

RIVERSIDE COUNTY ADVISORY COUNCIL ON AGING GENERAL MEETING

Location: 3610 Central Avenue, Suite 102 Riverside, California
44-199 Monroe Street, Suite B, Indio, California

Date: May 8, 2024 Time: 10:00am – 12:00pm

Facilitator: Renne Sanchez, Supervising Program Specialist

Agenda Items

1. First Order of Business – *Mark Cox, Chair*

1.1 Call to Order:

1.2 Establish Quorum:

Roll Call:					
Barbara Adams		Tyler Cobb		Steve Mehlman	
Don Brock		Mark Cox		Milissa Meyer	
Leezett Casal		Debbie Franklin		Barbara Mitchell	
Teresa Chappell		Cynthia Lemus		Sterlon Sims	
Barbara Christian		Javier Lopez			

1.3 Self-Introductions

1.4 ADA Guideline Requests

1.5 Invocation

1.6 Pledge of Allegiance

1.7 Public Comments

1.8 Chair Reports and Reminders

2. Department/ADRC Updates – *Renne Sanchez, Supervising Program Specialist*

2.1 The Office on Aging’s May “Older Americans Month” Activities

2.2 Update on Mileage and Travel Reimbursements

2.3 Advisory Council Bylaws Updates

2.4 General Department Updates

- 2024 Elder and Dependent Adult Abuse Symposium
- OOA Volunteer of the Year

3. Presentations

3.1 Senior Homelessness Integrated Partnership Program Presentation– *Tomeka Ferguson*

4. Discussion and Action Items – Mark Cox, Chair

4.1 Approval of April 10, 2024 General Council Meeting Minutes

Description: Members will review and vote to approve the April 10, 2024 meeting minutes.

Discussion:

Public Comments:

Motion:

Second:

Member Vote:					
Barbara Adams	Abs.	Tyler Cobb	Abs.	Steve Mehlman	
Don Brock		Mark Cox		Milissa Meyer	
Leezett Casal		Debbie Franklin		Barbara Mitchell	Abs.
Teresa Chappell		Cynthia Lemus	Abs.	Sterlon Sims	Abs.
Barbara Christian		Javier Lopez	Abs.		

4.2 FY 24-25 Officer Nominees and Selection Process

Description: The Nominating Committee will present nominees for the FY 24-25 Officer positions and review the selection process.

Discussion:

Public Comments:

Motion:

Second:

Member Vote:					
Barbara Adams		Tyler Cobb		Steve Mehlman	
Don Brock		Mark Cox		Milissa Meyer	
Leezett Casal		Debbie Franklin		Barbara Mitchell	
Teresa Chappell		Cynthia Lemus		Sterlon Sims	
Barbara Christian		Javier Lopez			

4.3 Officer Nominee Presentations

Description: Nominees for FY 24-25 officer positions will have the opportunity to present their qualifications to the Council.

Discussion:

Public Comments:

Motion:

Second:

Member Vote:					
Barbara Adams		Tyler Cobb		Steve Mehlman	
Don Brock		Mark Cox		Milissa Meyer	
Leezett Casal		Debbie Franklin		Barbara Mitchell	
Teresa Chappell		Cynthia Lemus		Sterlon Sims	
Barbara Christian		Javier Lopez			

4.4 Membership Committee Three-Year Evaluation Recommendations

Description: The Membership Committee will present their Three-Year evaluation recommendations to the Council; Council will consider members for reappointment.

Discussion:

Public Comments:

Motion:

Second:

Member Vote:					
Barbara Adams		Tyler Cobb		Steve Mehlman	
Don Brock		Mark Cox		Milissa Meyer	
Leezett Casal		Debbie Franklin		Barbara Mitchell	
Teresa Chappell		Cynthia Lemus		Sterlon Sims	
Barbara Christian		Javier Lopez			

4.5 Prioritizing Presentation Topics

Description: Members will meet to discuss what presentation topics they would like to prioritize for the current and coming Council years.

Discussion:

Public Comments:

Motion:

Second:

Member Vote:					
Barbara Adams		Tyler Cobb		Steve Mehlman	
Don Brock		Mark Cox		Milissa Meyer	
Leezett Casal		Debbie Franklin		Barbara Mitchell	
Teresa Chappell		Cynthia Lemus		Sterlon Sims	
Barbara Christian		Javier Lopez			

5. Committee Reports from Chairs

5.1 Bylaws Committee

5.2 Membership Committee

6. Liaison Reports

7. Ambassador Reports

8. Member Reports

9. Closing Comments & Special Announcements

10. Adjourn – Mark Cox, Chair

Discussion:

Public Comments:

Motion to Adjourn:

Second:

Member Vote:					
Barbara Adams		Tyler Cobb		Steve Mehlman	
Don Brock		Mark Cox		Milissa Meyer	
Leezett Casal		Debbie Franklin		Barbara Mitchell	
Teresa Chappell		Cynthia Lemus		Sterlon Sims	
Barbara Christian		Javier Lopez			

Adjourned at:

Advisory Council on Aging Guidelines

Materials Distributed: In compliance with the Brown Act and Government Code Section 54957.5, agenda materials distributed 72 hours prior to the meeting, which are public records relating to open session agenda items, will be available for inspection by members of the public prior to the meeting at the following email address: AC@rivco.org. To view a hard copy of the agenda and supporting documents, please contact the Office on Aging by email at ac@rivco.org or by phone: **(877) 932-4100**.

ADA: In compliance with the Americans with Disabilities Act (ADA) and Government Code Section 54954.2, if special assistance is needed to attend an Advisory Council on Aging meeting, please contact the Office on Aging at: **(877) 932-4100** or TTD 711. Notification of at least 48 hours prior to meeting time will assist staff in assuring that reasonable arrangements can be made to provide accessibility at the meeting.

Public Comments: Each speaker is limited to speak three (3) minutes but may be less depending on the number of speakers. At the direction of the Chair or by majority vote of the Council, the three (3) minute time limitation may be waived, increased, or reduced. The maximum time for public comment for any individual item or topic may be limited to fifteen (15) minutes. The Council may terminate public comments if such comments become repetitious or disruptive. Any written documents to be distributed or presented to the Council shall be submitted to the Council's assigned staff. This policy applies to Public Comments and general comments on agenda items. Under the Brown Act, the Council will not take action on or discuss matters raised which are not posted 72 hours in advance. Council members may refer such matters to staff.

RIVERSIDE COUNTY ADVISORY COUNCIL ON AGING GENERAL MEETING

Location: 3610 Central Avenue, Suite 102 Riverside, California
44-199 Monroe Street, Suite B, Indio, California

Date: April 10, 2024 Time: 10:00am – 12:00pm

Facilitator: Renne Sanchez, Supervising Program Specialist

Agenda Items

1. First Order of Business – Mark Cox, Chair

1.1 Call to Order: **10:11 am**

1.2 Establish Quorum:

Roll Call: 8/14, Quorum = 5/8					
Barbara Adams	absent	Tyler Cobb	absent	Steve Mehlman	✓
Don Brock	✓	Mark Cox	✓	Milissa Meyer	✓
Leezett Casal	✓	Debbie Franklin	✓	Barbara Mitchell	absent
Teresa Chappell	✓	Cynthia Lemus	absent	Sterlon Sims	absent
Barbara Christian	✓	Javier Lopez	absent		

1.3 Self-Introductions

1.4 ADA Guideline Requests

1.5 Invocation

1.6 Pledge of Allegiance

1.7 Public Comments - **None**

1.8 Chair Reports and Reminders

- **Reminder of attendance requirements in Advisory Council Bylaws, and a request to notify the Chair or staff if members will miss meetings.**

2. Department/ADRC Updates – Renne Sanchez, Supervising Program Specialist

2.1 The Office on Aging’s May “Older Americans Month” (OAM) Activities

- **Staff noted OAM projects are in development and discussed the possibility of integrating the Access To Technology program and disaster preparedness into OAM activities.**

2.2 Update on Mileage and Travel Reimbursements

- **Staff has provided member travel reimbursement information to the Fiscal team.**

2.3 Advisory Council Bylaws Updates

- **The Riverside County Board of Supervisors will likely approve the latest Bylaws revisions**

prior to the May Advisory Council meeting.

2.4 General Department Updates

- The new Office on Aging logo has been approved.
- The Area Plan draft has been posted on the Office on Aging website (<https://rcaging.org/about-us/area-plan-aging>).

3. Presentations

3.1 Access to Technology Program Overview – *Juana Gonzalez, Deputy Director of Programs & Operations*

- Juana Gonzalez provided Members with an overview of the SLATE/ Access To Technology program, its expansion across the county, and assessment procedures. Gonzalez noted the cohorts are typically groups of 24 and the program provides training and resources to seniors along with items such as tablets, computers, and fall detection devices. Gonzalez discussed the program goals of reducing loneliness and depression and improving cognitive abilities.

4. Discussion and Action Items – *Mark Cox, Chair*

4.1 Approval of March 13, 2024 General Council Meeting Minutes

Description: Members will vote to approve the March 13, 2024 meeting minutes.

Discussion: **None.**

Public Comments: **None.**

Motion: **Debbie Franklin – motion to approve March 13, 2024 meeting minutes.**

Second: **Barbara Christian**

Member Vote: 4/4 – Vote Passes					
Barbara Adams	absent	Tyler Cobb	absent	Steve Mehlman	abstain
Don Brock	✓	Mark Cox	abstain	Milissa Meyer	abstain
Leezett Casal	abstain	Debbie Franklin	✓	Barbara Mitchell	absent
Teresa Chappell	✓	Cynthia Lemus	absent	Sterlon Sims	absent
Barbara Christian	✓	Javier Lopez	absent		

4.2 California Senior Legislature Candidate Review

Description: Office on Aging Staff will share the names of CSL applicants. Applicants will have the opportunity to present their qualifications to the Council.

Discussion: **The Chair informed members of the open CSL assembly member position and requirements of members: making proposals to the legislature. Barbara Christian presented her qualifications for a position, noting she will enhance CSL and wishes to make proposals regarding housing, transportation, and senior health. As the only applicant, Christian is to be automatically selected by the Council and the Office on Aging.**

Public Comments: **None.**

Motion: **Don Brock – motion to submit Barbara Christian to the CSL to fill an assembly member vacancy.**

Second: **Steve Mehlman**

Member Vote: 7/7 – Vote Passes					
Barbara Adams	absent	Tyler Cobb	absent	Steve Mehlman	✓
Don Brock	✓	Mark Cox	✓	Milissa Meyer	✓
Leezett Casal	✓	Debbie Franklin	✓	Barbara Mitchell	absent
Teresa Chappell	✓	Cynthia Lemus	absent	Sterlon Sims	absent
Barbara Christian	abstain	Javier Lopez	absent		

Recess: 11:09 am – 11:14 am

4.3 Formation of Ad-Hoc Committees and Meeting Dates

Description: Members will review and discuss the establishment of ad-hoc committees and their potential meeting dates.

Discussion: **The Chair reminded members of the Bylaws limitations for member participation in ad-hoc and standing committees. The Chair noted there are several members with three-year evaluations due in 2024.**

Public Comments: **None.**

Motion: **Don Brock – motion to add Teresa Chappell, Javier Lopez, and Barbara Mitchell to the membership committee.**

Second: **Debbie Franklin**

Member Vote: 8/8 - Vote Passed					
Barbara Adams	absent	Tyler Cobb	absent	Steve Mehlman	✓
Don Brock	✓	Mark Cox	✓	Milissa Meyer	✓
Leezett Casal	✓	Debbie Franklin	✓	Barbara Mitchell	absent
Teresa Chappell	✓	Cynthia Lemus	absent	Sterlon Sims	absent
Barbara Christian	✓	Javier Lopez	absent		

Discussion: **Members discussed possible Membership Committee meeting dates.**

Public Comments: **None.**

Motion: **Debbie Franklin – motion to schedule the Membership Committee meeting for April 24, 2024, at 10:00 am.**

Second: **Don Brock**

Member Vote: 8/8 - Vote Passed					
Barbara Adams	absent	Tyler Cobb	absent	Steve Mehlman	✓
Don Brock	✓	Mark Cox	✓	Milissa Meyer	✓
Leezett Casal	✓	Debbie Franklin	✓	Barbara Mitchell	absent
Teresa Chappell	✓	Cynthia Lemus	absent	Sterlon Sims	absent
Barbara Christian	✓	Javier Lopez	absent		

Discussion: **Members discussed the need for a Nominating Committee due to upcoming officer selections.**

Public Comments: **None.**

Motion: **Don Brock – motion to form an ad-hoc Nominating Committee.**

Second: **Debbie Franklin**

Member Vote: 8/8 - Vote Passed					
Barbara Adams	absent	Tyler Cobb	absent	Steve Mehlman	✓
Don Brock	✓	Mark Cox	✓	Milissa Meyer	✓
Leezett Casal	✓	Debbie Franklin	✓	Barbara Mitchell	absent
Teresa Chappell	✓	Cynthia Lemus	absent	Sterlon Sims	absent
Barbara Christian	✓	Javier Lopez	absent		

Discussion: **Members discussed who should serve on the Nominating Committee.**

Public Comments: **None.**

Motion: **Don Brock – motion to add Teresa Chappell, Barbara Christian, Barbara Adams, Leezett Casal, and Sterlon Sims, to the Nominating Committee, with Don Brock as the alternate member.**

Second: **Barbara Christian**

Member Vote: 8/8 - Vote Passed					
Barbara Adams	absent	Tyler Cobb	absent	Steve Mehlman	✓
Don Brock	✓	Mark Cox	✓	Milissa Meyer	✓
Leezett Casal	✓	Debbie Franklin	✓	Barbara Mitchell	absent
Teresa Chappell	✓	Cynthia Lemus	absent	Sterlon Sims	absent
Barbara Christian	✓	Javier Lopez	absent		

Discussion: **Members discussed who should Chair the Nominating Committee.**

Public Comments: **None.**

Motion: **Don Brock – motion to promote Teresa Chappell to Chair of the Nominating Committee.**

Second: **Steve Mehlman**

Member Vote: 8/8 - Vote Passed					
Barbara Adams	absent	Tyler Cobb	absent	Steve Mehlman	✓
Don Brock	✓	Mark Cox	✓	Milissa Meyer	✓
Leezett Casal	✓	Debbie Franklin	✓	Barbara Mitchell	absent
Teresa Chappell	✓	Cynthia Lemus	absent	Sterlon Sims	absent
Barbara Christian	✓	Javier Lopez	absent		

5. Committee Reports from Chairs

5.1 Bylaws Committee - None

5.2 Membership Committee – None

5.3 Healthy Living – None

5.4 Community Connections – None

6. **Liaison Reports** - None

7. **Ambassador Reports** - None

8. **Member Reports** – None

- **The Chair stated the Council has not been submitting member and ambassador reports recently, which is an important Council duty.**

9. **Closing Comments & Special Announcements**

- **Don Brock reminded the Council of the upcoming Elder and Dependent Adult Abuse Symposium.**
- **The Chair reminded the Council of Senior Rally Day, which will be held virtually on May 8, 2024.**
- **The Chair reminded the Council of their June meetings on June 5th and 12th, 2024.**

10. **Adjourn** – *Mark Cox, Chair*

Discussion: **None.**

Public Comments: **None.**

Motion to Adjourn: **Don Brock**

Second: **Debbie Franklin**

Member Vote: 8/8 - Vote Passed					
Barbara Adams	absent	Tyler Cobb	absent	Steve Mehlman	
Don Brock		Mark Cox		Milissa Meyer	
Leezett Casal		Debbie Franklin		Barbara Mitchell	absent
Teresa Chappell		Cynthia Lemus	absent	Sterlon Sims	absent
Barbara Christian		Javier Lopez	absent		

Adjourned at: **11:57 am**

Advisory Council on Aging Guidelines

Materials Distributed: In compliance with the Brown Act and Government Code Section 54957.5, agenda materials distributed 72 hours prior to the meeting, which are public records relating to open session agenda items, will be available for inspection by members of the public prior to the meeting at the following email address: AC@rivco.org. To view a hard copy of the agenda and supporting documents, please contact the Office on Aging by email at ac@rivco.org or by phone: **(877) 932-4100**.

ADA: In compliance with the Americans with Disabilities Act (ADA) and Government Code Section 54954.2, if special assistance is needed to attend an Advisory Council on Aging meeting, please contact the Office on Aging at: **(877) 932-4100** or TTD 711. Notification of at least 48 hours prior to meeting time will assist staff in assuring that reasonable arrangements can be made to provide accessibility at the meeting.

Public Comments: Each speaker is limited to speak three (3) minutes but may be less depending on the number of speakers. At the direction of the Chair or by majority vote of the Council, the three (3) minute time limitation may be waived, increased, or reduced. The maximum time for public comment for any individual item or topic may be limited to fifteen (15) minutes. The Council may terminate public comments if such comments become repetitious or disruptive. Any written documents to be distributed or presented to the Council shall be submitted to the Council's assigned staff. This policy applies to Public Comments and general comments on agenda items. Under the Brown Act, the Council will not take action on or discuss matters raised which are not posted 72 hours in advance. Council members may refer such matters to staff.