

RIVERSIDE COUNTY & ADRC ADVISORY COUNCIL ON AGING GENERAL MEETING

Location: 3610 Central Avenue, Suite 102 Riverside, California
44-199 Monroe Street, Suite B, Indio, California

Date: November 13, 2024 Time: 10:00am – 12:00pm

Facilitator: Renne Sanchez, Supervising Program Specialist

Agenda Items

1. First Order of Business –

1.1 Call to Order:

1.2 Establish Quorum:

Roll Call:					
Barbara Adams		Tyler Cobb		Javier Lopez	
Don Brock		Debbie Franklin		Candice Nichols	
Leezett Casal		David “Jax” Kelly		Milissa Meyer	
Teresa Chappell		Sterlon Sims		Barbara Mitchell	
Barbara Christian		Linda Hicks			

1.3 Self-Introductions

1.4 ADA Guideline Requests

1.5 Invocation

1.6 Pledge of Allegiance

1.7 Public Comments

1.8 Chair Reports and Reminders

2. Department/ADRC Updates – *Renne Sanchez, Supervising Program Specialist*

2.1 General Department & ADRC Updates

3. Discussion and Action Items –

3.1 Approval of October 09, 2024, General Council Meeting Minutes

Description: Members will review and vote to approve the October 09, 2024, meeting minutes.

Discussion:

Public Comments:

Motion:

Second:

Roll Call:					
Barbara Adams		Tyler Cobb		Javier Lopez	Abstain
Don Brock		Debbie Franklin		Candice Nichols	
Leezett Casal		David "Jax" Kelly		Milissa Meyer	
Teresa Chappell		Sterlon Sims		Barbara Mitchell	
Barbara Christian		Linda Hicks			

3.2 Member Request for Leave of Absence

Description: Members will review member Millissa Meyer’s request for a Leave of Absence.

Discussion:

Public Comments:

Motion:

Second:

Roll Call:					
Barbara Adams		Tyler Cobb		Javier Lopez	
Don Brock		Debbie Franklin		Candice Nichols	
Leezett Casal		David "Jax" Kelly		Milissa Meyer	
Teresa Chappell		Sterlon Sims		Barbara Mitchell	
Barbara Christian		Linda Hicks			

3.3 Focal Point Assignments

Description: Members will review their focal point assignments.

Discussion:

Public Comments:

Motion:

Second:

Roll Call:					
Barbara Adams		Tyler Cobb		Javier Lopez	
Don Brock		Debbie Franklin		Candice Nichols	
Leezett Casal		David "Jax" Kelly		Milissa Meyer	
Teresa Chappell		Sterlon Sims		Barbara Mitchell	
Barbara Christian		Linda Hicks			

3.4 Member Reports

Description: OOA staff will review the member report submission process with Advisory Council members.

Discussion:

Public Comments:

Motion:

Second:

Roll Call:					
Barbara Adams		Tyler Cobb		Javier Lopez	
Don Brock		Debbie Franklin		Candice Nichols	
Leezett Casal		David "Jax" Kelly		Milissa Meyer	
Teresa Chappell		Sterlon Sims		Barbara Mitchell	
Barbara Christian		Linda Hicks			

3.5 California Senior Legislature

Description: Members will discuss the CSL Senator vacancy to fill seat.

Discussion:

Public Comments:

Motion:

Second:

Roll Call:					
Barbara Adams		Tyler Cobb		Javier Lopez	
Don Brock		Debbie Franklin		Candice Nichols	
Leezett Casal		David "Jax" Kelly		Milissa Meyer	
Teresa Chappell		Sterlon Sims		Barbara Mitchell	
Barbara Christian		Linda Hicks			

4. Committee Reports from Chairs

4.1 Bylaws Committee

4.2 Membership Committee

4.3 Building Age- & Ability-Friendly Communities Committee

4.4 Bolstering Community Connections Committee

4.5 Bridging Resources Committee

4.6 Outreach Committee

5. Liaison Reports

6. Ambassador Reports

7. Member Reports

8. Closing Comments & Special Announcements

9. Adjourn –

Discussion:

Public Comments:

Motion to Adjourn:

Second:

Roll Call:					
Barbara Adams		Tyler Cobb		Javier Lopez	
Don Brock		Debbie Franklin		Candice Nichols	
Leezett Casal		David "Jax" Kelly		Milissa Meyer	
Teresa Chappell		Sterlon Sims		Barbara Mitchell	
Barbara Christian		Linda Hicks			

Adjourned at:

Advisory Council on Aging Guidelines

Materials Distributed: In compliance with the Brown Act and Government Code Section 54957.5, agenda materials distributed 72 hours prior to the meeting, which are public records relating to open session agenda items, will be available for inspection by members of the public prior to the meeting at the following email address: AC@rivco.org. To view a hard copy of the agenda and supporting documents, please contact the Office on Aging by email at ac@rivco.org or by phone: **(877) 932-4100**.

ADA: In compliance with the Americans with Disabilities Act (ADA) and Government Code Section 54954.2, if special assistance is needed to attend an Advisory Council on Aging meeting, please contact the Office on Aging at: **(877) 932-4100** or TTD 711. Notification of at least 48 hours prior to meeting time will assist staff in assuring that reasonable arrangements can be made to provide accessibility at the meeting.

Public Comments: Each speaker is limited to speak three (3) minutes but may be less depending on the number of speakers. At the direction of the Chair or by majority vote of the Council, the three (3) minute time limitation may be waived, increased, or reduced. The maximum time for public comment for any individual item or topic may be limited to fifteen (15) minutes. The Council may terminate public comments if such comments become repetitious or disruptive. Any written documents to be distributed or presented to the Council shall be submitted to the Council's assigned staff. This policy applies to Public Comments and general comments on agenda items. Under the Brown Act, the Council will not take action on or discuss matters raised which are not posted 72 hours in advance. Council members may refer such matters to staff.

RIVERSIDE COUNTY & ADRC ADVISORY COUNCIL ON AGING GENERAL MEETING

Location: 3610 Central Avenue, Suite 102 Riverside, California
44-199 Monroe Street, Suite B, Indio, California

Date: October 09, 2024 Time: 10:00am – 12:00pm

Facilitator: Renne Sanchez, Supervising Program Specialist

Agenda Items

1. First Order of Business –

1.1 Call to Order: **10:05am**

1.2 Establish Quorum:

Roll Call: Quorum reached at 13/14 members					
Barbara Adams	✓	Tyler Cobb	✓	Javier Lopez	Absent
Don Brock	✓	Debbie Franklin	✓	Candice Nichols	✓
Leezett Casal	✓	David “Jax” Kelly	✓	Milissa Meyer	✓
Teresa Chappell	✓	Sterlon Sims	✓	Barbara Mitchell	✓
Barbara Christian	✓	Linda Hicks	✓		

1.3 Self-Introductions

1.4 ADA Guideline Requests

1.5 Invocation

1.6 Pledge of Allegiance

1.7 Public Comments – **None.**

1.8 Chair Reports and Reminders

2. Department/ADRC Updates – *Renne Sanchez, Supervising Program Specialist*

2.1 General Department & ADRC Updates - **OOA Director – Jewel Lee, Assistant Director – Maile Haynes, Deputy Directors – Dennis Kabuye & Juana Gonzalez** introduced themselves to Advisory Council members. **OOA Director, Jewel Lee, shared the FY23-24 Department Service Report with Advisory Council members. Deputy Director Dennis Kabuye also made an invitation for members to attend the 2024 Fall Forum - Partner Engagement Event, which would be held in November.**

3. Presentation

3.1 Riverside County Integrated Service Delivery Model Presentation-

Barbara DuBransky, Deputy Director with the Office of Service Integration, gave a brief presentation on the County’s Integrated Service Delivery Initiative methods and goals.

4. Discussion and Action Items –

4.1 Approval of September 11, 2024, General Council Meeting Minutes

Description: Members will review and vote to approve the September 11, 2024, meeting minutes.

Discussion: **None.**

Public Comments: **None.**

Motion: **Teresa Chappell**

Second: **Barbara Christian**

Roll Call: 12/13 Vote Passes					
Barbara Adams	✓	Tyler Cobb	✓	Javier Lopez	Abstain
Don Brock	✓	Debbie Franklin	Abstain	Candice Nichols	✓
Leezett Casal	Abstain	David “Jax” Kelly	✓	Milissa Meyer	✓
Teresa Chappell	✓	Sterlon Sims	✓	Barbara Mitchell	✓
Barbara Christian	✓	Linda Hicks	✓		

4.2 Officer Selection

Description: The Nomination Committee will announce officer nominations and lead the officer selection process.

Discussion: **Members received officer nominations presented by the Nomination Committee Chair, Teresa Chappell. Members proceeded to cast votes for Officers.**

Staff instructed members on the selection procedures and members chose as follows:

Chair	Debbie Franklin	Javier Lopez	-	Abstain
Member Selections	13	-	-	0

Vice Chair	Tyler Cobb	Teresa Chappell	Javier Lopez	Abstain
Member Selections	2	11	-	0

Parliamentarian	Tyler Cobb	Javier Lopez	Leezett Casal	Abstain
Member Selections	12	-	1	0

Public Comments: **None.**

Motion: **Don Brock - motion to accept the FY 24-25 Officer selection results with members selecting the following members for each respective position: Chair - Debbie Franklin; Vice Chair - Teresa Chappell; Parliamentarian - Tyler Cobb.**

Second: **Teresa Chappell**

Roll Call: 13/14 Vote Passes					
Barbara Adams	✓	Tyler Cobb	✓	Javier Lopez	Abs.
Don Brock	✓	Debbie Franklin	✓	Candice Nichols	✓
Leezett Casal	✓	David "Jax" Kelly	✓	Milissa Meyer	✓
Teresa Chappell	✓	Sterlon Sims	✓	Barbara Mitchell	✓
Barbara Christian	✓	Linda Hicks	✓		

Recess: 11:27-11:37am

4.3 Standing and Ad Hoc Committees

Description: The Council will confirm member composition for Standing and Ad Hoc Committees.

Discussion: **OOA staff shared current composition of Standing and Ad Hoc Committees. Members joined or were appointed to ad hoc committees to ensure each was comprised of a chair and four additional members.**

Public Comments: **None.**

Motion: **Barbara Christian - Motion was made to accept the composition of the committees as members agreed upon during the discussion.**

Second: **Barbara Mitchell.**

Roll Call: 13/14 Vote Passes					
Barbara Adams	✓	Tyler Cobb	✓	Javier Lopez	Abs.
Don Brock	✓	Debbie Franklin	✓	Candice Nichols	✓
Leezett Casal	✓	David "Jax" Kelly	✓	Milissa Meyer	✓
Teresa Chappell	✓	Sterlon Sims	✓	Barbara Mitchell	✓
Barbara Christian	✓	Linda Hicks	✓		

4.4 Focal Point Assignments

Description: Members will review their focal point assignments.

Discussion: **Due to lack of quorum, this item will be moved to the November 13, 2024, meeting agenda.**

Public Comments:

Motion:

Second:

Roll Call:					
Barbara Adams		Tyler Cobb		Javier Lopez	
Don Brock		Debbie Franklin		Candice Nichols	
Leezett Casal		David "Jax" Kelly		Milissa Meyer	
Teresa Chappell		Sterlon Sims		Barbara Mitchell	

Barbara Christian		Linda Hicks			
-------------------	--	-------------	--	--	--

4.5 Member Reports

Description: OOA staff will review the member report submission process with Advisory Council members.

Discussion: **Due to lack of quorum, this item will be moved to the November 13, 2024, meeting agenda.**

Public Comments:

Motion:

Second:

Roll Call:					
Barbara Adams		Tyler Cobb		Javier Lopez	
Don Brock		Debbie Franklin		Candice Nichols	
Leezett Casal		David "Jax" Kelly		Milissa Meyer	
Teresa Chappell		Sterlon Sims		Barbara Mitchell	
Barbara Christian		Linda Hicks			

5. Committee Reports from Chairs

5.1 Bylaws Committee - None

5.2 Membership Committee - None

6. Liaison Reports

7. Ambassador Reports

8. Member Reports - Jax Kelly submitted a member report which was distributed to members; member Kelly did not share his report as meeting quorum was lost.

9. Closing Comments & Special Announcements

10. Adjourn –

Discussion: **None.**

Public Comments: **None.**

Motion to Adjourn: **Don Brock**

Second: **Barbara Christian**

Roll Call: All in favor					
Barbara Adams	✓	Tyler Cobb	✓	Javier Lopez	Abs.
Don Brock	✓	Debbie Franklin	✓	Candice Nichols	✓
Leezett Casal	✓	David "Jax" Kelly	✓	Milissa Meyer	✓
Teresa Chappell	✓	Sterlon Sims	✓	Barbara Mitchell	✓
Barbara Christian	✓	Linda Hicks	✓		

Adjourned at: **12:13pm**

Advisory Council on Aging Guidelines

Materials Distributed: In compliance with the Brown Act and Government Code Section 54957.5, agenda materials distributed 72 hours prior to the meeting, which are public records relating to open session agenda items, will be available for inspection by members of the public prior to the meeting at the following email address: AC@rivco.org. To view a hard copy of the agenda and supporting documents, please contact the Office on Aging by email at ac@rivco.org or by phone: **(877) 932-4100**.

ADA: In compliance with the Americans with Disabilities Act (ADA) and Government Code Section 54954.2, if special assistance is needed to attend an Advisory Council on Aging meeting, please contact the Office on Aging at: **(877) 932-4100** or TTD 711. Notification of at least 48 hours prior to meeting time will assist staff in assuring that reasonable arrangements can be made to provide accessibility at the meeting.

Public Comments: Each speaker is limited to speak three (3) minutes but may be less depending on the number of speakers. At the direction of the Chair or by majority vote of the Council, the three (3) minute time limitation may be waived, increased, or reduced. The maximum time for public comment for any individual item or topic may be limited to fifteen (15) minutes. The Council may terminate public comments if such comments become repetitious or disruptive. Any written documents to be distributed or presented to the Council shall be submitted to the Council's assigned staff. This policy applies to Public Comments and general comments on agenda items. Under the Brown Act, the Council will not take action on or discuss matters raised which are not posted 72 hours in advance. Council members may refer such matters to staff.