

# RIVERSIDE COUNTY ADVISORY COUNCIL ON AGING EXECUTIVE MEETING

Location: 3610 Central Avenue, Suite 102  
Riverside, California

Date: May 08, 2024 Time: 12:00pm – 1:00pm

Facilitator: Renne Sanchez, Supervising Program Specialist

## Agenda Items

### 1. First Order of Business – Mark Cox, Chair

- 1.1 Call to Order: **12:07pm**
- 1.2 Establish Quorum

Roll Call: <b>Quorum reached at 2/2 members</b>					
Mark Cox Chair	✓	Debbie Franklin Vice Chair	✓	Cynthia Lemus Parliamentarian, Membership Chair, Bylaws Chair	<b>Abs.</b>
Vacant Community Connections Chair		Vacant Healthy Living Committee Chair			

- 1.3 ADA Guideline Requests
- 1.4 Public Comments – **None.**
- 1.5 Chair Reports and Reminders - **None.**

### 2. Discussion and Action Items – Mark Cox, Chair

- 2.1 Approval of March 13, 2024, Executive Committee Meeting Minutes  
Description: Executive Committee members will review and vote to approve the March 13<sup>th</sup>, 2024, committee meeting minutes.  
Discussion: **Action item will be moved to the June 5<sup>th</sup>, 2024 executive committee agenda in order to have sufficient member votes.**  
Public Comments:  
Action Motion:  
Second:

Member Vote:					
Mark Cox Chair	<b>Abs.</b>	Debbie Franklin Vice Chair		Cynthia Lemus Parliamentarian, Membership Chair, Bylaws Chair	<b>Absent</b>
Vacant Community Connections Chair		Vacant Healthy Living Committee Chair			

2.2 Approval of April 10, 2024, Executive Committee Meeting Minutes

Description: Executive Committee members will review and vote to approve the April 10<sup>th</sup>, 2024, committee meeting minutes.

Discussion: **None.**

Public Comments: **None.**

Action Motion: **Mark Cox**

Second: **Debbie Franklin**

Member Vote: <b>2/2 Vote Passes</b>					
Mark Cox Chair	✓	Debbie Franklin Vice Chair	✓	Cynthia Lemus Parliamentarian, Membership Chair, Bylaws Chair	<b>Abs.</b>
Vacant Community Connections Chair		Vacant Healthy Living Committee Chair			

2.3 General Committee Meeting Agenda for June 5<sup>th</sup>, 2024

Description: Executive Committee members will draft the June 5<sup>th</sup>, 2024, General Advisory Council Meeting Agenda.

Discussion: **Members discussed and proposed agenda items for the June 5<sup>th</sup>, 2024, meeting.**

**Some of the items for next month's agenda include: Brief OoA Presentation, Officer Candidate Qualifications Presentation, and Officer Selections for FY 24-25.**

Public Comments:

Action Motion:

Second:

Member Vote:					
Mark Cox Chair		Debbie Franklin Vice Chair		Cynthia Lemus Parliamentarian, Membership Chair, Bylaws Chair	
Vacant Community Connections Chair		Vacant Healthy Living Chair			

2.4 General Committee Meeting Agenda for June 12<sup>th</sup>, 2024

Description: Executive Committee members will draft the June 12<sup>th</sup>, 2024, General Advisory Council Meeting Agenda.

Discussion: **Members discussed and proposed agenda items for the June 12<sup>th</sup>, 2024, meeting. Some of the items included: Brief OoA Presentation, Membership Committee Update, Officer Transitions, Farewell for Advisory Council Chair, Mark Cox.**

Public Comments:

Action Motion:

Second:

Member Vote:					
Mark Cox Chair		Debbie Franklin Vice Chair		Cynthia Lemus Parliamentarian, Membership Chair, Bylaws Chair	
Vacant Community Connections Chair		Vacant Healthy Living Chair			

2.5 Executive Committee Meeting Agenda for June 5<sup>th</sup>, 2024

Description: Executive Committee members will draft the June 5<sup>th</sup>, 2024, Executive Committee Meeting Agenda.

Discussion: **Members discussed and proposed agenda items for the June 5<sup>th</sup>, 2024, executive meeting.**

Public Comments:

Action Motion:

Second:

Member Vote:					
Mark Cox Chair		Debbie Franklin Vice Chair		Cynthia Lemus Parliamentarian, Membership Chair, Bylaws Chair	
Vacant Community Connections Chair		Vacant Healthy Living Chair			

2.6 Executive Committee Meeting Agenda for June 12<sup>th</sup>, 2024

Description: Executive Committee members will draft the June 12<sup>th</sup>, 2024, Executive Committee Meeting Agenda.

Discussion: **Members discussed and proposed agenda items for the June 12<sup>th</sup>, 2024, executive meeting.**

Public Comments:

Action Motion:

Second:

Member Vote:					
Mark Cox Chair		Debbie Franklin Vice Chair		Cynthia Lemus Parliamentarian, Membership Chair, Bylaws Chair	
Vacant Community Connections Chair		Vacant Healthy Living Chair			

3. **Adjourn – Mark Cox, Chair**

Discussion:

Public Comments:

Motion to Adjourn: **Debbie Franklin**

Second: **Mark Cox**

Member Vote: <b>2/2 Vote Passes</b>					
Mark Cox Chair	✓	Debbie Franklin Vice Chair	✓	Cynthia Lemus Parliamentarian, Membership Chair, Bylaws Chair	
Vacant Community Connections Chair		Vacant Healthy Living Chair			

Adjourned at: **12: 48pm**

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