

RIVERSIDE COUNTY & ADRC ADVISORY COUNCIL ON AGING EXECUTIVE MEETING

Location: 3610 Central Avenue, Suite 102
Riverside, California

Date: November 13, 2024 Time: 12:00pm – 1:00pm

Facilitator: Renne Sanchez, Supervising Program Specialist

Agenda Items

1. First Order of Business – *Debbie Franklin, Chair*

1.1 Call to Order: **12:08pm**

1.2 Establish Quorum

Roll Call: Quorum reached at 3/3 members					
Debbie Franklin Chair	✓	Teresa Chappell Vice Chair	✓	Tyler Cobb Parliamentarian, Bylaws Committee Chair	✓

1.3 ADA Guideline Requests

1.4 Public Comments – **None.**

1.5 Chair Reports and Reminders

2. Discussion and Action Items – *Debbie Franklin, Chair*

2.1 Approval of June 12th, 2024, Executive Committee Meeting Minutes

Description: Executive Committee members will review and vote to approve the June 12th, 2024, committee meeting minutes.

Discussion: **None.**

Public Comments: **None.**

Action Motion: **Teresa Chappell**

Second: **Tyler Cobb**

Roll Call:					
Debbie Franklin Chair	✓	Teresa Chappell Vice Chair	✓	Tyler Cobb Parliamentarian, Bylaws Committee Chair	Abstain

2.2 Officer Duties and Goals

Description: Executive Committee members will meet to go over their duties and goals.

Discussion: **Members discussed new officer roles and expectations for FY 24-25.**

Public Comments:

Action Motion:

Second:

Roll Call:					
Debbie Franklin Chair		Teresa Chappell Vice Chair		Tyler Cobb Parliamentarian, Bylaws Committee Chair	

2.2 General Committee Meeting Agenda for December 11th, 2024

Description: Executive Committee members will draft the December 11th, 2024, General Advisory Council Meeting Agenda.

Discussion: **Members discussed and proposed agenda items for the December 11th, 2024, meeting.**

Public Comments:

Action Motion:

Second:

Roll Call:					
Debbie Franklin Chair		Teresa Chappell Vice Chair		Tyler Cobb Parliamentarian, Bylaws Committee Chair	

2.3 Executive Committee Meeting Agenda for December 11th, 2024

Description: Executive Committee members will draft the December 11th, 2024, Executive Committee Meeting Agenda.

Discussion: **Members discussed and proposed agenda items for the December 11th, 2024, executive meeting.**

Public Comments:

Action Motion:

Second:

Roll Call:					
Debbie Franklin Chair		Teresa Chappell Vice Chair		Tyler Cobb Parliamentarian, Bylaws Committee Chair	

3. **Adjourn** – *Debbie Franklin, Chair*
 Discussion: **None.**
 Public Comments: **None.**
 Motion to Adjourn: **Teresa Chappell**
 Second: **Tyler Cobb**

Member Vote: All in favor					
Debbie Franklin Chair	✓	Teresa Chappell Vice Chair	✓	Tyler Cobb Parliamentarian, Bylaws Committee Chair	✓

Adjourned at: **12:52pm**

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