

# RIVERSIDE COUNTY ADVISORY COUNCIL ON AGING EXECUTIVE MEETING

Location: 3610 Central Avenue, Suite 102  
Riverside, California

Date: March 13, 2024 Time: 12:00pm – 1:00pm

Facilitator: Renne Sanchez, Supervising Program Specialist

## Agenda Items

1. **First Order of Business – Debbie Franklin, Vice Chair**  
**Debbie Franklin presided as Chair due to Mark Cox’s absence.**

- 1.1 Call to Order: **12:20pm**
- 1.2 Establish Quorum

Roll Call: Quorum reached at 2/2 members					
Mark Cox Chair	<b>Abs.</b>	Debbie Franklin Vice Chair	✓	Cynthia Lemus Parliamentarian, Membership Chair, Bylaws Chair	✓
Vacant Community Connections Chair		Vacant Healthy Living Committee Chair			

- 1.3 ADA Guideline Requests
- 1.4 Public Comments – **None.**
- 1.5 Chair Reports and Reminders – **None.**

2. **Discussion and Action Items – Debbie Franklin, Vice Chair**

- 2.1 Approval of February 14, 2024, Executive Committee Meeting Minutes  
Description: Executive Committee members will review and vote to approve the February 14<sup>th</sup>, 2024 committee meeting minutes.  
Discussion: **Action item will be moved to the April 10<sup>th</sup>, 2024 executive committee agenda in order to have sufficient member votes.**  
Public Comments:  
Action Motion:  
Second:

Member Vote:					
Mark Cox Chair		Debbie Franklin Vice Chair		Cynthia Lemus Parliamentarian, Membership Chair, Bylaws Chair	<b>Abs.</b>

Vacant Community Connections Chair		Vacant Healthy Living Committee Chair			
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2.2 General Committee Meeting Agenda for April 10, 2024

Description: **Members discussed and proposed agenda items for the April 10<sup>th</sup>, 2024, meeting.**

Discussion: **Considered seeking potential presentations from the following organizations:**

- **CSL – CSL nominations**
- **OoA – Department Services**
- **CAP- Data Assistance**

**Office on Aging staff member will confirm who will be able to conduct a presentation.**

Public Comments: **None.**

Action Motion:

Second:

Member Vote:					
Mark Cox Chair		Debbie Franklin Vice Chair	✓	Cynthia Lemus Parliamentarian, Membership Chair, Bylaws Chair	✓
Vacant Community Connections Chair		Vacant Healthy Living Chair			

3. **Adjourn – Debbie Franklin, Vice Chair**

Discussion:

Public Comments:

Motion to Adjourn: **Cynthia Lemus**

Second: **Debbie Franklin**

Member Vote:					
Mark Cox Chair		Debbie Franklin Vice Chair	✓	Cynthia Lemus Parliamentarian, Membership Chair, Bylaws Chair	✓
Vacant Community Connections Chair		Vacant Healthy Living Chair			

Adjourned at: **12:41pm.**

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