

RIVERSIDE COUNTY ADVISORY COUNCIL ON AGING MEMBERSHIP COMMITTEE MEETING

Location: 3610 Central Avenue, Suite 102
Riverside, California

Date: February 05, 2024 Time: 10:00am – 12:00pm

Facilitator: Renne Sanchez, Supervising Program Specialist

Agenda Items

1. First Order of Business Cynthia Lemus, Committee Chair

1.1 Call to Order at: **10:09am**

1.2 Establish Quorum

Roll Call: Quorum reached at 3/3 members

Cynthia Lemus, Committee Chair	✓	Don Brock	✓	Debbie Franklin	✓
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1.3 Self-Introductions

1.4 ADA Guideline Requests

1.5 Invocation

1.6 Pledge of Allegiance

1.7 Public Comments – **None.**

1.8 Chair Reports and Reminders – **None.**

2. Discussion and Action Items Cynthia Lemus, Committee Chair

2.1 Committee Meeting Schedule

Discussion: **Members discussed having quarterly meetings, with the next standing meeting being scheduled for Tuesday June 4th, 2024, at 10am. A specific date for the September meeting is to come.**

Public Comments: **None.**

Motion: **Debbie Franklin**

Second: **Don Brock**

Member Vote: 3/3 Vote yes – Vote passes					
Cynthia Lemus, Committee Chair	✓	Don Brock	✓	Debbie Franklin	✓

2.2 Review Membership Applications

Discussion: **Member applications were reviewed, and committee members came to an agreement to contact 19 potential applicants for possible interviews. Motion was made to split applications amongst Cynthia Lemus and Debbie Franklin.**

Public Comments: **None.**

Motion: **Debbie Franklin**

Second: **Don Brock**

Member Vote: 3/3 Vote yes – Vote passes					
Cynthia Lemus, Committee Chair	✓	Don Brock	✓	Debbie Franklin	✓

2.3 Set Candidate Interview Dates

Discussion: **A motion was made to hold interviews at an upcoming Membership Committee Meeting. Interviews will be set in 15-minute increments on Wednesday February 28th, starting at 9:15am and finishing once the final interview concludes.**

Public Comments: **None.**

Motion: **Debbie Franklin**

Second: **Don Brock**

Member Vote: 3/3 Vote yes – Vote passes					
Cynthia Lemus, Committee Chair	✓	Don Brock	✓	Debbie Franklin	✓

3. Closing Comments/Special Announcements

4. Adjourn

Cynthia Lemus, Chair

Motion to Adjourn: **Debbie Franklin**

Second: **Don Brock**

Member Vote:					
Cynthia Lemus, Committee Chair	✓	Don Brock	✓	Debbie Franklin	✓

Adjourned at: **10:59am**

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