

RIVERSIDE COUNTY ADVISORY COUNCIL ON AGING BYLAWS COMMITTEE MEETING

Location: 3610 Central Avenue, Suite 102
Riverside, California

Date: September 9, 2026 Time: 9:00 am – 10:00 am

Facilitator: Renne Sanchez, Supervising Program Specialist

Agenda Items

1. First Order of Business

Debbie Franklin, Committee Chair

1.1 Call to Order

1.2 Establish Quorum

Roll Call:

Tyler Cobb, Committee Chair		Javier Lopez, Member		Debbie Franklin, Member	
Barbara Mitchell, Member		Linda Hicks, Member			

1.3 ADA Guideline Requests

1.4 Public Comments

1.5 Chair Reports and Reminders

2. Discussion and Action Items

Tyler Cobb, Committee Chair

2.1 Approval of June 10, 2026, Bylaws Committee Meeting Minutes

Description: Members will review and vote to approve the April 08, 2026, Bylaws Committee meeting minutes.

Discussion:

Public Comments:

Motion:

Second:

Roll Call:

Debbie Franklin, Committee Chair		Javier Lopez, Member		Tyler Cobb, Member	
Barbara Mitchell, Member		Linda Hicks, Member			

2.2 FY 26-27 Bylaws Committee Meeting Schedule

Description: Members will set a Bylaws Committee meeting schedule for the FY 26-27 council year.

Discussion:

Public Comments:

Motion:

Second:

Roll Call:

Debbie Franklin, Committee Chair		Javier Lopez, Member		Tyler Cobb, Member	
Barbara Mitchell, Member		Linda Hicks, Member			

2.3 Bylaws Revisions

Description: Members will discuss the next steps for Bylaws revisions.

Discussion:

Public Comments:

Motion:

Second:

Roll Call:

Debbie Franklin, Committee Chair		Javier Lopez, Member		Tyler Cobb, Member	
Barbara Mitchell, Member		Linda Hicks, Member			

3.1 Adjourn

Tyler Cobb, Committee Chair

Motion to Adjourn:

Second:

Roll Call:

Debbie Franklin, Committee Chair		Javier Lopez, Member		Tyler Cobb, Member	
Barbara Mitchell, Member		Linda Hicks, Member			

Adjourned at:

Advisory Council on Aging Guidelines

Materials Distributed: In compliance with the Brown Act and Government Code Section 54957.5, agenda materials distributed 72 hours prior to the meeting, which are public records relating to open session agenda items, will be available for inspection by members of the public prior to the meeting at the following email address: AC@rivco.org. To view a hard copy of the agenda and supporting documents, please contact the Office on Aging by email at ac@rivco.org or by phone: **(877) 932-4100**.

ADA: In compliance with the Americans with Disabilities Act (ADA) and Government Code Section 54954.2, if special assistance is needed to attend an Advisory Council on Aging meeting, please contact the Office on Aging at: **(877) 932-4100** or TTD 711. Notification of at least 48 hours prior to meeting time will assist staff in assuring that reasonable arrangements can be made to provide accessibility at the meeting.

Public Comments: Each speaker is limited to speak three (3) minutes but may be less depending on the number of speakers. At the direction of the Chair or by majority vote of the Council, the three (3) minute time limitation may be waived, increased, or reduced. The maximum time for public comment for any individual item or topic may be limited to fifteen (15) minutes. The Council may terminate public comments if such comments become repetitious or disruptive. Any written documents to be distributed or presented to the Council shall be submitted to the Council's assigned staff. This policy applies to Public Comments and general comments on agenda items. Under the Brown Act, the Council will not take action on or discuss matters raised which are not posted 72 hours in advance. Council members may refer such matters to staff.

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Location: 3610 Central Avenue, Suite 102
Riverside, California

Date: June 10, 2026 Time: 9:00 am – 10:00 am

Facilitator: Renne Sanchez, Supervising Program Specialist

Agenda Items

1. First Order of Business Debbie Franklin, Committee Chair

1.1 Call to Order: **Meeting called to order at 9:35 AM**

1.2 Establish Quorum

Roll Call: 3/5 members present, quorum established.

Debbie Franklin, Committee Chair	X	Javier Lopez, Member	Abs.	Tyler Cobb, Member	X
Barbara Mitchell, Member	Abs.	Linda Hicks, Member	X		

1.3 ADA Guideline Requests

1.4 Public Comments

1.5 Chair Reports and Reminders

2. Discussion and Action Items Debbie Franklin, Committee Chair

2.1 Approval of April 08, 2026, Bylaws Committee Meeting Minutes

Description: Members will review and vote to approve the April 08, 2026, Bylaws Committee meeting minutes.

Discussion:

Public Comments:

Motion: **Tyler Cobb motioned to approve April's meeting minutes.**

Second: **Linda Hicks**

Roll Call: 3/3 in favor, Motion Passed

Debbie Franklin, Committee Chair	Y	Javier Lopez, Member	Abs.	Tyler Cobb, Member	Y
Barbara Mitchell, Member	Abs.	Linda Hicks, Member	Y		

2.2 FY 26-27 Bylaws Committee Meeting Schedule

Description: Members will set a Bylaws Committee meeting schedule for the FY 26-27 council year.

Discussion: **Members agreed to set the meeting date for the first meeting of the FY 26-27 council year and revisit the schedule for the remainder of the year in September.**

Public Comments:

Motion: **Debbie Franklin motioned to set the first meeting of the FY 26-27 council year for Wednesday, September 9, at 9 AM, to be held at the Office on Aging main office.**

Second: **Linda Hicks**

Roll Call: 3/3 in favor, Motion Passed

Debbie Franklin, Committee Chair	Y	Javier Lopez, Member	Abs.	Tyler Cobb, Member	Y
Barbara Mitchell, Member	Abs.	Linda Hicks, Member	Y		

3. Adjourn

Motion to Adjourn: **Tyler Cobb motioned to adjourn the meeting**

Second: **Linda Hicks**

Roll Call: 3/3 in favor, Motion Passed

Debbie Franklin, Committee Chair	Y	Javier Lopez, Member	Abs.	Tyler Cobb, Member	Y
Barbara Mitchell, Member	Abs.	Linda Hicks, Member	Y		

Adjourned at: – **meeting adjourned at 9:50 AM**

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