

RIVERSIDE COUNTY & ADRC ADVISORY COUNCIL ON AGING EXECUTIVE MEETING

Location: 3610 Central Avenue, Suite 102
Riverside, California

Date: December 11, 2024 Time: 12:00pm – 1:00pm

Facilitator: Renne Sanchez, Supervising Program Specialist

Agenda Items

1. First Order of Business – Debbie Franklin, Chair

1.1 Call to Order: **12:17pm**

1.2 Establish Quorum

Roll Call: Quorum reached at 3/3 members					
Debbie Franklin Chair	✓	Teresa Chappell Vice Chair	✓	Tyler Cobb Parliamentarian, Bylaws Committee Chair	✓

1.3 ADA Guideline Requests

1.4 Public Comments- **None.**

1.5 Chair Reports and Reminders

2. Discussion and Action Items – Debbie Franklin, Chair

2.1 Approval of November 13, 2024, Executive Committee Meeting Minutes

Description: Executive Committee members will review and vote to approve the November 13, 2024, committee meeting minutes.

Discussion: **None.**

Public Comments: **None.**

Action Motion: **Teresa Chappell**

Second: **Tyler Cobb**

Roll Call:					
Debbie Franklin Chair	✓	Teresa Chappell Vice Chair	✓	Tyler Cobb Parliamentarian, Bylaws Committee Chair	✓

2.2 General Committee Meeting Agenda for January 8, 2025

Description: Executive Committee members will draft the January 8, 2025, General Advisory Council Meeting Agenda.

Discussion: **Members discussed and proposed agenda items for the January 8th, 2025, meeting.**

Public Comments:

Action Motion:

Second:

Roll Call:					
Debbie Franklin Chair		Teresa Chappell Vice Chair		Tyler Cobb Parliamentarian, Bylaws Committee Chair	

2.3 Executive Committee Meeting Agenda for January 8, 2025

Description: Executive Committee members will draft the January 8, 2025, Executive Committee Meeting Agenda.

Discussion: **Members discussed and proposed agenda items for the January 8th, 2025, meeting.**

Public Comments:

Action Motion:

Second:

Roll Call:					
Debbie Franklin Chair		Teresa Chappell Vice Chair		Tyler Cobb Parliamentarian, Bylaws Committee Chair	

2.4 Advisory Council Meeting Planning

Description: Executive Committee members will discuss plans for the remaining meetings of Fiscal Year 24/25.

Discussion: **Due to lack of time, agenda item will be moved for next month's meeting.**

Public Comments:

Action Motion:

Second:

Roll Call:					
Debbie Franklin Chair		Teresa Chappell Vice Chair		Tyler Cobb Parliamentarian, Bylaws Committee Chair	

2.5 Annual Report Discussion

Description: Executive Committee members will discuss the council’s Annual Report draft.

Discussion: **Members reviewed a draft of the Annual Report and made recommendations for items to add.**

Public Comments:

Action Motion:

Second:

Roll Call:					
Debbie Franklin Chair		Teresa Chappell Vice Chair		Tyler Cobb Parliamentarian, Bylaws Committee Chair	

3. **Adjourn – Debbie Franklin, Chair**

Discussion: **None.**

Public Comments: **None.**

Motion to Adjourn: **Teresa Chappell**

Second: **Tyler Cobb**

Member Vote: All in favor					
Debbie Franklin Chair	✓	Teresa Chappell Vice Chair	✓	Tyler Cobb Parliamentarian, Bylaws Committee Chair	✓

Adjourned at: **12:50pm**

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