

RIVERSIDE COUNTY ADVISORY COUNCIL ON AGING EXECUTIVE MEETING

Location: 3610 Central Avenue, Suite 102
Riverside, California

Date: June 05, 2024 Time: 12:00pm – 1:00pm

Facilitator: Renne Sanchez, Supervising Program Specialist

Agenda Items

1. First Order of Business – Mark Cox, Chair

1.1 Call to Order: **12: 01pm**

1.2 Establish Quorum

| Roll Call: Quorum reached at 3/3 members | | | | | |
|---|---|-------------------------------|---|--|---|
| Mark Cox Chair | ✓ | Debbie Franklin Vice Chair | ✓ | Cynthia Lemus Parliamentarian, Bylaws Committee Chair | ✓ |

1.3 ADA Guideline Requests

1.4 Public Comments – **None.**

1.5 Chair Reports and Reminders -**None.**

2. Discussion and Action Items – Mark Cox, Chair

2.1 Approval of March 13, 2024, Executive Committee Meeting Minutes

Description: Executive Committee members will review and vote to approve the March 13th, 2024, committee meeting minutes.

Discussion: **None.**

Public Comments: **None.**

Action Motion: **Debbie Franklin**

Second: **Cynthia Lemus**

| Member Vote: Vote Passes 2/2 | | | | | |
|-------------------------------------|-------------|-------------------------------|---|--|---|
| Mark Cox Chair | Abs. | Debbie Franklin Vice Chair | ✓ | Cynthia Lemus Parliamentarian, Bylaws Committee Chair | ✓ |

2.2 Approval of May 08, 2024, Executive Committee Meeting Minutes

Description: Executive Committee members will review and vote to approve the May 8th, 2024, committee meeting minutes.

Discussion: **None.**

Public Comments: **None.**

Action Motion: **Mark Cox**

Second: **Debbie Franklin**

| Member Vote: Vote Passes 2/2 | | | | |
|-------------------------------------|---|-------------------------------|---|---|
| Mark Cox Chair | ✓ | Debbie Franklin Vice Chair | ✓ | Cynthia Lemus Parliamentarian, Bylaws Committee Chair Abs. |

2.3 New Advisory Council Officer Transition

Description: Executive Committee members will discuss officer transitions for Fiscal Year 24-25.

Discussion: **Members discussed inviting new parliamentarian to next executive meeting to discuss officer responsibilities and the goals for the new officers in the coming year.**

Public Comments: **None.**

Action Motion:

Second:

| Member Vote: | | | | |
|-------------------|--|-------------------------------|--|--|
| Mark Cox Chair | | Debbie Franklin Vice Chair | | Cynthia Lemus Parliamentarian, Bylaws Committee Chair |

3. **Adjourn – Mark Cox, Chair**

Discussion:

Public Comments: **None.**

Motion to Adjourn: **Debbie Franklin**

Second: **Mark Cox**

| Member Vote: Vote Passes 3/3 | | | | |
|-------------------------------------|---|-------------------------------|---|---|
| Mark Cox Chair | ✓ | Debbie Franklin Vice Chair | ✓ | Cynthia Lemus Parliamentarian, Bylaws Committee Chair ✓ |

Adjourned at: **12:30 pm**

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