

RIVERSIDE COUNTY & ADRC ADVISORY COUNCIL ON AGING GENERAL MEETING

Location: 3610 Central Avenue, Suite 102 Riverside, California
44-199 Monroe Street, Suite B, Indio, California

Date: May 14, 2025 Time: 10:00am – 12:00pm

Facilitator: Renne Sanchez, Supervising Program Specialist

Agenda Items

1. First Order of Business –

1.1 Call to Order:

1.2 Establish Quorum:

Roll Call:					
Don Brock		Debbie Franklin		Candice Nichols	
Leezett Casal		Linda Hicks		Milissa Meyer	
Teresa Chappell		Javier Lopez		Patricia Reynolds	
Barbara Christian		David “Jax” Kelly			
Tyler Cobb		Barbara Mitchell			

1.3 Self-Introductions

1.4 ADA Guideline Requests

1.5 Invocation

1.6 Pledge of Allegiance

1.7 Public Comments

1.8 Chair Reports and Reminders

2. Department/ADRC Updates – *Renne Sanchez, Supervising Program Specialist*

2.1 General Department & ADRC Updates

3. Presentations

3.1 Overview: OoA- Multipurpose Senior Services Program – *Nancy Torres-Sadeh, Social Services Supervisor II*

3.2 Overview: Video from Riverside County Information Technology (RCIT) – *Damon Badgley, Deputy Chief Info Security Officer*

4. Discussion and Action Items –

4.1 Approval of April 23, 2025, General Council Meeting Minutes

Description: Members will review and vote to approve the April 23, 2025, meeting minutes.

Discussion:

Public Comments:

Motion:

Second:

Roll Call:					
Don Brock		Debbie Franklin		Candice Nichols	
Leezett Casal		Linda Hicks		Milissa Meyer	
Teresa Chappell		Javier Lopez		Patricia Reynolds	Abstain
Barbara Christian	Abstain	David “Jax” Kelly			
Tyler Cobb	Abstain	Barbara Mitchell			

5. Committee Reports

5.1 Bylaws Committee

5.2 Membership Committee

5.3 Building Age- & Ability-Friendly Communities Committee

5.4 Bolstering Community Connections Committee

5.5 Bridging Resources Committee

5.6 Outreach Committee

6. Member Reports

7. Closing Comments & Special Announcements

8. Adjourn –

Discussion:

Public Comments:

Motion to Adjourn:

Second:

Roll Call:					
Don Brock		Debbie Franklin		Candice Nichols	
Leezett Casal		Linda Hicks		Milissa Meyer	
Teresa Chappell		Javier Lopez		Patricia Reynolds	
Barbara Christian		David “Jax” Kelly			
Tyler Cobb		Barbara Mitchell			

Adjourned at:

Advisory Council on Aging Guidelines

Materials Distributed: In compliance with the Brown Act and Government Code Section 54957.5, agenda materials distributed 72 hours prior to the meeting, which are public records relating to open session agenda items, will be available for inspection by members of the public prior to the meeting at the following email address: AC@rivco.org. To view a hard copy of the agenda and supporting documents, please contact the Office on Aging by email at ac@rivco.org or by phone: **(877) 932-4100**.

ADA: In compliance with the Americans with Disabilities Act (ADA) and Government Code Section 54954.2, if special assistance is needed to attend an Advisory Council on Aging meeting, please contact the Office on Aging at: **(877) 932-4100** or TTD 711. Notification of at least 48 hours prior to meeting time will assist staff in assuring that reasonable arrangements can be made to provide accessibility at the meeting.

Public Comments: Each speaker is limited to speak three (3) minutes but may be less depending on the number of speakers. At the direction of the Chair or by majority vote of the Council, the three (3) minute time limitation may be waived, increased, or reduced. The maximum time for public comment for any individual item or topic may be limited to fifteen (15) minutes. The Council may terminate public comments if such comments become repetitious or disruptive. Any written documents to be distributed or presented to the Council shall be submitted to the Council's assigned staff. This policy applies to Public Comments and general comments on agenda items. Under the Brown Act, the Council will not take action on or discuss matters raised which are not posted 72 hours in advance. Council members may refer such matters to staff.

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Date: April 23, 2025 Time: 10:00am – 12:00pm

Facilitator: Renne Sanchez, Supervising Program Specialist

Agenda Items

1. First Order of Business –

1.1 Call to Order: **10:06AM**

1.2 Establish Quorum:

Roll Call: 10/13 Quorum Established					
Don Brock	✓	Debbie Franklin	✓	Candice Nichols	✓
Leezett Casal	✓	Linda Hicks	✓	Milissa Meyer	✓
Teresa Chappell	✓	Javier Lopez	✓	Patricia Reynolds	Absent
Barbara Christian	Absent	David “Jax” Kelly	✓		
Tyler Cobb	Absent	Barbara Mitchell	✓		

1.3 Self-Introductions

1.4 ADA Guideline Requests

1.5 Invocation

1.6 Pledge of Allegiance

1.7 Public Comments – **None.**

1.8 Chair Reports and Reminders – **None.**

2. Department/ADRC Updates – *Renne Sanchez, Supervising Program Specialist*

2.1 General Department & ADRC Updates

Joseph Garcia, Business Process Analyst II, shared an update regarding Kiosk Tablets. Members shared interest in potential new sites for kiosks.

3. Presentations

3.1 Overview: Office on Aging - HelpLink- *Barbara Womack - Supervising Office Assistant II*

3.2 Overview: Office on Aging – Outreach/Nutrition – *Giselle Rojas - Program Specialist II*

4. Discussion and Action Items –

4.1 Approval of April 09, 2025, General Council Meeting Minutes

Description: Members will review and vote to approve the April 09, 2025, meeting minutes.

Discussion: **None.**

Public Comments: **None.**

Motion: **Don Brock**

Second: **Javier Lopez**

Roll Call: 7/10 Motion passes					
Don Brock	✓	Debbie Franklin	Abstain	Candice Nichols	Abstain
Leezett Casal	✓	Linda Hicks	✓	Milissa Meyer	✓
Teresa Chappell	✓	Javier Lopez	✓	Patricia Reynolds	Abs.
Barbara Christian	Abs.	David “Jax” Kelly	✓		
Tyler Cobb	Abs.	Barbara Mitchell	Abstain		

4.2 Officer Selection Update

Description: Members will review potential officer candidates for FY25-26.

Discussion: **Members reviewed eligible officer candidates for FY25-26 nominations.**

Public Comments:

Motion:

Second:

Roll Call:					
Don Brock		Debbie Franklin		Candice Nichols	
Leezett Casal		Linda Hicks		Milissa Meyer	
Teresa Chappell		Javier Lopez		Patricia Reynolds	
Barbara Christian		David “Jax” Kelly			
Tyler Cobb		Barbara Mitchell			

5. Committee Reports

5.1 Bylaws Committee

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5.3 Building Age- & Ability-Friendly Communities Committee

5.4 Bolstering Community Connections Committee

5.5 Bridging Resources Committee

5.6 Outreach Committee – **Outreach Committee Chair, Jax Kelly, shared recent efforts that have focused on expanding partnerships, promoting the ambassador role for Advisory Council members, and coordinating the distribution of ATT tablets to older adults across the county. The committee has successfully identified key distribution sites, reviewed outreach materials to enhance accessibility, and fostered collaboration with the OoA.**

6. **Member Reports**

7. **Closing Comments & Special Announcements**

Milissa Meyer addressed CSL members and shared a reminder to attend meetings as needed.

8. **Adjourn –**

Discussion:

Public Comments:

Motion to Adjourn: **Don Brock**

Second: **Javier Lopez**

Roll Call: All in favor					
Don Brock		Debbie Franklin		Candice Nichols	
Leezett Casal		Linda Hicks		Milissa Meyer	
Teresa Chappell		Javier Lopez		Patricia Reynolds	
Barbara Christian		David “Jax” Kelly			
Tyler Cobb		Barbara Mitchell			

Adjourned at: **11:52AM**

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