to Order:

1.2 Establish Quorum:

Roll Call:					
Barbara Adams		Tyler Cobb		Steve Mehlman	
Don Brock		Mark Cox		Milissa Meyer	
Leezett Casal		Debbie Franklin		Barbara Mitchell	
Teresa Chappell		Cynthia Lemus		Sterlon Sims	
Barbara Christian		Javier Lopez			

1.3 Self-Introductions

1.4 ADA Guideline Requests

1.5 Invocation

1.6 Pledge of Allegiance

1.7 Public Comments

1.8 Chair Reports and Reminders

2. Presentations

2.1 Area Plan Public Hearing – *Office on Aging Staff*

3. Department/ADRC Updates – *Renne Sanchez, Supervising Program Specialist*

3.1 Advisory Council Bylaws

3.2 New OoA Logo

3.3 General Department Updates

4. Discussion and Action Items – Mark Cox, Chair

4.1 Approval of February 14, 2024 General Council Meeting Minutes

Description: Members will vote to approve the February 14, 2024 meeting minutes.

Discussion:

Public Comments:

Motion:

Second:

Member Vote:					
Barbara Adams		Tyler Cobb	abstain	Steve Mehlman	
Don Brock	abstain	Mark Cox		Milissa Meyer	abstain
Leezett Casal		Debbie Franklin		Barbara Mitchell	
Teresa Chappell		Cynthia Lemus	abstain	Sterlon Sims	abstain
Barbara Christian		Javier Lopez			

4.2 Reschedule October 11, 2023 Advisory Council Meeting

Description: The October 11, 2023 meeting was cancelled. To meet the requirement of 10 meetings per year, members will select a new meeting date.

Discussion:

Public Comments:

Motion:

Second:

Member Vote:					
Barbara Adams		Tyler Cobb		Steve Mehlman	
Don Brock		Mark Cox		Milissa Meyer	
Leezett Casal		Debbie Franklin		Barbara Mitchell	
Teresa Chappell		Cynthia Lemus		Sterlon Sims	
Barbara Christian		Javier Lopez			

4.3 Advisory Council Bylaws

Description: Members will review comments received from County Council’s office on their proposed bylaws revision.

Discussion:

Public Comments:

Motion:

Second:

Member Vote:					
Barbara Adams		Tyler Cobb		Steve Mehlman	
Don Brock		Mark Cox		Milissa Meyer	
Leezett Casal		Debbie Franklin		Barbara Mitchell	
Teresa Chappell		Cynthia Lemus		Sterlon Sims	

Barbara Christian		Javier Lopez			
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4.4 Discussion on the Need for Ad-Hoc Committees

Description: Members will discuss whether there is a need to create Ad-Hoc committees to address critical senior issues.

Discussion:

Public Comments:

Motion:

Second:

Member Vote:					
Barbara Adams		Tyler Cobb		Steve Mehlman	
Don Brock		Mark Cox		Milissa Meyer	
Leezett Casal		Debbie Franklin		Barbara Mitchell	
Teresa Chappell		Cynthia Lemus		Sterlon Sims	
Barbara Christian		Javier Lopez			

5. Committee Reports from Chairs

5.1 Bylaws Committee - None

5.2 Membership Committee – *Cynthia Lemus*

a. Update on Council Applicant Review Process

5.3 Healthy Living – None

5.4 Community Connections – None

6. Liaison Reports - None

7. Ambassador Reports - None

8. Member Reports - None

9. Closing Comments & Special Announcements

10. Adjourn – Mark Cox, Chair

Discussion:

Public Comments:

Motion to Adjourn:

Second:

Member Vote:					
Barbara Adams		Tyler Cobb		Steve Mehlman	
Don Brock		Mark Cox		Milissa Meyer	
Leezett Casal		Debbie Franklin		Barbara Mitchell	
Teresa Chappell		Cynthia Lemus		Sterlon Sims	
Barbara Christian		Javier Lopez			

Adjourned at:

Advisory Council on Aging Guidelines

Materials Distributed: In compliance with the Brown Act and Government Code Section 54957.5, agenda materials distributed 72 hours prior to the meeting, which are public records relating to open session agenda items, will be available for inspection by members of the public prior to the meeting at the following email address: AC@rivco.org. To view a hard copy of the agenda and supporting documents, please contact the Office on Aging by email at ac@rivco.org or by phone: **(877) 932-4100**.

ADA: In compliance with the Americans with Disabilities Act (ADA) and Government Code Section 54954.2, if special assistance is needed to attend an Advisory Council on Aging meeting, please contact the Office on Aging at: **(877) 932-4100** or TTD 711. Notification of at least 48 hours prior to meeting time will assist staff in assuring that reasonable arrangements can be made to provide accessibility at the meeting.

Public Comments: Each speaker is limited to speak three (3) minutes but may be less depending on the number of speakers. At the direction of the Chair or by majority vote of the Council, the three (3) minute time limitation may be waived, increased, or reduced. The maximum time for public comment for any individual item or topic may be limited to fifteen (15) minutes. The Council may terminate public comments if such comments become repetitious or disruptive. Any written documents to be distributed or presented to the Council shall be submitted to the Council's assigned staff. This policy applies to Public Comments and general comments on agenda items. Under the Brown Act, the Council will not take action on or discuss matters raised which are not posted 72 hours in advance. Council members may refer such matters to staff.

RIVERSIDE COUNTY ADVISORY COUNCIL ON AGING GENERAL MEETING

Location: 3610 Central Avenue, Suite 102, Riverside, California
44-199 Monroe Street, Suite B, Indio, California

Date: February 14, 2024 Time: 10:00am – 12:00pm

Facilitator: Renne Sanchez, Supervising Program Specialist

Agenda Items

1. First Order of Business – Mark Cox, Chair

1.1 Call to Order: **10:06 am**

1.2 Establish Quorum:

Roll Call: 9 present of 14 members – quorum reached.					
Barbara Adams	✓	Tyler Cobb		Steve Mehlman	✓
Don Brock		Mark Cox	✓	Milissa Meyer	
Leezett Casal	✓	Debbie Franklin	✓	Barbara Mitchell	✓
Teresa Chappell	✓	Cynthia Lemus		Sterlon Sims	
Barbara Christian	✓	Javier Lopez	✓		

1.3 Self-Introductions

1.4 ADA Guideline Requests

1.5 Invocation

1.6 Pledge of Allegiance

1.7 Public Comments

1.8 Chair Reports and Reminders

a. Reminder of March 13, 2024 Indio Meeting location.

Chair reminded members of the need to reschedule the October 11, 2023 meeting in order to meet their 10-meeting minimum.

Chair reminded members of the upcoming election cycle.

2. Department Updates/ADRC Reports – Renne Sanchez, Supervising Program Specialist

2.1 Brown Act Training Dates Reminder

All but one of the new members have completed their Brown Act Training. The remaining member will complete training within one year of their appointment.

2.2 Bylaws Submission Update

Staff received notification of edits and updates recommended by County Counsel.

2.3 Reimbursement Update

Mileage reimbursements are in progress. Members were reminded to fill out their mileage forms.

2.4 General Department Updates

Staff updated the Council on the Office on Aging’s progress drafting the 2024-2028 Area Plan. Staff noted the Area Plan Public Hearing is set for March 13, 2024 from 10:00 am – 11:00 am.

3. Presentations

3.1 Office on Aging Overview – *Director Jewel Lee, Deputy Director Maile Haynes, Regional Manager Renee Skidmore, Supervising Program Specialist Renee Dar-Khan*

Staff provided the council information on the Office on Aging’s focus on inter-agency communication and integration. Staff discussed the Office’s commitment to community engagement.

3.2 California Senior Legislature Updates – *John Pointer*

Mr. Pointer provided the council with an overview of CSL functions and the bills CSL is currently working on. He noted the CSL elections are coming up and encouraged members to attend Senior Rally Day on May 8, 2024.

4. Discussion and Action Items – *Mark Cox, Chair*

4.1 Approval of January 14, 2024 General Council Meeting Minutes

Discussion: **None.**

Public Comments: **None.**

Motion: **Debbie Franklin**

Second: **Barbara Christian**

Member Vote: 7/7 – vote passed.					
Barbara Adams	✓	Tyler Cobb		Steve Mehlman	✓
Don Brock		Mark Cox	✓	Milissa Meyer	
Leezett Casal		Debbie Franklin	✓	Barbara Mitchell	
Teresa Chappell	✓	Cynthia Lemus		Sterlon Sims	
Barbara Christian	✓	Javier Lopez	✓		

4.2 Council’s Desired Future Presentation Topics

Discussion: Council officers requested member feedback on presentations and topics they would like to learn about. Members suggested the following topics: Medicare, elder abuse and fraud prevention, Adult Protective Services, homelessness prevention and senior housing, taxation and affordability for older adults, hospital discharge care, behavioral healthcare for older adults, senior demographics and income, and Community Action Programs. Staff encouraged members to contact community members who may be good presenters on these topics.

Public Comments: **None.**

Motion: **None.**

Second: **None.**

Member Vote: no vote taken.					
Barbara Adams		Tyler Cobb		Steve Mehlman	
Don Brock		Mark Cox		Milissa Meyer	
Leezett Casal		Debbie Franklin		Barbara Mitchell	
Teresa Chappell		Cynthia Lemus		Sterlon Sims	
Barbara Christian		Javier Lopez			

4.3 Formalize Ad-Hoc Committee Membership and Meeting Dates

Discussion: **The Chair opted to defer this topic to the March 13, 2024 meeting, during which the council hopes to have more information on their new Bylaws. Staff encouraged members to consider ad-hoc committees which may be needed to address issues facing older adults in Riverside County.**

Public Comments: **None.**

Motion: **None.**

Second: **None.**

Member Vote: no vote taken.					
Barbara Adams		Tyler Cobb		Steve Mehlman	
Don Brock		Mark Cox		Milissa Meyer	
Leezett Casal		Debbie Franklin		Barbara Mitchell	
Teresa Chappell		Cynthia Lemus		Sterlon Sims	
Barbara Christian		Javier Lopez			

5. **Committee Reports from Chairs**

5.1 Bylaws Committee - None

5.2 Membership Committee – *Cynthia Lemus*

a. Update on Council Applicant Review Process

5.3 Healthy Living – None

5.4 Community Connections – None

6. **Liaison Reports** - None

7. **Ambassador Reports** - None

8. **Member Reports** - None

9. **Closing Comments & Special Announcements** - None

10. Adjourn – Mark Cox, Chair

Discussion: **Two council members indicated they had to leave the meeting due to time constraints, resulting in a loss of quorum and the adjournment of the meeting. Agenda items 5 through 9 were not addressed during this meeting.**

Public Comments: **None.**

Motion to Adjourn: **Barbara Mitchell**

Second: **Javier Lopez**

Member Vote: 9/9 – vote passed.					
Barbara Adams	✓	Tyler Cobb		Steve Mehlman	✓
Don Brock		Mark Cox	✓	Milissa Meyer	
Leezett Casal	✓	Debbie Franklin	✓	Barbara Mitchell	✓
Teresa Chappell	✓	Cynthia Lemus		Sterlon Sims	
Barbara Christian	✓	Javier Lopez	✓		

Adjourned at: **12:05 pm**

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