

RIVERSIDE COUNTY ADVISORY COUNCIL ON AGING EXECUTIVE MEETING

Location: 3610 Central Avenue, Suite 102
Riverside, California

Date: April 10, 2024 Time: 12:00pm – 1:00pm

Facilitator: Renne Sanchez, Supervising Program Specialist

Agenda Items

1. First Order of Business – Mark Cox, Chair

1.1 Call to Order: **11:10am**

1.2 Establish Quorum

Roll Call: Quorum reached at 2/2 members					
Mark Cox Chair	✓	Debbie Franklin Vice Chair	✓	Cynthia Lemus Parliamentarian, Membership Chair, Bylaws Chair	Abs.
Vacant Community Connections Chair		Vacant Healthy Living Committee Chair			

1.3 ADA Guideline Requests

1.4 Public Comments – **None.**

1.5 Chair Reports and Reminders – **None.**

2. Discussion and Action Items – Mark Cox, Chair

2.1 Approval of February 14, 2024, Executive Committee Meeting Minutes

Description: Executive Committee members will review and vote to approve the February 14th, 2024, committee meeting minutes.

Discussion: **None.**

Public Comments: **None.**

Action Motion: **Debbie Franklin**

Second: **Mark Cox**

Member Vote: Vote Passes 2/2					
Mark Cox Chair	✓	Debbie Franklin Vice Chair	✓	Cynthia Lemus Parliamentarian, Membership Chair, Bylaws Chair	Abs.
Vacant Community Connections Chair		Vacant Healthy Living Committee Chair			

2.2 Approval of March 13, 2024, Executive Committee Meeting Minutes

Description: Executive Committee members will review and vote to approve the March 13th, 2024, committee meeting minutes.

Discussion: **Action item will be moved to the April 10th, 2024 executive committee agenda in order to have sufficient member votes.**

Public Comments:

Action Motion:

Second:

Member Vote:					
Mark Cox Chair	Abstain	Debbie Franklin Vice Chair		Cynthia Lemus Parliamentarian, Membership Chair, Bylaws Chair	Absent
Vacant Community Connections Chair		Vacant Healthy Living Committee Chair			

2.3 General Committee Meeting Agenda for May 8th, 2024

Description: Executive Committee members will draft the May 8th, 2024, General Advisory Council Meeting Agenda.

Discussion: **Members discussed and proposed agenda items for the May 8th, 2024, meeting.**

Public Comments:

Action Motion:

Second:

Member Vote:					
Mark Cox Chair		Debbie Franklin Vice Chair		Cynthia Lemus Parliamentarian, Membership Chair, Bylaws Chair	
Vacant Community Connections Chair		Vacant Healthy Living Chair			

2.4 Executive Committee Meeting Agenda for May 8th, 2024

Description: Executive Committee members will draft the May 8th, 2024, Executive Committee Meeting Agenda.

Discussion: **Members discussed and proposed agenda items for the May 8th, 2024, executive meeting.**

Public Comments:

Action Motion:

Second:

Member Vote:					
Mark Cox Chair		Debbie Franklin Vice Chair		Cynthia Lemus Parliamentarian, Membership Chair, Bylaws Chair	

Vacant Community Connections Chair		Vacant Healthy Living Chair			
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3. Adjourn – Mark Cox, Chair

Discussion:

Public Comments:

Motion to Adjourn: **Debbie Franklin**

Second: **Mark Cox**

Member Vote:					
Mark Cox Chair	✓	Debbie Franklin Vice Chair	✓	Cynthia Lemus Parliamentarian, Membership Chair, Bylaws Chair	Abs.
Vacant Community Connections Chair		Vacant Healthy Living Chair			

Adjourned at: **12:30pm**

Advisory Council on Aging Guidelines

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Public Comments: Each speaker is limited to speak three (3) minutes but may be less depending on the number of speakers. At the direction of the Chair or by majority vote of the Council, the three (3) minute time limitation may be waived, increased, or reduced. The maximum time for public comment for any individual item or topic may be limited to fifteen (15) minutes. The Council may terminate public comments if such comments become repetitious or disruptive. Any written documents to be distributed or presented to the Council shall be submitted to the Council’s assigned staff. This policy applies to Public Comments and general comments on agenda items. Under the Brown Act, the Council will not take action on or discuss matters raised which are not posted 72 hours in advance. Council members may refer such matters to staff.